

# MEMPHIS AREA TRANSIT AUTHORITY

1370 Levee Road  
Memphis, TN 38108  
Telephone: 901-722-7100 www.matatransit.com

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**Gary J. Rosenfeld**  
Chief Executive Officer  
**Board of Commissioners**

John Vergos – **Acting Chair**

Martin Lipinski – **Vice Chair**  
Shelia Williams  
Roquita Williams  
Kristen Bland

Janice Holder  
Michael Fulton  
Tommy Pacello  
Robert Clark

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**Board of Commissioners Meeting Agenda**  
**MATA Facility – 1370 Levee Road**  
**August 27, 2019**  
**3:30pm**

- |      |  |                |
|------|--|----------------|
| I.   | Call to Order  | John Vergos    |
| II.  | Board Roll Call  | Linda Eskridge |
| III. | Approval of July 23, 2019 Board Minutes  | John Vergos    |
| IV.  | CEO Report   | Gary Rosenfeld |
| V.   | Consent Agenda Item(s)   | John Vergos    |
|      | a) Resolution Authorizing the Disposal of Surplus/Obsolete Computer Equipment Items – Res. No. 19-36   |                |
|      | b) Resolution to Extend an InterAgency Agreement Between the University of Memphis and MATA for Updating Transit Asset Management Program and Related Tasks – Res. No. 19-37 |                |
| VI.  | Service and Development Agenda Item(s)   | Gary Rosenfeld |
|      | • Update on Golf Carts on Main St. Mall  |                |
| VII. | Procurement Agenda Item(s)   | Gary Rosenfeld |
|      | a) Resolution to Award a Contract to nMomentum Corporation for On-Board Wireless Routers –Res. No. 19-38   |                |
|      | b) Resolution to Award a Contract to AmericanEagle.com to Purchase a Next Generation Fare System –Res. No. 19-39   | Gary Rosenfeld |

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| VIII. | Finance Agenda Item(s)   | Tommy Pacello    |
|       | a) Resolution to Approve Operating Budget for<br>Fiscal Year 2020 – Res. No. 19-40 |                  |
|       | b) Financial Report  | Bernhard Rudolph |
| IX.   | Speaker(s) Acknowledgement   | Lawson Albritton |
| X.    | Old/New Business   | John Vergos      |
| XI.   | Adjournment  | John Vergos      |

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**CALL TO ORDER:** A regular meeting of the MATA Board of Commissioners was called to order by Acting Chair, John Vergos at 3:30 p.m. on Tuesday July 23, 2019 at New Direction Christian Church, 6120 Winchester Road.

## **BOARD ROLL CALL:**

*Present:* John Vergos; Janice Holder; Robert Clark; Michael Fulton; Kristen Bland; Roquita Williams

*Absent:* Martin Lipinski; Shelia Williams; Tommy Pacello

*Quorum:* Yes

*Staff:* Lawson Albritton, Senior Administrative Officer; Linda Eskridge, Executive Office Manager; John Lancaster, Director of Planning & Scheduling; Dale Lane, Chief Safety & Security Officer; Maury Miles, Director of Grants and Procurement; Alvin Pearson, Chief Operations Officer; Gary Rosenfeld, Chief Executive Officer; Bernhard Rudolph, Chief Financial Officer; Tommy Wallace, Sr. Mgr. of Info Systems

*Guests:* Cynthia Bailey, MBRU; Nicole Bowen, MATApplus PCA for Pearlie Bowen, MATApplus rider; Justin Davis, MBRU; Alan Dow, MICA; Charles Johnson, MBRU; Clifford Johnson, Citizen; David Johnson, Citizen; James F. Johnson, Small Planet Works; Patricia Johnson, Citizen; Alvan Sanchez, MPO; Tonya Shelton, Citizen; Sandy Smegelski, MICA; Jordan Smith, Memphis MPO; Nick Warren, Memphis MPO; James Washington, MICA; Henry Wilson, Retiree;

Approval of the June 27, 2019 Minutes: Motion made by Ms. Bland and seconded by Ms. Roquita Williams. Minutes were unanimously approved.

## CEO Report – Gary Rosenfeld

- MATA continues to have a good amount of Media Coverage in the community
- Mr. Rosenfeld was interviewed by the Germantown High School television station by journalism students. It was a nice experience for them as well as for him.
- Shelby County, as well as MATA have certainly been in the media for the Board action of the Board of Commissioners to allocate \$2.5MM in the budget. Gary cautioned that this is just a line item in the budget, and there are terms and conditions to be drawn up and agreed to. This is not a done deal as there is a lot of work to still be done.
- The MATA team was designated by the City of Memphis as the new Business Partner of the Year for the MPloy Program, which provides jobs for high school and college-age students in the community. There were five interns working with MATA through the summer and two of their terms were extended for two more weeks.
- On Thursday, July 25<sup>th</sup>, MATA will have Open House in the Westwood area to discuss on-demand transit. This area was chosen because it is always on the chopping block because it never produces ridership to continue traditional fixed route transit service.

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The purpose of the workshop is to explain what MATA might be able to do in near future to better serve the area with better service and hopefully be able to encourage people to use the service. There is grant activity that is probably going to support this and will be submitted in the next couple of weeks to the FTA. The Board of Commissioners is welcomed to join us on Thursday for the Open House.

- A new Riders' Guide was introduced for MATApplus recently and copies are now available for passengers and the community. It contains all the information that will make MATApplus a success.
- Main Street Trolley construction process is complete and regular service resumed on July 14<sup>th</sup>. However, there are additional closures scheduled for the future.
- OTP – MATA experienced a little problem in our system this past month and MATA was not able to collect two weeks of OTP data. Even through the problem was corrected, we did not figure out exactly what went wrong. We were only able to report three operators and one trolley operator. MATApplus delivers their OTP via a different system, so we still have the bulk of the data for MATApplus, with 35 operators above 90%.
- Mr. Rosenfeld gave a review of the Statistical Report
- FTA Triennial Review will take place on 7/29 & 7/30. FTA's team of auditors will be on hand. It is a very labor- intensive program for the MATA team.
- Mr. Rosenfeld stated the Bill Grant application was submitted on July 15<sup>th</sup> and MATA will probably be visiting Washington, DC in early September and we are anticipating a mid-November announcement on the Bill Grant.
- Mr. Rosenfeld updated the Board on his upcoming calendar meetings and events.
- Mr. Rosenfeld introduced a program called Swiftly, which is an enhanced way for MATA to be able to monitor OTP of our buses. MATA is looking at purchasing the ability to use this program, but do not know the cost at present.
- *Mr. Fulton asked for information on the metrics of getting a bus shelter at bus stops and the cost of it.* Mr. Rosenfeld stated that MATA has a bus stop plan with standards that are Board adopted and it drives whether a bus stop is eligible for a shelters and other amenities. A bus shelter properly done is somewhere between \$16,000 and \$25,000. The biggest issue is coming up with enough local funding to be able to do it. Gary stated that it is on our list, but it is underfunded at \$65MM.
- *Mr. Fulton alluded to the fact that he sees electric scooter on MATA's trolley tracks every day and asked would it be appropriate to send a resolution or a letter to DMC or City Council about this* Mr. Rosenfeld stated firstly that having as many options as possible for mobility is a good thing for the community; however, people need to do things safely. Mr. Rosenfeld does not think it is a bad ideal to send a resolution encouraging safety. He would like to look at the future of scooters and other items like that as a potential revenue stream for public transit. Mr. Rosenfeld stated that he has no problem bringing a resolution to the Board at the next meeting to encourage the city to encourage the scooter companies to highlight safe activities on the scooters, stay away from rails, and out of the middle of the downtown Mall area.

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## Consent Agenda Item(s)

No Resolutions

## Service and Development Agenda Item(s)

No Resolution(s)

## Procurement Agenda Item(s)

- a) Resolution to Approve a Five-Year Contract to Power Pressure Washing LLC for the Pressure Washing of Trolley Stations – Res. No.19-32

Discussion: Mr. Rosenfeld stated this contract is for five years for a total amount over the five-year period of \$242,460.00 at \$48,492 each year. This is for the cleaning of the station and pressure washing. It is 100% DBE. Staff seek Board's Approval. *Ms. Holder moved that the resolution be put on the floor for discussion. Ms. Bland seconded the motion. Ms. Bland asked if this is the same company we are currently using?* Mr. Miles stated that this is a new company and also a local DBE. **The Resolution Passed.**

- b) Resolution to Approve Contract to WSP USA, Inc. On-Call Streetcar Rail System Engineering Services – Res. No. 19-33

Discussion: Mr. Rosenfeld stated this is an on-call contract for engineering services when something comes up that needs an engineering solution. There is no guarantee to this contract. This contract is for three years and WSP is the successful bidder. There were three bidders in this project, it is difficult to determine DBE participation because we don't know what they are going to be doing. The rates are fairly good per hour until you get to the overhead. This is a necessary part of our Rail Certification Plan and staff urge your approval of this contract. *Ms. Bland moved that the resolution be moved to the floor for discussion. Ms. Holder seconded the motion. Mr. Fulton asked if this would help speed up getting our Riverfront back online.* Mr. Rosenfeld stated he is sure they will be involved, but its not going to speed it up. The potential is for Riverfront to be involved, but all the things that need to be done for Riverside is not done yet, so until they are done, we won't know whether engineering services are necessary. **The Resolution Passed.**

## Finance Agenda Item(s)

- a) Resolution to b) Approve Contract to Between Shelby County Government Through the Memphis Urban Area Metropolitan Planning Organization and Memphis Area Transit Authority -Res. No. 19-34

Discussion: Mr. Rosenfeld stated this is an annual agreement with Shelby County for the pass through of 5303 Funds from the Federal government to MATA. Since we are the federal recipient of various, different federal account funds for the Memphis MSA, the Memphis MPO is the recipient of 5303 Funds, which are limited in scope to planning and planning activities, Long-Term Transit Plans, Short-Term Transit Plans and others. This money comes through the Federal government to TDOT, to the Shelby County to the MPO. This agreement will allow them to provide us with \$112,000 in planning activities. Staff urge Board approval. *Ms. Coleman-Williams motioned to move the resolution to the floor for discussion. Mr. Fulton seconded the motion. Mr. Vergos voice his opinion of how the MPO distributes the funds.* He feels like the deck is stacked against Memphis and create a lot of urban sprawl. Mr. Rosenfeld stated that MATA does have a seat on the MPO, and it is primarily geared towards planning of construction projects. Mr. Rosenfeld stated that since his time on the Board he has not seen any controversial votes come forward that would typically harm the urban areas.

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They are more focused on the rapid movement of freight through the community. At a recent TPTA Strategic Planning Meeting, TDOT announced that there is a surplus in the 5303 and they will be doing a call for projects that will allow us to apply directly to TDOT for some planning funds, which would be great.

## **The Resolution Passed.**

### b) Resolution Authorizing Insurance Coverage - Res. No. 19-35

Discussion: Mr. Rosenfeld stated this resolution is to approve our Insurance program. Arthur J. Gallagher is our Broker of record and have been handling MATA's insurance services for some time. It appears that we are looking at about an overall 4% increase in cost on the overall program and 4.3% in its entirety. This takes into account increases for the third-party administrator on both the auto and the workers compensation. They are getting tighter in their definitions of what is covered of eligibility as to what is covered. What the Board is being asked to do is vote on today stops at the subtotals of the insurance premiums and all the other things are separate agreements. *Mr. Clark moved that the resolution be moved to the floor for discussion. Mr. Fulton seconded the motion. Mr. Clark asked if this is an annual contract and they can rebid out.* Mr. Rosenfeld stated it is an annual contract and it is quoted on an annual basis. Mr. Rosenfeld stated that Gallagher does a good job on shopping the market and putting our program out there for opportunity. However, the next time we do brokerage service we might expand it a bit to more formal process to maybe get more participation. Potentially over the next year or two we could look at insurance pools with other transit properties that could potentially lower it. Mr. Rosenfeld stated that we could can pick and choose our pool.

## Finance Agenda Item(s)

### Bernhard Rudolph

No Financial Report will come before the Board because of the year-end closing process. The report will be presented at the September Board Meeting.

## Speakers:

### Mr. Henry Wilson, Retiree, RE: Safety Rules

Mr. Wilson stated that he loves MATA, however he believes in rules and regulations. He alluded to the fact that MATA hires some people not because of their skills, but because they are friends. Mr. Wilson stated that we need to run a transit. He is dedicated to this company and he wants it to grow, but he does not agree with having people in place that do not need to be there. People should not be hired if they are not familiar with the rules of the organization.

### Ms. Tonya Shelton, 1431 Blueberry Drive, Memphis, TN - Re: Public/Management

Ms. Shelton talked about OTP and stated that it will never be right because they don't allow the buses enough time to get from point A to point B. Operators are speeding to try to make OTP. When operators are driving a route, you shouldn't slam on breaks because someone is running to the bus stop, thereby causing an accident. She reported that MATA has about 13-15 routes open and people have to wait for a bus that is never going to show up. Operators are being terminated without just cause. Ms. Shelton stated there needs to be a more depth investigation done in order to see how this company is being run, if you care about how it is being run

### Ms. Nicole Bowen, MATAplus PCA - Re: MATAplus Issues

Ms. Bowen stated that she is still having the same issues and the same complaints with MATAplus. She has address MATA as well as the MATA Board. Since then she stated that she has gone to the Mayor, City Councilman and Congressman to get assistance.



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Ms. Bowen stated that MATA enforce rules, but on the other hand, they change the rules based on the individual or the situation. Ms. Bowen stated that she has as much right as her mom under the ADA regulations, therefore, she is sick and tired of the retaliation. Other operators are having to pick up the slack because the original operator does not want to pick her mom up and she hears it over the radio. Operators have been hired that cannot drive the big buses nor perform the same duties so how are they benefitting us, and the operators are very rude.

Mr. Clifford Johnson, 7035 Woodlake Dr., Memphis, TN - Re: Public/Management

The Johnson Family, father, mother and son addressed the Board with a plea for transportation services for their son as he is a paraplegic. They live in a zoning area and because of this, the bus only comes as close as Quincy and Kirby, which is less than a mile from their home. They have not had any other means of transportation but MATA. Mr. David Johnson (son), stated that he is missing doctor's appointments and is constant pain. His father can only get him to the doctor on Tuesdays. He has a high-level spinal cord injury and cannot get around as he needs to. He is pleading with MATA to do something because he needs transportation. Mrs. Johnson stated she was told by MATA before they moved to their current location that MATAplus services were available to that area. Unless her son gets transportation, he will continue to be in the house in pain all the time and not making his doctor appointments. Mr. Vergos stated that we do have rules and regulations as to where we cannot go outside of the service area. Staff will continue to review this to see if anything can be done to help with this situation.

Sandy Smegelsky – MICAH, Re: October 3<sup>rd</sup> Election

Ms. Smegelsky is following up from comments at the last Board Meeting suggesting that we could have a win-win situation strictly from our community on election day, October 3<sup>rd</sup>. A win for MATA from the public relations point of view if we had a fare holiday on election day so voters can get to the polls. I would think the Tennessee Voters Project could be an assistance to MATA in this situation, certainly in getting the word out, I think would have a good impact on the community. This would be for major elections. She stated that Mr. Rosenfeld is going to look into the logistics and legality of this, but October 3<sup>rd</sup> is getting closer and closer.

Justin Davis, 382 Collins St., Memphis, TN 38112, Re: Safety & Security

Mr. Davis started that he and the MBRU was very happy to see money coming from Shelby County government to MATA for the first time this year. He stated they are very hopeful that we can start using these additional funds to start addressing problems we are discussing here today. A lot of our members on the MBRU have been very curious about some troubling incidents on the MATA buses regarding riders, as well as bus drivers over the past months on some MATA buses involving MATA drivers. They would like some updates on the Internal security review that was talked about confirming the incidents. He feels it would be very beneficial if the public could get an ideal of what is being talked about as far as passenger safety.

Cynthia Bailey, MBRU, Re: Mechanical Issues with Buses

Ms. Bailey talked about the wait time for passengers when buses breakdown. It is not the operator's fault when the buses breakdown. Maybe MATA should be sure the mechanics are doing their job as well. Ms. Bailey also stated that there is a security guard at Hudson Transit that curses all the time, he uses aggressive actions, and he picks on people and she would like something done about it.

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## Old/New Business

Mr. Rosenfeld want to discuss the formation of a Governance Committee, especially as we start the process with Shelby County on the funding that they are offering to provide to help us pull together what terms and conditions are acceptable to MATA, as well as what terms and conditions are acceptable to Shelby County. They are seeking representation on the Board and we have no issue from the city with respect to the concept, we just need to pull together what it looks like. There would need to be changes to the MATA Bylaws to allow for Board representation from the County and with that we could have a Governance Committee to assist with that to provide management with direction, as we enter negotiations. This committee would be structured just as the Finance Committee and S/D Committee but focused at the governance of the organization. We want to make sure we are covering all bases for future success. This committee would consist of specific members, with the understanding that all Board Members are welcome to attend.

Ms. Eskridge stated that the next Board Meeting will be August 27<sup>th</sup> at 3:30pm at 1370 Levee Road.

The meeting was adjourned.

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John Vergos, Acting Chairman



**MEMPHIS AREA TRANSIT AUTHORITY  
BOARD OF COMMISSIONERS**

**RESOLUTION NO. 19-36**

**RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS/OBSOLETE COMPUTER EQUIPMENT ITEMS**

**WHEREAS**, The Memphis Area Transit Authority (MATA) has surplus/obsolete computer equipment that is no longer useful to the Authority; and

**WHEREAS**, The computer equipment has exceeded its useful life; and

**WHEREAS**, MATA has listed in Exhibit A computer items that are considered surplus/obsolete; and

**WHEREAS**, It is in the best interest of MATA to dispose of the surplus/obsolete computer equipment; and

**WHEREAS**, Said surplus/obsolete computer equipment shall be disposed by written bids, electronic bids, trade-in, FTA transfer, negotiated sale price or by public auction; and

**WHEREAS**, If MATA is unsuccessful in disposing of said items in the manner stated above, then they may be donated to a non-profit organization, a local government entity or agency, or discarded; and

**WHEREAS**, Staff recommends that personnel employed by Mid-South Transportation Management, Inc. or First Transit, Inc. not be permitted to bid on any of the items sold by MATA.

**NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS** That the Chief Executive Officer is hereby authorized to dispose of the aforementioned surplus/obsolete computer equipment by written bids, electronic bids, trade-in, FTA transfer, negotiated sale price or by public auction.

**BE IT FURTHER RESOLVED** That personnel employed by Mid-South Transportation Management, Inc. or First Transit, Inc. not be permitted to bid on any of the items sold by MATA.

**BE IT FURTHER RESOLVED** That if the aforementioned methods of disposing of the obsolete/surplus computer equipment are unsuccessful, they may be donated to a non-profit organization, a local government entity or agency, or discarded.

\* \* \* \* \*

## EXHIBIT A

### OLD ORBCAD SERVERS

<u>Server</u>	<u>Serial Number</u>	<u>HD Size</u>	<u>RAM</u>	<u>Processor</u>
HP Proliant DL36066	USE036N1Q2	2 TB	4GB	Intel Xeon X5550 2.67GHz
HP Proliant DL36066	USE036N1Q5	80 GB	4GB	Intel Xeon X5550 2.67GHz
HP Proliant DL36066	USE036N1Q1	70 GB x 3	4GB	Intel Xeon X5550 2.67GHz
HP Proliant DL36066	USE036N1PV	70 GB x2	4GB	Intel Xeon X5550 2.67GHz
HP Proliant DL36066	USE036N1Q0	70 GB x3	4GB	Intel Xeon X5550 2.67GHz
HP Proliant DL36066	USE036N1Q3	70 GB x2	12 GB	Intel Xeon X5550 2.67GHz
HP Proliant DL36066	USE036N1PX	70 GB x2	12 GB	Intel Xeon X5550 2.67GHz
HP Proliant DL36066	USE036N1Q4	70 GB x3	12 GB	Intel Xeon X5550 2.67GHz
HP Proliant DL36066	USE036N1PT	70 GB x3	4 GB	Intel Xeon X5550 2.67GHz
HP Proliant DL36066	USE036N1Q6	70 GB x3	4GB	Intel Xeon X5550 2.67GHz
HP Proliant DL36066	USE036N1PZ	72 GB x4	12 GB	Intel Xeon X5550 2.67GHz
HP Proliant DL36066	USE036N1PR	72 GB x4	12 GB	Intel Xeon X5550 2.67GHz
HP Proliant DL36066	USE036N1PS	72 GB x4	12 GB	Intel Xeon X5550 2.67GHz
HP Proliant DL36067	USE107N4R7	300 GB	4GB	Intel Xeon E5506 2.13 GHz
HP Proliant DL36067	USE107N4R5	300 GB	4GB	Intel Xeon E5506 2.13 GHz
HP Proliant DL36067	USE107N4R8	300 GB	4GB	Intel Xeon E5506 2.13 GHz
HP Proliant DL36067	USE107N4R6	300 GB	4GB	Intel Xeon E5506 2.13 GHz
HP Proliant ML350C6	USE036N35C			

### OLD SERVERS

<u>Server</u>	<u>Serial Number</u>	<u>HD Size</u>	<u>Ship Date</u>
IBM	KP-N4193	200 GB	
Dell PowerEdge 1850	GJ6H291	146 BG	
Dell PowerEdge 1850	HJ6H291	146 GB	
Dell PowerEdge 1850	1GSHNG1	500 GB	
Dell PowerEdge 1850	GFSHNG1	500 GB	
Dell PowerEdge 1850	4P3NL91	146 GB	
Dell PowerEdge 1850	6P3NL91	146 GB	
IBM	40K8106	146 GB	
IBM	25R5497	146 GB	
IBM E-Server	26K4759	80 GB	

### OLD PCS

<u>Equipment</u>	<u>Serial Number</u>	<u>Ship Date</u>
Dell Optiplex 360	50QPHK1	12/28/2009
Dell Optiplex 360	50R4HK1	12/28/2009
Dell Optiplex 360	50P7HK1	12/28/2009
Dell Optiplex 360	50NMHK1	12/28/2009

Dell Optiplex 360	50NHHK1	12/28/2009
Dell Optiplex 360	50QMHK1	12/28/2009
Dell Optiplex 360	50QKHK1	12/28/2009
Dell Optiplex 360	50QQHK1	12/28/2009
Dell Optiplex 380	9LH6MN1	10/21/2011
Dell Optiplex 380	9LJ8MN1	10/21/2011
Dell Optiplex 380	9LM6MN1	10/21/2011
Dell Optiplex 380	9LH7MN1	10/21/2011
Dell Optiplex 755	GCDFNH1	10/29/2009
Dell Optiplex 755	3DDFNH1	10/29/2009
Dell Optiplex 755	FM3JNH1	10/29/2009
Dell Optiplex 755	CM3JNH1	10/29/2009
Dell Optiplex 9020	33CWG42	6/25/2015
Dell Vostro	GDXL1R1	9/27/2012
Dell Vostro	GDZQ1R1	9/27/2012
Dell Vostro	GF0M1R1	9/27/2012
Dell Vostro	GDZN1R1	9/27/2012
Dell Vostro	GDXV1R1	9/27/2012
Dell Vostro	GDYV1R1	9/27/2012
Dell Vostro	GF0L1R1	9/27/2012
Dell Vostro	GDZK1R1	9/27/2012
Dell XPS	303F8Y1	8/29/2013
Dell XPS	2X7F8Y1	8/29/2013
Dell XPS	312G8Y1	8/29/2013
Dell XPS	2XCD8Y1	8/29/2013
Dell XPS	2Y4D8Y1	8/29/2013
Dell XPS	2XHF8Y1	8/29/2013
Dell XPS	2ZPF8Y1	8/29/2013
Dell XPS	310D8Y1	8/29/2013
Dell XPS	2ZWG8Y1	8/29/2013
Dell XPS	2ZSF8Y1	8/29/2013
Dell XPS	2Y9G8Y1	8/29/2013
Dell XPS	2ZWD8Y1	8/29/2013
Dell XPS	2ZPG8Y1	8/29/2013
Dell XPS	304F8Y1	8/29/2013
Dell XPS	2YBG8Y1	8/29/2013
Dell XPS	2X8G8Y1	8/29/2013
HP Compaq 6000	2UA04421R5	11/9/2010
HP Compaq 6000	2UA04421RC	11/9/2010
HP Compaq 6000	2UA04421R9	11/9/2010
HP Compaq 6000	2UA04421R8	11/9/2010
HP Compaq 6000	2UA04421R7	11/9/2010
HP Compaq 6000	2UA1070KW1	11/9/2010
HP Compaq 6000	2UA04421R6	11/9/2010
HP Compaq 6000	2UA04421R4	11/9/2010
HP Compaq 6000 Pro AIO	MXL0320B87	10/15/2010
HP Compaq 6000 Pro AIO	MXL0320B80	10/15/2010

HP Compaq 6005	MXL0420175	2/17/2011
HP Compaq dx2300	2UA73119DK	8/31/2008
HP Compaq dx2300	2UA73119F3	8/31/2008
HP Compaq dx2300	2UA73119FP	8/31/2008
HP XW400	2UA7311HTS	8/6/2007
HP Z200	2UA0380YW8	9/27/2010
HP Z200	2UA0380YW1	9/27/2010
HP Z200	2UA0380YW2	9/27/2010
HP Z200	2UA0380YW9	9/27/2010
HP Z200	2UA0380YVZ	9/27/2010
HP Z200	2UA0380YW3	9/27/2010
HP Z200	2UA0380YW5	9/27/2010
HP Z200	2UA0380YW0	9/27/2010
HP Z200	2UA0380YW7	9/27/2010
HP Z200	2UA0380YVY	9/27/2010

**OLD MONITORS**

<u>Manufacturer/Model Number</u>	<u>Quantity</u>
ViewSonic VA2702W	5
Samsung T260HD	2
ViewSonic VT2645	2
Samsung S27C350H	1
Dell E228WFPc	1
NEC AS222WM	3
LG 22MB35P-B	6
Planar PL2210MW	3
LG 22MC37D-B	2
HP EF224A	1
ViewSonic VS10106	1
LG M4213CG	2

**LAPTOPS**

<u>Manufacturer/Model Number</u>	<u>Serial Number</u>	
Panasonic CF-30	0EKSA34641	2011 - purchased with original OrbCad system
Panasonic CF-30	0EKSA35263	2011 - purchased with original OrbCad system
Panasonic CF-30	0EKSA34686	2011 - purchased with original OrbCad system
Panasonic CF-30	0EKSA35417	2011 - purchased with original OrbCad system
Panasonic CF-30	0EKSA35363	2011 - purchased with original OrbCad system
Panasonic CF-30	0EKSA35251	2011 - purchased with original OrbCad system
Panasonic CF-30	0EKSA35356	2011 - purchased with original OrbCad system
Panasonic CF-30	0EKSA35412	2011 - purchased with original OrbCad system
Panasonic CF-30	0EKSA35287	2011 - purchased with original OrbCad system

Gamber-Johnson CF-31 Dock (x9)

OS

Windows Server 2003 R2

Windows Server 2003 R2

Windows Server 2003 R2

Windows Server 2003 R2

Windows Server 2003 R2

Windows Server 2003 R2

Windows Server 2003 R2

Windows Server 2003 R2

Windows Server 2003 R2

Windows Server 2003 R2

Windows Server 2003 R2

Windows Server 2003 R2

Windows Server 2003 R2

Windows Server 2003 R2

Windows Server 2003 R2

Linux

Linux

**MEMPHIS AREA TRANSIT AUTHORITY  
BOARD OF COMMISSIONERS**

**RESOLUTION NO. 19-37**

**RESOLUTION TO EXTEND AN INTERAGENCY AGREEMENT BETWEEN THE UNIVERSITY OF MEMPHIS  
AND MATA FOR UPDATING THE TRANSIT ASSET MANAGEMENT PROGRAM AND RELATED TASKS**

**WHEREAS**, MATA is responsible for maintaining its infrastructure, including all its buses, paratransit vehicles, rail trolleys, and facilities in a State of Good Repair; and

**WHEREAS**, Transit asset management planning is now a national policy, as enacted by Federal surface transportation law with the passage of The Moving Ahead for Progress in the 21<sup>st</sup> Century Act, (MAP-21); and

**WHEREAS**, Transit planners are faced with determining successful formulas and/or plans for successfully allocating funds for fleet maintenance procurement; and

**WHEREAS**, An updated Transit Asset Management Plan is required to establish clear guidelines for the allocation of resources to maintain transit fleet vehicles and other agency owned assets; and

**WHEREAS**, MATA seeks assistance to develop and maintain the best practices for its transit asset management program; and

**WHEREAS**, The University of Memphis has submitted a proposal for providing these services to assist with the update of the Transit Asset Management Plan, inventory, and research related to best practices in transit asset management and other tasks through an interagency agreement at a cost of \$107,458.00; and

**WHEREAS**, Staff considers the cost to be fair and reasonable; and

**WHEREAS**, MATA and the University of Memphis will enter into an Interagency Agreement for the development of a Transit Asset Management Plan and related tasks.

**NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS**, That the existing interagency agreement is amended and extended for an additional year between MATA and the University of Memphis for the ongoing development of MATA's Transit Asset Management Program at a cost of \$ 107,458.00.

**BE IT FURTHER RESOLVED** That the Chairman, Vice Chairman, or Chief Executive Officer be authorized to execute the interagency agreement.

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**TO:** MATA Board of Commissioners

**FROM:** Gary Rosenfeld, Chief Executive Officer

**SUBJECT:** Resolution to Extend the Interagency Agreement Between the University of Memphis and MATA

**DATE:** August 23, 2019

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The purpose of this Resolution is to renew an interagency agreement between MATA and the University of Memphis for an update and ongoing development of a Transit Asset Management Program. The University of Memphis has submitted a proposal totaling \$107,458 to MATA to assist with the plan update, inventory, and research related to best practices in transit asset management and other related tasks. The enactment of the Fixing America's Surface Transportation Act (FAST Act) created a national policy requiring agencies such as MATA to develop asset management plans to ensure that assets funding with federal funding were maintained in a State of Good Repair.

Since no other proposals have been solicited, MATA staff has reviewed the University of Memphis's Transit Asset proposal and conducted a Cost Analysis to determine that the cost for the scope of services provided is fair and reasonable.

A Disadvantaged Business Enterprise (DBE) goal was not established for this procurement since it is an agreement between MATA and the University of Memphis and no opportunities for DBE participation have been identified. Future solicitations for related expertise or products may provide opportunities for DBE participation.

For these reasons, Staff recommends renewal of the interagency agreement between MATA and the University of Memphis for the update and ongoing development of a Transit Asset Management Program and related tasks at a cost of \$107,458.

Please let me know if you have questions.

**BOARD OF COMMISSIONERS  
MEMPHIS AREA TRANSIT AUTHORITY**

**RESOLUTION NO. 19-38**

**RESOLUTION TO AWARD A CONTRACT TO nMOMENTUM CORPORATION FOR ON-BOARD WIRELESS  
ROUTERS**

**WHEREAS**, The Memphis Area Transit Authority (MATA) is the public transportation system serving the Memphis area, and MATA is needing to provide WI-FI service to its ridership; and

**WHEREAS**, MATA issued a Request for Proposal (RFP) to companies for equipment and maintenance over an 11-year contract for on-board wireless routers (WI-FI) service for its entire fleet; and

**WHEREAS**, Proposals were solicited in accordance with MATA's Procurement Policy, and the procurement was formally advertised; and

**WHEREAS**, Capital funds are available for this procurement; and

**WHEREAS**, One proposal was received from (nMomentum Corporation) and was determined to be responsive and responsible; and

**WHEREAS**, Staff recommends that a contract be awarded to nMomentum Corporation to provide on-board wireless routers (WI-FI) for the base period including five years of maintenance for \$785,701 and the cost for three two-year optional periods of maintenance for \$268,578 for a total cost not to exceed \$1,054,279.

**NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS** That a contract be awarded to nMomentum Corporation to provide on-board wireless routers (WI-FI) for the base period including five years of maintenance for \$785,701 and the cost for three two-year optional periods of maintenance for \$268,578 for a total cost not to exceed \$1,054,279.

**BE IT FURTHER RESOLVED** That the Chief Executive Officer, Chief Administrator Officer, Chairman or Vice-Chairman be authorized to execute the contract.

\* \* \* \* \*



**TO:** MATA Board of Commissioners  
**FROM:** Gary Rosenfeld, CEO  
**DATE:** August 27, 2019  
**SUBJECT:** On-Board Wireless Routers

This memo summarizes the procurement process to secure a vendor to provide on-board wireless routers to MATA's entire revenue fleet. MATA solicited proposals for this project from seven vendors, and the solicitation was formally advertised and placed on MATA's website.

nMomentum Corporation's proposal was the only one received and was deemed responsive and responsible. Another vendor who attempted to deliver a proposal was late. MATA negotiated with nMomentum and received their Best and Final Offer which was acceptable to MATA.

The goal for participation by Disadvantaged Business Enterprises (DBE) was set at 0%, but nMomentum Corporation is a certified DBE.

Staff recommends that a contract be awarded to nMomentum Corporation to provide on-board wireless routers (WI-FI) for the base period including five years of maintenance for \$785,701 and the cost for three two-year optional periods of maintenance for \$268,578 for a total cost not to exceed \$1,054,279.

Let me know if you have any questions.

MEMPHIS AREA TRANSIT AUTHORITY  
BOARD OF COMMISSIONERS

RESOLUTION NO. 19-39

**RESOLUTION TO AWARD A CONTRACT TO AMERICANEAGLE.COM TO PURCHASE A NEXT GENERATION  
FARE SYSTEM**

**WHEREAS**, The Memphis Area Transit Authority (MATA) is required to maintain and or replace various fare collection equipment and maintain back-office equipment and software to ensure efficient and continued operations; and

**WHEREAS**, MATA issued a Request for Proposal (RFP) for companies to provide a Next Generation Fare System (NGFS) which includes fare collection equipment and software; and

**WHEREAS**, Five responsive and responsible proposals were received; and

**WHEREAS**, MATA's Evaluation Committee reviewed the proposals based on the Best Value method using the evaluation criteria set forth in the RFP and requested demonstrations from those vendors in the competitive range; and

**WHEREAS**, After evaluating the demonstrations and conducting negotiations, the Evaluation Committee recommends that a contract be awarded to AmericanEagle.com (America Eagle) for providing a Next Generation Fare System at a cost not to exceed \$9,380,608.12 which includes three two-year options for maintenance after the first five-year base period; and

**WHEREAS**, Capital and operating funds are available for this procurement.

**NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS** That a contract be awarded to American Eagle for providing a Next Generation Fare System at a cost not to exceed \$9,380,608.12 which includes three two-year options for maintenance after the first five-year base period.

**BE IT FURTHER RESOLVED** That the Chief Executive Officer, Chief Administrator Officer, Chairman, or Vice-Chairman be authorized to execute the contract.

\* \* \* \* \*

**MEMPHIS AREA TRANSIT AUTHORITY**  
1370 Levee Road  
Memphis, TN 38108  
Telephone: 901-722-7100 www.matatransit.com

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**TO: MATA Board of Commissioners**

**FROM: Gary Rosenfeld, Chief Executive Officer**

**SUBJECT: RFP 19-05-02 Next Generation Fare System (NGFS)**

**DATE: August 27, 2019**

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You will remember that the board awarded a contract to Trapeze Software Group on February 26, 2019 to provide new fare boxes and vault equipment. The board also awarded a contract to INIT to provide the remaining portions of the Next Generation Fare System (NGFS); however, that contract was rescinded. This memo summarizes the second procurement process for purchase of a NGFS to replace MATA's existing fare collection system that has exceeded its useful service life. The new fare collection system will implement technologies designed to expedite boarding, offer secure and flexible payment options and enhance the overall riding experience for customers.

nMomentum is MATA's consultant helping with this project, and they developed the Scope of Work for the Request for Proposals, which was sent to 25 vendors, formally advertised and posted to MATA's website. The Scope of Work requested vendors to provide pricing for a hosted solution. The DBE goal was set at 6% for this procurement. Five responsive and responsible proposals were received. The five vendors were AmericanEagle.com (American Eagle), Cubic, Flowbird, Genfare and Kapsch. MATA's Evaluation Committee evaluated proposals using the Best Value method based on the criteria set forth in the procurement as follows: Features & Functionalities, Qualifications, Cost & Price, Staffing & Project Organization, Project Management Plan, Financial Stability of the Proposer, Required Information Submittals and On-site Demonstrations.

The three top ranked vendors were requested to provide demonstrations for their respective products and fare collection systems. After the demonstrations, the Evaluation Committee completed their evaluations based on the demonstrations which resulted in MATA only requesting a Best and Final Offer (BAFO) from American Eagle for hosted services. MATA accepted the revised BAFO for hosted services from American Eagle at a cost not to exceed \$9,380,608.12, which includes three two-year options for maintenance after the first five-year base period.

The two contracts with American Eagle and Trapeze are necessary to fulfill all requirements of the of the new fare system. American Eagle does not provide fareboxes and vaulting equipment, and conversely, Trapeze does not provide the other aspects necessary to meet the requirements listed in the RFP.

## MEMPHIS AREA TRANSIT AUTHORITY

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Trapeze will provide new fareboxes on MATA vehicles as well as provide new vaulting equipment. American Eagle will provide all other aspects of the account-based fare collection system, including smart media validators on MATA vehicles, new ticket vending machines, point of sale systems, mobile payments system, smart cards, and the software solutions to power and integrate all aspects of the fare collection system.

Customers will be able to purchase and reload smart card fare media from MATA customer service centers as well as ticket vending machines, various retail stores and by utilizing their mobile devices. Customers can register, reload, manage family accounts and protect their balances through an online portal.

The Evaluation Committee recommends that a contract be awarded to American Eagle to provide the remaining NGFS requirements as stated above. The total cost of the contract will be at a cost not to exceed \$9,380,608.12, which includes three two-year options for maintenance after the first five-year base period.

This project is planned to be completed within 24 months from Notice to Proceed.



**MEMPHIS AREA TRANSIT AUTHORITY  
BOARD OF COMMISSIONERS**

**RESOLUTION NO. 19-40**

**RESOLUTION TO APPROVE OPERATING BUDGET FOR FISCAL YEAR 2020**

**WHEREAS**, MATA operates Fixed Route Bus, MATAPlus and Rail Trolley service within its service area; and

**WHEREAS**, The cost of Salaries and Wages, Materials and Supplies, Utilities/Telephone, Insurance and other miscellaneous items comprise the Operating Expenses; and

**WHEREAS**, MATA's Operating Budget Fiscal Year (FY) 2020 totals \$ 63,539,197 – consisting of the following departments:

- Fixed Route Operations
- MATAPlus Operations
- Trolley Operations
- Maintenance – Fixed Route
- Maintenance – MATAPlus
- Maintenance – Trolley
- Maintenance – Building & Grounds
- Scheduling
- Risk Management
- Customer Experience
- Human Resources
- Purchasing
- Planning
- Executive
- Finance
- Coin Room Operations
- Information Technology

**WHEREAS**, Revenues from Operations, City of Memphis, State of Tennessee, and Federal government comprise the total Revenues for Operations; and

**WHEREAS**, The City of Memphis has approved an Operating Budget that includes its share of funds for this budget; and

**WHEREAS**, The Federal Transit Administration and Tennessee Department of Transportation will issue grants and/or contracts for their share of funds for this budget.

**MEMPHIS AREA TRANSIT AUTHORITY**

1370 Levee Road

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**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE MEMPHIS AREA TRANSIT AUTHORITY That the Fiscal Year 2020 Operating Budget is approved at a level of \$ 63,539,197.**

**BE IT FURTHER RESOLVED That the Chief Executive Officer is authorized to execute contracts and file grant applications with federal, state and city agencies for the funds to fulfill the operating budget.**

\* \* \* \* \*

## OPERATING P&L

	FY2019	FY2020
	Preliminary	Proposed Operating Budget
<b>Revenues:</b>		
<u>Operating Revenue</u>		
Passenger Fares	6,081,601	6,141,064
Special Service Fares		
Charter Revenue		
Auxilliary Revenue	797,641	725,665
Non-Transp.Revenue	644,192	689,167
Operating Revenue	7,523,435	7,555,897
<u>Subsidy Revenue</u>		
City of Memphis	29,808,211	29,170,000
Shelby County		185,000
Shelby County Schools		300,000
State of Tennessee	7,523,286	7,656,400
Federal Government	11,270,671	11,872,000
Non Gov't Grants	100,000	100,000
Subsidy Revenue	48,702,168	49,283,400
<b>Revenues</b>	<b>56,225,603</b>	<b>56,839,297</b>
<b>Operating Expenses:</b>		
<u>Salaries &amp; Wages</u>		
Operators	13,007,866	11,319,674
Union Maintenance Wages		4,013,927
Other Salaries	10,053,318	6,871,864
Salaries & Wages	23,061,184	22,205,465
Employee Leave	3,335,439	3,015,790
Healthcare Costs - Active	3,792,335	3,433,167
Healthcare Costs - Retiree	875,452	1,438,338
OPEB	6,700,000	6,700,000
Other Fringes-Pension, PR Tax, W/C)	8,972,011	9,263,129
Fringes - Total	23,675,238	23,850,425
Services	7,717,765	6,412,047
<u>Materials &amp; Supplies</u>		
Fuel, Lubricants, Tires	4,043,823	3,892,926
Materials & Supplies	4,321,733	4,205,884
Materials & Supplies	8,365,556	8,098,810
Utilities/Telephone	1,110,071	1,337,300
Insurance	1,887,478	1,115,130
Misc & Taxes	407,972	515,121
Lease/Rentals	5,167	4,900
<b>Operating Expenses</b>	<b>66,230,432</b>	<b>63,539,197</b>
<b>Operating Gain/(Loss)</b>	<b>( 10,004,829)</b>	<b>( 6,699,900 )</b>
Before Depreciation		
OPEB-Retiree Benefits (Non-Operating)	6,700,000	6,700,000
<b>Net Impact--excluding OPEB</b>	<b>(3,304,829)</b>	<b>100</b>