

MEMPHIS AREA TRANSIT AUTHORITY

1370 Levee Road
Memphis, TN 38108

Telephone: 901-722-7100 www.matatransit.com

Gary J. Rosenfeld
Chief Executive Officer
Board of Commissioners

Sean Healy, Chairman

Commissioners

Kristen Bland
Roquita Coleman-Williams
Martin Lipinski
Janice Holder

Tommy Pacello
John C. Vergos
Shelia Williams
Michael Fulton

AGENDA
for the
Regular Meeting of the MATA Board of Commissioners
Tuesday June 26, 2018
3:30 p.m.

- | | | |
|------|---|------------|
| I. | Call to Order | Sean Healy |
| II. | Board Roll Call | Sean Healy |
| III. | Approval of May 24, 2018 Board Meeting Minutes | Sean Healy |
| IV. | CEO Report | Sean Healy |
| | • Gary J. Rosenfeld | |
| V. | Consent Agenda Items | Sean Healy |
| | a. Resolution to Authorize an Information Technology Infrastructure Enterprise Solutions Indefinite-Delivery Indefinite-Quantity Contract with nMomentum for Consulting Services to Procure and Implement a New Fare Collection System – Res. No. 18-23 | |
| | b. Resolution to Authorize an Information Technology Infrastructure Enterprise Solutions Indefinite-Delivery Indefinite-Quantity Contract with nMomentum for Consulting Services to Procure and Implement a New Enterprise Asset Management System – Res. No. 18-24 | |
| | c. Resolution to Purchase Three Lifts from Heavy-Duty Lifts & Equipment -Res. No. 18-25 | |
| | d. Resolution to Approve the Sale of Two Leased Buses – Res. No. 18-26 | |
| | e. Resolution to Approve Services for Seniors Funded by the Aging Commission of the Mid-South – 18-27 | |
| V1. | Finance Agenda Items | Sean Healy |
| | a. Resolution to Authorize a Fourth Change Order to SNC-Lavalin, Rail & Transit, Inc. for Safety Certification Contract – Res. No. 18-28 | |
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| VI. | Service and Development Agenda Items <ul style="list-style-type: none">• No Items | Sean Healy |
| VII. | Financial Report | Bernhard Rudolph |
| VIII. | Speaker Acknowledgement | Lawson Albritton |
| IX. | Old/New Business | Sean Healy |
| X. | Adjournment | Sean Healy |

CALL TO ORDER: A regular meeting of the MATA Board of Commissioners was called to order by Vice-Chairman Andre Gibson at 3:30 p.m. on Thursday May 24, 2018 at 1370 Levee Road Board Room.

BOARD ROLL CALL:

Present: Vice Chairman Andre Gibson
Commissioners: Shelia Williams; Tommy Pacello; Janice Holder; Kristen Bland

Absent: Chairman Sean Healy; Roquita Coleman-Williams; Martin Lipinski; John Vergos

Quorum: Yes

Staff: Lawson Albritton, Senior Administrative Officer; Anthony Amos, Compliance Officer; Ann Chambers, Operator; Linda Eskridge, Board Secretary; John Lancaster, Director of Planning & Scheduling; Maury Miles, Director of Grants/Procurement; Alvin Pearson, Chief Operations Officer; Gary Rosenfeld, Chief Executive Officer; Bernhard Rudolph, Chief Financial Officer

Guests: Cynthia Bailey, Co-Chair MBRU; Nicole Bowen, PCA for Pearlie Bowen, MATAplus Customer; Justin Davis, MBRU; Robert DuBose, MBRU; Beauregard Frierson, Bus Rider; Charles Johnson, MBRU; James Johnson, Small Planet Works; Courtney McNeal, Innovate Memphis; Johnnie Mosley, Citizen for Better Services; Alvan Sanchez, MPO; Jordan Smith, Memphis MPO; James Stokes, Bass River Advisors; Nick Warren, Memphis MPO

Ms. Eskridge, Board Secretary, welcomed all guests to the April 26, 2018 Board of Commissioners Meeting. Mr. Albritton, Speaker Facilitator requested all speaker cards to be turned in to him and they will be called on at the appropriate time on the Agenda.

Ms. Bland moved for approval of the April 26, 2018 Board Minutes and Mr. Vergos seconded the motion. MOTION CARRIED

CEO Report

Gary Rosenfeld

- Memphis Magazine featured Dr. Martin Lipinski showing off his hockey skills.
- On April 30, 2018 MATA brought the Trolleys back and this was a big day in Memphis. MATA has transported over 40,000 people on the Main Street trolley since the line opened.
- Car 539 arrived in Memphis today (5/24/18) and will begin its acceptance inspections and testing for the next three or four weeks.
- MATA had a very productive meeting with DMC, Carriage operators and Pedal bar operators on training efforts and what would be a good place for them to be stopping for boarding and alighting on the Mall as well as on the South Main portion. It was a very productive meeting.

- Gary attended the APTA Bus and Paratransit Conference that was held in Tampa, FL May 6-9, 2018. He will also attend a Trapeze Conference in Nashville the 1st week in June where he will be part of the CEO Roundtable to discuss technology.
- Gary also participated in the Tenn Smart Mobility State Conference in Nashville revolving around how technology is affecting us and it was hosted by AT&T.
- Susan Schubert and her HR team continue to bring in interesting speakers on wellness for MATA employees. This month MATA invited Rochelle Stevens, Olympic Gold Medalist.
- OTP – 23 operators for fixed route, 26 operators for MATApplus and one trolley operator for the month of April all received 90% or greater OTP. Trolley surprisingly still maintained 80% on-time performance during Memphis in May.
- Key performance indicators – There was a gain in Fixed Route ridership year-over-year for the month of April; trolley had a little drop, but we only operated the Rail trolleys for one day in April; MATApplus is holding its own. OTP continues to show a nice steady growth.
- Passenger Complaints – A little uptick in complaints, but we did have a service change in April and that usually generate more complaints. Miles between road calls was at a lower level, but not dangerous. We should see more new buses deployed within the next few months, which should boost that number back up. Accident rate continues to be well within industry standards. Note: We had no preventable accidents in MATApplus or trolley for the month.
- Mr. Rosenfeld gave an update on the complaint numbers requested by Mr. Pacello, which included complaints per 100,000 passenger and a raw number of complaints for each year.
- Mr. Rosenfeld updated the Board on his scheduled meetings and events, which shows that he will be very busy for the next few weeks.

Consent Agenda Items

- a. Resolution to Authorize the Purchase of Diesel Fuel for Three to Four Months – Res. No. 18-20
- b. Resolution to Authorize the Purchase of Unleaded Gasoline for Three to Four Months – Res. No. 18-21

There was no request to remove any item from the Consent Agenda for discussion. Ms. Williams moved that the Consent Agenda Items be approved. Mr. Pacello seconded. **MOTION CARRIED.**

Finance Agenda Items

None

Service and Development Agenda Items

Sean Healy

- a. Resolution to Amend Contract to Mid-South Bus Center for Section 5310 Vans Authorized to be Purchased Under Res. No. 18-19 – Res. No. 18-22

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Mr. Rosenfeld presented this resolution to the Board as an amendment to the contract recently awarded by the Board for purchase of some vans utilizing the 5310 monies.

A request was made on the part of the receiver of the vans to switch out some configuration and change in vehicles. Instead of three side-loading vans, there will be two larger wheelchair vans to provide their services. This will lower the overall cost and they will continue to provide their 10% matching funds. **Mr. Pacello moved that the resolution be put on the floor for discussion. Ms. Williams seconded the motion.** Question: Ms. Bland asked whether that change makes that much of a difference. Mr. Rosenfeld stated they are going to a little bit larger vehicle. As we have been going through our process in preparation to purchase additional vehicles for MATApplus and given the fact that our funding levels have changed in recent weeks, we are looking at the same type of change as well as the impact that it will have on the organization. Instead of it being all or nothing we will have some vehicles with side-loading, some rear-loading and passenger profiles need to be updated to reflect which vehicle is needed. Mr. Gibson asked if we had any conversation with the receiver regarding accountability. Mr. Rosenfeld stated this is part of their agreement and stated what their accountability is. **Resolution No. 18-22 MOTION CARRIED.**

Transit Vision Presentation – John Lancaster, Director of Planning/Scheduling

Mr. John Lancaster gave a brief presentation and update on The Transit Vision process. He stated that the project is about 75 percent complete, and that the project has entered stage three of a four stage process. He reported that the recommended network has been published for public review and comment. During the process, the consultant team developed several concepts to illustrate various ridership and coverage concepts based on existing and potential funding. After consultation with City administration, elected officials, and public engagement, a target concept with an about an additional \$30MM per year in operational funding was chosen to illustrate the recommended network. Getting people to jobs has been a recurring thing throughout the project and frequent service is a key component of the recommended network. The current proposal in the recommended network will revise the downtown bus network. Most all the service will be removed from Front Street and shifted to Second and Third Street. The disadvantage is that people on Front Street and Main Street may have to walk over to Second and Third Streets to catch the bus. The consensus based on input from the phase two public engagements is that the public desires more frequent service and a better funded system.

FINANCIAL REPORT

Bernhard Rudolph, CFO
April 2018

Revenue for the year-to-date is \$45.4MM with a budget of \$43.9MM. We are \$1.5MM ahead of budget on revenue and are still benefiting from the \$2.5MM of additional operating assistance from the City of Memphis in March. Passenger fares are running on budget. It was a little short, but the shortfall was caused by the free fares for the three days of MLK 50 resulting in estimated lost revenues of \$44k and was the primary reason for not meeting budgeted passenger fares in April. Expenses remain overbudget for the same reasons as reported before due to Trolley,

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Central Station and Collaborative, and Bus Maintenance. It is also driven a little bit by \$2k over on fuel cost, which is a concern going forward as we work on the budget for next year. Overall, we are very close to budget. Regarding our cash status, we were halfway behind on cash but earlier this week we received \$5.1M in federal funding that was so long coming. On a cash basis we are looking ok right now with the \$6MM Bridge funding to get us to the next fiscal year. Mr. Gibson asked for an explanation on the portion that exceeds the budget for the Central Station Collaborative. Mr. Rosenfeld stated that the delay in signing the lease for the hotel put some burden on MATA to keep Amtrak in business, also there were some closing costs associated with the termination of the contract with the apartment management firm. Ms. Bland asked if MATA has any TIGER funds coming or have they been applied for. Mr. Rosenfeld stated the new name is BUILD grant, and we are applying and have begun discussion with stakeholders, and it is coming together nicely. **This ended the Financial Report.**

**MATApplus Update,
Gary Rosenfeld, CEO**

Mr. Rosenfeld updated the Board on the MATApplus presentation that was presented to the Memphis City Council. The presentation included:

- MATA's Commitment to MATApplus – We are committed to providing the agency's 7,183 certified customers with a high-quality experience and will continue to strive to improve not only the service that we deliver but the standard in which we obtain.
- The cost associated with operating bus service through April we spent \$5MM directly on MATApplus service, out of \$23MM total spent on bus service 21.4% of the overall expenditures for 2.9% of the overall ridership. Eight new operators started training May 21 and the training process takes nine weeks.
- The presentation showed how many MATApplus applications were received and how we process those applications.
- Call Reservation Center Data – There are still some peaks and valleys in this area to include the number of calls that goes directly to a reservationist and the number of messages that were taken each day. We continue to work with the Trapeze vendors to get some things worked out. The data shows that for the most calls, we are in the one-hour area of returning calls. Majority of our calls today are going directly to reservation agents.
- Call Responsiveness – Our average wait time is pretty good. For the month of May it is below the three-minute guidelines, but we do have to monitor this number more and get into monitoring it on daily basis, as well as the time of day.
- On-time Performance – The numbers are looking good based on how they are defined. We need to be compliant with ADA reporting, but we should also be looking at it based on statistical reporting that people want to see today.
- MATA will receive 40 new vehicles in August varying in sizes as we look at the additional funding awarded through the 5339 Program through the TPTA Grant. We issued a task order to develop the customer focus survey similar to what we did on the fixed route service through TransPro. They will develop a survey and come out and manage that service for us.

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We are reviewing reinstatement of the automated phone system booking feature as well as reviewing reinstatement of the MATAplus phone system reminder calls going out to our passengers. We are continuing to work with our telephone vendors to improve our voicemail options and how we queue calls and how they are directed to the various departments.

SPEAKER(S)

- **Mr. Beauregard Frierson, 2716 Deaderick, Memphis, TN 38114** – Mr. Frierson stated that he likes riding the bus, but he needs better service as he suffers with arthritis in his knees and walks a long way to catch the bus. The driver does not look to see if someone is trying to catch the bus as they just speed past the stop. A driver should not pass a stop like they are on a racetrack. Mr. Frierson is requesting that a bus run on his street because of the distance that he walks to catch a bus.
- **Cynthia Bailey, Memphis Bus Riders Union** – Ms. Bailey has been hearing operators talk about needing safety shields on the buses as they are concerned about their safety as well as the riders' safety. Ms. Bailey also stated that the windows on some of the buses are deadbolted and the windows cannot be opened. Most buses have air; however, someone needs to check those buses that the windows are sealed. Mr. Rosenfeld stated that he will certainly check on this as he was not aware of it.

OLD/NEW BUSINESS

Mr. Gibson announced that he was not reappointed to the MATA Board of Commissioners but would serve until his replacement is named, and this meeting would more likely be his last meeting. Mr. Gibson thanked the MATA Board and stated that it has been a pleasure serving with them. Mr. Rosenfeld presented Mr. Gibson with a plaque and stated that we appreciate the service that he has rendered as Commissioner and as Vice Chairman to the Board.

The next Board Meeting is scheduled for Tuesday June 2018 at 3:30 p.m. in the MATA Board Room at 1370 Levee Road. Mr. Gibson made a motion to adjourn and Ms. Williams seconded the motion. The meeting was adjourned.

Mr. LeAndre Gibson, Vice Chairman

MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS

RESOLUTION NO. 18-23

**RESOLUTION TO AUTHORIZE AN INFORMATION TECHNOLOGY
INFRASTRUCTURE ENTERPRISE SOLUTIONS INDEFINITE-DELIVERY
INDEFINITE-QUANTITY CONTRACT WITH NMOMENTUM FOR CONSULTING
SERVICES TO PROCURE AND IMPLEMENT A NEW FARE COLLECTION SYSTEM**

WHEREAS, The Memphis Area Transit Authority's (MATA) existing fare collection equipment that was procured in the 1990s has become outdated and obsolete; and

WHEREAS, MATA requires the assistance of a qualified consultant to develop a new concept of services and prepare specifications to procure and implement a new fare collection system; and

WHEREAS, Nashville Metropolitan Transit Authority (MTA) has agreed for MATA to utilize the assignability clause contained in MTA's contract 2016659-C with nMomentum and their Information Technology Infrastructure Enterprise Solutions Services Indefinite Delivery Indefinite Quantity for MATA to procure consulting services from nMomentum for its fare collection project; and

WHEREAS, MATA and nMomentum have agreed upon a contract price of \$750,805.20 to provide these services; and

WHEREAS, The funding for the contract is available from State and Local sources; and

WHEREAS, MATA's staff recommends that the Board authorize MATA to enter into a contract under MTA's contract with nMomentum for consulting services associated with procuring and implementing a new fare collection system by issuing task orders not to exceed \$750,805.20.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS That MATA is authorized to enter into a contract under MTA's contract with nMomentum for consulting services associated with procuring and implementing a new fare collection system in the amount of \$750,805.20.

BE IT FURTHER RESOLVED That MATA will issue task orders as necessary to nMomentum and that the time of completion will be 730 days from Notice to Proceed.

BE IF FURTHER RESOLVED That the Chief Executive Officer, Chief Administrative Officer, Chairman or Vice-Chairman be authorized to execute the necessary documents.

Res. No. 18-23

Motion: **Made By:** Tommy Pacello **SECONDED:** Martin Lipinski

YEA: **John Vergos; Martin Lipinski; Tommy Pacello; Janice Holder;**
Michael Fulton

NAY: **None**

Approved: **June 26, 2018**

Absent: **Kristen Bland; Roquita Williams; Sean Healy; Shelia Williams**

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TO: MATA Board of Commissioners
FROM: Gary Rosenfeld, Chief Executive Officer
SUBJECT: Information Technology IDIQ Contract – Fare Collection
DATE: June 26, 2018

MATA plans to replace and upgrade its existing fare collection equipment that has become obsolete and outdated. Due to rapidly changing technology and a lack of in-house technical expertise, MATA is seeking to obtain this expertise through a contracted consultant team using Nashville MTA's procurement of the same resource under the same contract by an allowable process known as piggybacking. Both the Federal Transit Administration and Tennessee Department of Transportation have sanctioned the use of this procurement method for these types of services. The contract is considered an indefinite-delivery indefinite quantity (IDIQ) type of service contract. The contract will allow MATA to obtain the needed technical expertise to oversee and manage the procurement, testing, and implementation of new fare collection equipment and media.

The estimated cost to provide these services under the previously bid hourly rates and contract amounts is \$750,805.20. The expected duration of the contract and need for these services is estimated to be two years or 730 days. The contract will be issued through task orders on an as-needed basis.

The selected contractor, nMomentum is a certified Disadvantaged Business Enterprise (DBE) contractor. Therefore, 100 percent of the contract amount will apply to MATA's DBE goals.

MATA's Staff recommends that a contract be executed with nMomentum in an amount of \$750,805.20.

**MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS**

RESOLUTION NO. 18-24

**RESOLUTION TO AUTHORIZE AN INFORMATION TECHNOLOGY
INFRASTRUCTURE ENTERPRISE SOLUTIONS INDEFINITE-DELIVERY
INDEFINITE-QUANTITY CONTRACT WITH NMOMENTUM FOR CONSULTING
SERVICES TO PROCURE AND IMPLEMENT A NEW ENTERPRISE ASSET
MANAGEMENT SYSTEM**

WHEREAS, The Memphis Area Transit Authority (MATA) needs to upgrade its existing enterprise asset management system in order to meet new federal requirements for insuring that MATA's fleet and assets meet state of good repair standards; and

WHEREAS, MATA requires the assistance of a qualified consultant to develop a new concept of services and prepare specifications to procure and implement a new enterprise asset management system; and

WHEREAS, Nashville Metropolitan Transit Authority (MTA) has agreed for MATA to utilize the assignability clause contained in MTA's contract 2016659-C with nMomentum and their Information Technology Infrastructure Enterprise Solutions Services Indefinite Delivery Indefinite Quantity for MATA to procure consulting services from nMomentum for its enterprise asset management project; and

WHEREAS, MATA and nMomentum have agreed upon a contract price of \$737,304 to provide these services; and

WHEREAS, The funding for the contract is available from State and Local sources; and

WHEREAS, MATA's staff recommends that the Board authorize MATA to enter into a contract under MTA's contract with nMomentum for consulting services associated with procuring and implementing a new fare collection system by issuing task orders not to exceed \$737,304.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS That MATA is authorized to enter into a contract under MTA's contract with nMomentum for consulting services associated with procuring and implementing a new enterprise asset management system in the amount of \$737,304.

BE IT FURTHER RESOLVED That MATA will issue task orders as necessary to nMomentum and that the time of completion will be 730 days from Notice to Proceed.

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BE IF FURTHER RESOLVED That the Chief Executive Officer, Chief Administrative Officer, Chairman or Vice-Chairman be authorized to execute the necessary contract.

Res. No. 18-24

Motion: **Made By: Tommy Pacello****SECONDED: Martin Lipinski**

YEA: **John Vergos; Martin Lipinski; Tommy Pacello; Janice Holder;**
Michael Fulton

NAY: **None**

Approved: **June 26, 2018**

Absent: **Kristen Bland; Roquita Williams; Sean Healy; Shelia Williams**

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TO: MATA Board of Commissioners
FROM: Gary Rosenfeld, Chief Executive Officer
SUBJECT: Information Technology IDIQ Contract – Enterprise Asset Management
DATE: June 26, 2018

MATA plans to implement a new Enterprise Asset Management (EAM) system to more effectively manage its current assets. MATA is currently working with the University of Memphis to develop its federally required Transit Asset Management Plan and create a foundation for future asset management improvements. The EAM system will effectively track MATA's assets and their condition and allow current reporting among various computer systems throughout the various modes and operations at MATA. Due to rapidly changing technology, competing software systems, and a lack of in-house technical expertise, MATA is seeking to obtain this expertise through a contracted consultant team using Nashville MTA's procurement of the same resource under the same contract by an allowable process known as piggybacking. Both the Federal Transit Administration and Tennessee Department of Transportation have sanctioned the use of this procurement method for these types of services. The contract is considered an indefinite-delivery indefinite quantity (IDIQ) type of service contract. The contract will allow MATA to obtain the needed technical expertise to oversee and manage the procurement, testing, and implementation of new EAM software and the integration of existing software and systems.

The estimated cost to provide these services under the previously bid hourly rates and contract amounts is \$737,304.00. The expected duration of the contract and need for these services is estimated to be two years or 730 days. The contract will be issued through task orders on an as-needed basis.

The selected contractor, nMomentum is a certified Disadvantaged Business Enterprise (DBE) contractor. Therefore, 100 percent of the contract amount will apply to MATA's DBE goals.

MATA's Staff recommends that a contract be executed with nMomentum in an amount of \$737,304.00.

MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS

RESOLUTION 08-25

RESOLUTION TO PURCHASE THREE LIFTS FROM HEAVY-DUTY LIFT &
EQUIPMENT

WHEREAS, The Memphis Area Transit Authority (MATA) needs to purchase heavy-duty lift equipment to ensure efficient and continued operation of its bus fleet and support vehicles; and

WHEREAS, MATA issued an Invitation for Bid (IFB) for companies to provide three new mobile heavy-duty vehicle lifts and one bid was received; and

WHEREAS, Federal, State and Local funds are available for this procurement; and

WHEREAS, Staff has reviewed the single bid received and recommends that the three mobile heavy-duty lifts be awarded to Heavy Duty Lift & Equipment Inc. at a cost of \$99,900.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONER That a contract is awarded to Heavy Duty Lift & Equipment Inc. at a cost of \$99,900 for the purchase of a three new mobile heavy-duty vehicle lifts.

BE IT FURTHER RESOLVED That the Chief Executive Officer, Chief Administrative Officer, Chairman, or Vice-Chairman be authorized to execute the contract.

Res. No. 18-25

Motion: Made By: Tommy Pacello SECONDED: Martin Lipinski

YEA: John Vergos; Martin Lipinski; Tommy Pacello; Janice Holder;
Michael Fulton

NAY: None

Approved: June 26, 2018

Absent: Kristen Bland; Roquita Williams; Sean Healy; Shelia Williams

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TO: MATA Board of Commissioners
FROM: Gary Rosenfeld, Chief Executive Officer
SUBJECT: IFB 18-15 Heavy-Duty Lifts and Equipment
DATE: June 26, 2018

This memo summarizes the procurement process for the purchase of three new mobile heavy-duty vehicle lifts to maintain the efficient and continued operation of MATA's bus fleet and support vehicles.

The IFB was sent to four vendors, formally advertised and posted to MATA's website. The DBE goal was set at 0% for this solicitation. One bid was received, and it was deemed to be responsive and responsible pending one final document that is required since this was a single bid. The vendor will be required to submit the document before the contract can be signed. MATA staff reviewed the bid on the criteria set forth in the IFB.

MATA staff recommends that contract be awarded Heavy Duty Lift & Equipment Inc. at a cost of \$99,900. The value of the contract, as presented in the Board Resolution, is based on the lowest responsive and responsible bid.

Res. No. 18-25

Motion: Made By: Tommy Pacello **SECONDED:** Martin Lipinski
YEA: John Vergos; Martin Lipinski; Tommy Pacello; Janice Holder;
Michael Fulton
NAY: None
Approved: June 26, 2018
Absent: Kristen Bland; Roquita Williams; Sean Healy; Shelia Williams

MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS

RESOLUTION NO. 18-26

RESOLUTION TO APPROVE SALE OF TWO LEASED BUSES

WHEREAS, The Memphis Area Transit Authority (MATA) has leased Bus 809, a 1998 40' Novabus, to St. Patrick Community Outreach, Inc. since 2012 and Bus 850, a 2000 40' Novabus, to LeMoyne-Owen College since 2013 as shown on Exhibit A; and

WHEREAS, Both leased buses have met their useful service life and are fully depreciated; and

WHEREAS, Both lessees have indicated they want to purchase the buses in order to continue use them for serving the Memphis community; and

WHEREAS, MATA's Staff recommends that the MATA Board approve an exception to MATA's disposal policy and sell the two leased buses to the lessees for \$1.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS That Buses 809 and 850 can be sold to St. Patrick Community Outreach, Inc. and LeMoyne-Owen College, respectively, for \$1.

Res. No. 18-26

Motion: Made By: Tommy Pacello SECONDED: Martin Lipinski

YEA: John Vergos; Martin Lipinski; Tommy Pacello; Janice Holder; Michael Fulton

NAY: None

Approved: June 26, 2018

Absent: Kristen Bland; Roquita Williams; Sean Healy; Shelia Williams

EXHIBIT A

LEASED BUSES PROPOSED TO BE SOLD

Bus 809 – 1998 40' Novabus – Mileage 560,222 (Leased to St. Patrick Community Outreach, Inc.)

Bus 850 – 2000 40' Novabus – Mileage 610,010 (Leased to LeMoyne-Owen College)

MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS

RESOLUTION NO. 18-27

RESOLUTION TO APPROVE SERVICE FOR SENIORS FUNDED BY THE AGING
COMMISSION OF THE MID-SOUTH

WHEREAS, The Memphis Area Transit Authority (MATA) operates transit service within the City of Memphis and Shelby County; and

WHEREAS, The Aging Commission of the Mid-South has agreed to reimburse MATA up to \$185,000 with federal funding for the provision of transportation service for persons aged 60 and older through a contract with Shelby County Government; and

WHEREAS, MATA must have the approval of the Mayor and City Council of the City of Memphis to enter into any service and operation agreements with any other governmental jurisdiction for transportation services, and MATA's authority to enter into contracts for grants and other funding assistance is limited to grants and funding assistance made available by federal or state agencies; and

WHEREAS, MATA will provide transportation for one-way trips to meet activities of daily living, such as medical or healthcare appointments, shopping, or socialization as permitted by the Older Americans Act Community Support Services; and

WHEREAS, This service will not adversely impact the existing service and operation of MATA; and

WHEREAS, MATA has requested approval from the appropriate governing agencies to operate this service and will not implement service until approval is obtained.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS That MATA may begin the operation of this service with an effective start date of July 1, 2018 (pending required approvals) and continue to provide the service as long as funding is available.

BE IT FURTHER RESOLVED That MATA be authorized to enter into a contract with Shelby County Government and that the Chief Executive Officer, Chief Administrative Officer, the Chairman and Vice-Chairmen of the MATA Board are authorized to execute the necessary documents.

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Res. No. 18-27

Motion: **Made By: Tommy Pacello** **SECONDED: Martin Lipinski**

YEA: **John Vergos; Martin Lipinski; Tommy Pacello; Janice Holder;
Michael Fulton**

NAY: **None**

Approved: **June 26, 2018**

Absent: **Kristen Bland; Roquita Williams; Sean Healy; Shelia Williams**

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TO: MATA Board of Commissioners
FROM: Gary Rosenfeld, Chief Executive Officer
SUBJECT: Senior Transportation Services – Aging Commission of the Mid-South
DATE: June 26, 2018

In order to improve transportation services for residents of Shelby County aged 60 and older, The Memphis Area Transportation Authority (MATA) through a contract with Shelby County Government will partner with the Aging Commission of the Mid-South to provide federal funding through the Older Americans Act for providing transportation services for daily living activities, such as medical related, shopping, or socializing. The \$185,000 in federal funding from the Aging Commission of the Mid-South will provide one-way trips for eligible recipients.

Since the funding for this service will be provided by another governmental agency or jurisdiction, MATA must obtain the approval of the Mayor and City Council of the City of Memphis. Provision of this service will not adversely impact the existing service of operation of MATA.

MATA's Staff recommends that a contract be executed with Shelby County Government and the Aging Commission of the Mid-South in an amount of \$185,000. The effective date of the contract is July 1, 2018, and we have been informed that this will be an annual contract with renewable options. However, due to the pending approvals required by the City of Memphis and Shelby County Government, service may not begin until a later date. MATA plans to extend the contract continue the service if funding is available.

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MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS

RESOLUTION NO. 18-28

RESOLUTION TO AUTHORIZE A FOURTH CHANGE ORDER TO SNC-LAVALIN,
RAIL & TRANSIT, INC. FOR SAFETY CERTIFICATION CONTRACT

WHEREAS, The Memphis Area Transit Authority (MATA) Board of Commissioners awarded a contract under Resolution No. 16-15 to SNC-Lavalin Rail & Transit, Inc. for \$764,479.04 to provide MATA with necessary rail safety expertise in order to obtain safety and operational certification of the MATA Heritage Trolley system; and

WHEREAS, MATA was able to negotiate the amount down to \$755,543; and

WHEREAS, The MATA Board previously authorized three change orders (on July 31, 2017 for \$257,906, on November 7, 2017 for \$232,005 and on February 27, 2018 for \$400,000) for additional work necessary to restart the trolley system increasing the contract total to \$1,645,454; and

WHEREAS, MATA has identified additional work that was not included in the original scope of work and recommends that the Board authorize a fourth change order; and

WHEREAS, SNC-Lavalin has provided a detailed cost estimate and breakdown of work completed and anticipated; and

WHEREAS, MATA Staff has evaluated the cost estimate and agrees with the amount of in-scope and out-of-scope work as of January 2018; and

WHEREAS, MATA Staff recommends approval of the fourth change order with SNC-Lavalin Rail & Transit Inc. for an additional amount of \$100,000 increasing the total contract amount to \$1,745,454_ as shown below:

Original Contract Amount	\$755,543		6/28/16
Change Order 1	\$257,906	\$1,013,449	7/31/17
Change Order 2	\$232,005	\$1,245,454	11/7/17
Change Order 3	\$400,000	\$1,645,454	2/27/18
Change Order 4	\$100,000__	\$1,745.454_	6/26/18

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS That a fourth change order totaling \$100,000 to SNC-Lavalin's contract amount is authorized increasing the contract to \$1,745,454.

BE IT FURTHER RESOLVED that the Contracting Officer is authorized to execute the change order.

MEMPHIS AREA TRANSIT AUTHORITY
Telephone: 901-722-7100 www.matatransit.com

Res. No. 18-28

This Resolution was pulled from the Consent Agenda and put under the Finance Agenda Items; thereby changing the Resolution Number.

Motion: Made By: Tommy Pacello SECONDED: Janice Holder

**YEA: John Vergos; Martin Lipinski; Tommy Pacello; Janice Holder;
Michael Fulton**

NAY: None

Approved: June 26, 2018

Absent: Kristen Bland; Roquita Williams; Sean Healy; Shelia Williams