



## ADDENDUM #1

**SUBJECT:** TWO-YEAR JANITORIAL SERVICES

**DATE:** APRIL 21, 2026

**PROPOSAL NO.:** 051426AB

**PROPOSAL DUE:** MAY 14, 2026      **TIME:** 11:00 A.M. C.T.

Please note the following changes for the above-referenced IFB:

There has been a slight change in location for the first location for the pre-proposal meeting being held Wednesday, April 22, 2026, at 10:00 am. The following location is where we will begin:

1370 Levee Road, Memphis, TN 38108. Park in the visitor's parking lot, press the buzzer at the walkthrough gate (located in the parking lot) and enter the main office of the administration building.

For any questions concerning this change, you may contact Ashley Best, Manager of Purchasing at 901-722-7182 or by email at [abest@matatransit.com](mailto:abest@matatransit.com).