



ADDENDUM #1

SUBJECT: ONE-YEAR DIESEL AND GASOLINE SUPPLY

DATE: SEPTEMBER 15, 2026

PROPOSAL NO.: 092826AB

PROPOSAL DUE: SEPTEMBER 28, 2026 **TIME:** 11:00 A.M. C.T.

Please note the following changes for the above-referenced IFB:

MATA hereby issues this Addendum to revise the quantities, contract term, pricing timeline, and submission requirements associated with the above-referenced procurement. All vendors must review the changes below and incorporate them into their bid response.

1. Revised Fuel Quantities

The total quantities for this procurement are hereby amended as follows:

Diesel Fuel: Reduced to 200,000 gallons

Gasoline (87 Octane): Reduced to 70,000 gallons

These quantities represent the fixed-price amounts MATA intends to lock in for the three-month contract period.

2. Revised Contract Term

The contract term is amended from one (1) year to three (3) months, with the contract period beginning November 1, 2026, and ending January 31, 2027.

3. Daily Price Submission Timeline

Daily spot-market price submission will occur only during the qualification period, beginning upon notification of approved vendor status (estimated October 1, 2026) and ending October 23, 2026, at 9:00 AM CST.

4. Spot Market Purchases for Additional Gallons

MATA may, at its discretion, purchase additional gallons of gasoline or diesel on the spot market outside the fixed-price quantities listed above.

MATA will notify vendors when spot market pricing is required.

When MATA elects to purchase fuel on the spot market:

Vendors must submit pricing at market rate (Oil Price Information Service (OPIS) daily rack or spot average).

Pricing must reflect true market conditions and include all applicable fees.

Note: MATA is a tax-exempt entity.

Vendors must be able to honor submitted pricing for the day the order is placed or next day delivery if vendor cannot honor same day delivery request.

5. Revised Bid Form Requirement

All vendors must use the Revised Bid Form attached hereto.

Submissions using any prior version of the bid form will be deemed non-responsive.

6. All Other Terms

Except as modified by this Addendum, all other terms, conditions, and requirements, questions and answers, etc., of the original solicitation remain unchanged and in full force.

For any questions concerning this change, you may contact Ashley Best, Manager of Purchasing at 901-722-7182 or by email at abest@matatransit.com.

BID PRICING FORM
IFB 092826AB - ONE-YEAR DIESEL AND GASOLINE SUPPLY

MATA FUEL POTENTIAL BIDDER FORM

If you would like to participate in MATA's procurement for a three-month supply of Ultra Low Sulfur Diesel and or Unleaded Gasoline, please complete the attached and return. Vendor must return all required forms in this solicitation as well as this signed bid form.

- ☐ We are interested in participating.
- ☐ We will not be submitting a bid, but please keep our name on your vendors' list for future procurements.
- ☐ Please remove our name from the bidder's list for this item.

Vendor will participate in:

- ☐ Fixed Price Contract November 1, 2026 – January 31, 2027
- ☐ Spot Market Pricing January 31, 2027 - TBD

Please print legibly:

Vendor Name: _____

Contact Person: _____ **Title:** _____

Address: _____

City/State/Zip: _____

Telephone: _____

E-Mail: _____

Signature: _____ **Date:** _____

IMPORTANT BID FORM MUST BE SIGNED