

MEMPHIS AREA TRANSIT AUTHORITY

1370 Levee Road
Memphis, TN 38108
Telephone: 901-722-7100 www.matatransit.com

MINUTES OF 5/24/18 ITEM I

Gary J. Rosenfeld
Chief Executive Officer
Board of Commissioners

Sean Healy, Chairman

Andre Gibson, Vice Chairman

Commissioners

Kristen Bland
Roquita Coleman-Williams
Martin Lipinski
Janice Holder

Tommy Pacello
John C. Vergos
Shelia Williams

AGENDA
for the
Regular Meeting of the MATA Board of Commissioners
Thursday, May 24, 2018
3:30p.m.

- | | | |
|---|---|------------------|
| I. | Call to Order | Sean Healy |
| II. | Board Roll Call | Sean Healy |
| III. | Approval of April 26, 2018 Board Meeting Minutes | Sean Healy |
| IV. | CEO Report <ul style="list-style-type: none">• Gary J. Rosenfeld | Sean Healy |
| V. | Consent Agenda Items <ul style="list-style-type: none">a. Resolution to Authorize the Purchase of Diesel Fuel for Three to Four Months – Res. No. 18-20b. Resolution to Authorize the Purchase of Unleaded Gasoline for Three to Four Months – Res. No. 18-21 | Sean Healy |
| VI. | Finance Agenda Items
NONE | Sean Healy |
| VII. | Service and Development Agenda Items <ul style="list-style-type: none">a. Resolution to Amend Contract to Mid-South Bus Center for Section 5310 Vans Authorized to be Purchased Under Res. No. 18-19 – Res. No. 18-22 | Sean Healy |
| Transit Vision Presentation – Gary Rosenfeld | | |
| VIII. | Financial Report | Bernhard Rudolph |

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| IX. | Speaker Acknowledgement | Lawson Albritton |
| X. | Old/New Business | Sean Healy |
| XI. | Adjournment | Sean Healy |

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CALL TO ORDER: A regular meeting of the MATA Board of Commissioners was called to order by Chairman Sean Healy at 3:30 p.m. on Tuesday April 26, 2018 at 1370 Levee Road Board Room.

BOARD ROLL CALL:

Present: Chairman Sean Healy; Vice Chairman Andre Gibson
Commissioners: Martin Lipinski; Shelia Williams; Tommy Pacello; Janice Holder;
Roquita Coleman-Williams; John Vergos

Absent: Kristen Bland

Quorum: Yes

Staff: Lawson Albritton, Senior Administrative Officer; Linda Eskridge, Board Secretary; Marcellus Gunn, Local Union 713; Nicole Lacey, Chief Communications Officer; John Lancaster, Director of Planning & Scheduling; Maury Miles, Director of Grants/Procurement; Alvin Pearson, Chief Operations Officer; Gary Rosenfeld, Chief Executive Officer; Bernhard Rudolph, Chief Financial Officer; Susan Schubert, Director of Human Resources

Guests: Cynthia Bailey, Co-Chair MBRU; Nicole Bowen, PCA for Pearlie Bowen, MATApplus Customer; Christina Clift, MCIL; Justin Davis, MBRU; Allison Donald, MCIL; Beauregard Frierson, Bus Rider; Mary Gowan, MBRU; Charles Johnson, MBRU; James Johnson, Small Planet Works; Courtney McNeal, Innovate Memphis; Wayne Risher, Commercial Appeal; Betty Robinson, MBRU; Alvan Sanchez, MPO; Jordan Smith, Memphis MPO; Leslie Smith, Building Memphis; Memphis MPO; James Stokes, Bass River Advisors; Jamita Swearengen, Memphis City Council; Curtis Tillman, Transportation Advisory Committee; Nick Warren, Memphis MPO; Henry Wilson, Retiree

Ms. Eskridge, Board Secretary, welcomed all guests and staff to the March 27, 2018 Board of Commissioners. Mr. Albritton, Speaker Facilitators requested any speaker cards, to be turned in to him and they will be called on at the appropriate time on the Agenda.

Mr. Lipinski moved for approval of the March 2018 Board Minutes and Mr. Vergos seconded the motion. MOTION CARRIED

CEO Report**Gary Rosenfeld**

- Trolley restart Grand Opening was Monday April 30, 2018 at 11:00am at 547 N. Main Street. Everyone was invited.
- Civility Training is underway, and all MATA employees are required to attend.
- OTP: 19 Bus operators received 90%; 2 Trolley operators received 90%; and 20 MATApplus operators received 95% OTP in March 2018.
- Ridership continues to be down following the national trends, the biggest drop being evening and weekend service.
- OTP for all modes: Fixed Route 75%; Trolley 82%; and MATApplus 94%.

- Passenger Complaints per 100,000 boarding for all modes received a nice drop in complaints. **ACTION: Mr. Rosenfeld stated that staff will get this calculated for legibility and better understanding and report back at the May Board Meeting as requested by Mr. Pacello.**
- Miles between road calls took a dip but is still well within the range of acceptable and we will continue to monitor it in the future. This is the first time in a while that MATA received a year-over-year increase in preventable accidents but will continue to monitor this.
- CEO Rosenfeld updated the Board on his monthly meetings and events for April 27 through May 21, 2018.

Questions: Mr. Vergos asked if we expect the city budget to be equal to what it was last year. Mr. Rosenfeld stated we have been told that we can expect less than last year.

Consent Agenda Items

- a) Resolution Authorizing the Disposal of Surplus/ Obsolete Parts and Equipment – Res. No. 18-15
- b) Resolution to Approve Disposal of Surplus Vehicles – Res. No. 18-16
- c) Resolution to Continue a Transit FastPass Assistance Program – Res. No. 18-17

Mr. Pacello moved that Consent Agenda Item Nos. 18-15; 18-16; and 18-17 be approved. Ms. Williams seconded the motion. MOTION CARRIED

Finance Agenda Items

NONE

Service and Development Agenda Items

Sean Healy

- a) Resolution to Award a Contract to Precise Contract Concrete Works, LLC dba Precise Contracting for the Section 5310 Curb Ramp Improvement Project – Res. No. 18-18

Mr. Rosenfeld presented this resolution to the MATA Board. This is part of our ongoing program in the distribution of the 5310 dollars for partnering with the City of Memphis to improve a ramp access at bus stops along our service corridors. A segment of this has gone through the bidding process and the contractor is a 100 DBE and MATA is recommending approval of this resolution.

Mr. Pacello moved that Res. No. 18-18 be approved. Ms. Williams seconded the motion. MOTION CARRIED

- b) Resolution to Award a Contract Under the Section 5310 Program to Mid-South Bus Center for the Purchase of Seven Side-Loading and Three Rear-Loading Wheelchair-Accessible Vans – Res. No. 18-19

Mr. Rosenfeld presented this resolution to the MATA Board. This is part of our ongoing Equipment Replacement Program for Paratransit Program. The 5310 money is also used for

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some of our partnership with local taxi companies to provide ADA service outside our service hours. These 10 vehicles will go to a myriad of companies in our area and we will be coming back hopefully in our next Board meeting with results of our next bid.

Ms. Williams moved that Res. No. 18-19 be approved. Mr. Vergos seconded the motion.

MOTION CARRIED

Questions: Mr. Gibson asked how we know if these companies are doing with the vehicles what they are supposed to be doing in providing the hours for paratransit service and are we getting reports back on how these vehicles are being used. Mr. Rosenfeld stated the utilization is probably not where we would like it to be, but it is there. These companies report directly to MATA, not the ADA. Mr. Pacello asked is part of the data that we collect the percentage of rides on the vehicles coming through MATApplus or just regular course of their business. Mr. Lancaster stated for Metro Advantage that is just from using them as taxis whether they use the ramps or not. When we do use the taxis company for supplemental MATApplus service, those numbers are reported in the MATApplus numbers.

FINANCIAL REPORT

Bernhard Rudolph, CFO
March 2018

Revenue was ahead of budget \$1.5MM due to the additional \$2.5MM that we received from the City of Memphis. This is not going to happen next year but we are pleased that we received it this year. Passenger fares increased \$11,000 over the same month the prior year. Actual expenses were over budget by 5% due to Trolley, Central Station and Bus Maintenance. Cash flow is about \$300,000 unfavorable to last year due to the \$6MM Bridge Funding we received from the City of Memphis, which should carry us over to the next budget year. Mr. Rosenfeld stated some of our Operating expense variances are fuel prices increased; miles increased, and some additional maintenance expenses relative to Hybrid buses that had to be repaired to help keep as much service on the streets as possible. Also, Healthcare cost is up about \$1MM over the last year. **This ended the Financial Report.**

Chairman Healy recognized Councilwoman Swearengen, who was present on behalf of some concerns that were shared with the Memphis City Council at the meeting on Tuesday April 24, 2018. A group of persons with disabilities attended the Council meeting and shared their concerns regarding customer service and the difficulty of getting appointments with MATApplus. Councilwoman Swearengen stated some of their concerns are they do not receive calls back after leaving a message on the automated system. The calls go as far back as three weeks and still they have not been contacted. Councilwoman Swearengen stated everyone deserves a quality of life. Councilwoman Swearengen asked that MATA would be more responsible in responding to the citizens of Memphis, especially persons with disabilities. The Memphis City Council has asked to receive feedback at the next Council Meeting in two weeks.

Mr. Rosenfeld worked with staff and put together a PowerPoint Presentation for the MATA Board as well as for Memphis City Council. He stated that MATA is committed to high quality passenger experience.

There have been issues the past couple of months due to some staffing problems. MATA conducted a recent job fare and recruited about 50 potential candidates that will be joining MATA's program. Chairman Healy, as well as Mr. Vergos stated that we have got to figure this out and do commit to the two-week response that was asked of MATA. Councilwoman Swearengen thanked MATA for the commitment.

SPEAKERS

- **Mr. Bouregard Frierson, 2715 Deadrick St., Memphis, TN 38114** - Mr. Frierson is asking MATA to take his request for a bus to come closer to Deaderick Street as there is a lot of senior citizens that live on that route. He is a senior citizen and has to walk a long distance to catch that bus to take him to the clinic.
- **Ms. Juanita Brooks, P. O. Box 111162, Memphis, TN 38111** - Ms. Brooks had a concern about none-service dogs being on the buses, as well children are cussing the bus drivers and threatening their lives. Bus drivers are rude as well and will pass you up passengers. There needs to be a change on these MATA buses and people need to consider what the bus drivers go through.
- **Ms. Cynthia Bailey, MBRU** - Ms. Bailey's concern was about operator's protocol and policies when incidents happen on the bus. She also had a concern about the security guards at Hudson Transit Center, not being visible outside, they are always inside the building. She pleaded with MATA to assure that the security guards spend more time outside where most incidents happen before someone is killed again.
- **Justin Davis, MBRU** - Mr. Davis had some three questions. 1) The plans to have trolley fares free for two weeks; 2) Buses running free a few days during MLK50 Commemoration. 3) How much it cost to run the services for free, and where is the money coming from. However, he did state that the free services are appreciated.
- **Mary Godwin, 21 Neely St., #604, Memphis, TN** - Ms. Godwin's concern was with the children on the buses and fighting at the terminal and no security is around. She mentioned that MATA needs to pull the cameras on the buses to see what's going on inside these buses. Again, security is usually nowhere around, and MATA needs to tighten up on their security.
- **Allison Donald, 1633 Madison Ave. Memphis, TN** - Ms. Donald stated they are familiar with what the 5310 Grant is all about and with the other transportation companies getting accessible vehicles, but her question is how to be sure that it is going to work. They have all requested these services via taxis before and have been turned down. What do they do when the taxis service tells them they are not available. She stated the real issue is inconsistent service. She also stated that she called three days ahead and was denied a trip and that is against the ADA and against the law and that is what MATApplus is currently doing, breaking the law.
- **Nicole Bowen, 1137 Kney, Memphis, TN 38107** - Ms. Bowen stated that the MATApplus issues did not just start in April or May, all meetings are documented. Perhaps they are fully staffed in reservations, but when you call in to make a reservation, they might call you back and when they do they tell you they are closed for the day. You are supposed to be able to call the day before and get a reservation, that is no longer the case. It is against the law and against ADA Regulations. It is not only a medical-only service, it is a paratransit and shared transportation service.

Ms. Bowen stated that when management changed that's when the service declined. This is a repeated cycle. Ms. Bowen has also stated in the past that service is taken away from MATApplus and given to Fixed Route for their use, which takes away the MATApplus service.

- **Curtis Tillman, National Federation of the Blind, 3323 Bestway Drive, Memphis, TN 38118** Mr. Tillman talked about an issue that was brought up regarding not having enough drivers and how MATA is losing drivers. He stated that MATA considers Fixed Route drivers more valuable than MATApplus drivers. MATApplus drivers have more to deal with on a day-to-day basis and he don't know why they are considered as second-class drivers by being paid lower wages, which is why MATA is losing drivers. He stated that the voicemail system is very inconsistent. He consistently calls the complaint line but will not leave a complaint with anyone that works directly with MATApplus, that way he is assured that his complaint is being tracked because he receives a call back and is given a reference number.

Chairman Healy stated that we take these matters very seriously and we commit to follow up and want to make sure every issue is addressed.

Mr. Gibson agreed with Chairman Healy and stated that we should not be hearing those types of complaints especially in that volume. Mr. Gibson asked if we could possibly get the owners of these companies to develop a reporting system as they are getting a 90% discount and it behooves them to come up with the best and possible on that bid. Mr. Pacello stated we all know there are resource challenges and asked that while MATA is investigating all of this, if staff could report back to the Board to let them know exactly what the breakdown of the situation is. Vice Chairman Healy stated that whatever is reported to the Memphis City Council will be reported to the MATA Board as well. Chairman Healy wants everyone to understanding that the biggest hurdle that we face is funding. We need to join as a united front and figure out how to get this agency funded appropriately and feels that will fix a lot of these problems. Mr. Rosenfeld stated that he truly understands the frustration of the riders especially after the City Council meeting and staff have been meeting consistently to get to the bottom of that processing. These are our customers, they deserve the best service and there is no getting around that we have let them down. Mr. Rosenfeld stated that we will report back to the Board at the next meeting, as well as to the Memphis City Council in a couple of weeks. Ms. Williams thanked MATA and staff for all the hard work put into this to make things better.

OLD/NEW BUSINESS

The next Board Meeting is scheduled for Thursday May 24, 2018 at 3:30pm in the MATA Board Room at 1370 Levee Road. Mr. Gibson made a motion to adjourn and Ms. Williams seconded the motion. The meeting was adjourned.

Mr. Sean Healy, Chairman

**MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS**

RESOLUTION NO. 18-20

**RESOLUTION TO AUTHORIZE THE PURCHASE OF DIESEL FUEL FOR THREE TO
FOUR MONTHS**

WHEREAS, The Memphis Area Transit Authority (MATA) is required to maintain an inventory of diesel fuel to ensure the efficient and continued operation of its fleet; and

WHEREAS, MATA has funds available through its operating budget to purchase such diesel fuel; and

WHEREAS, MATA solicited bids from vendors to participate in the procurement process for diesel fuel in accordance with MATA's Procurement Manual which included the possibility of awarding a fixed-price contract for three or four months or to purchase off the spot market; and

WHEREAS, This procurement was formally advertised; and

WHEREAS, MATA received three responsive and responsible offers from vendors willing to participate in both the fixed-price and the spot market procurement; and

WHEREAS, Staff recommends that the following companies be authorized to participate in the procurement process for both the fixed-price and the spot market procurement for a three or four-month period:

**Mansfield Oil Company of Gainesville, Inc.
Petroleum Traders Corporation
Truman Arnold Companies (TAC); and**

WHEREAS, MATA Staff recommends the Board authorize it to lock in a fixed-price contract for low-sulfur diesel fuel with the lowest bidder from the vendors listed above; and

WHEREAS, MATA Staff recommends the Board authorize it to purchase diesel fuel on the spot market from any of the vendors listed above during the three to four-month period.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS That the MATA Staff is authorized to lock in a fixed-price contract for three to four months of low-sulfur diesel fuel with the lowest bidder from the vendors listed above.

BE IT FURTHER RESOLVED That the MATA Staff is authorized to purchase diesel fuel off the spot market during the three to four months period from any of the vendors listed above.

BE IT FURTHER RESOLVED That the Chief Executive Officer, Chief Administrative Officer, Chairman or Vice-Chairman is authorized to execute the necessary documents.

Res. No. 18-20

Motion: **Made By:** Shelia Williams **SECONDED:** Tommy Pacello

YEA: Andre Gibson; Shelia Williams; Tommy Pacello; Janice Holder;
 Kristen Bland

NAY: None

Approved: May 24, 2018

Absent: Sean Healy; Roquita Coleman; John Vergos; Martin Lipinski

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TO: MATA Board of Commissioners
FROM: Gary Rosenfeld, CEO
SUBJECT: IFB 18-13, Purchase of Diesel Fuel for Three to Four Months
DATE: May 24, 2018

MATA has issued a solicitation for diesel fuel for three to four months. The current contract for diesel fuel expires August 31, 2018.

Based upon the new procurement process for diesel fuel that the Board approved on February 24, 2014, MATA's Staff requested vendors to indicate if they would agree to participate in submitting quotes for ultra-low sulfur diesel fuel during a three to four-month period. The participation includes providing daily quotes for possibly locking in a fixed price contract as well as providing daily quotes for purchasing daily fuel off the spot market.

The three vendors listed below submitted their required certificates and stated they were willing to participate.

Mansfield Oil Company of Gainesville, Inc.
Petroleum Traders Corporation
Truman Arnold Companies (TAC)

MATA's Contracting Officer determined that all three were responsive and responsible. MATA is recommending that the Board authorize Staff to obtain quotes from the vendors listed above in order to lock in a fixed-price contract for ultra-low sulfur diesel fuel. If Staff determines that the market price is fair and reasonable, we will request the vendors to provide their best price and then lock in the price with the lowest bidder.

MATA is also recommending that the Board authorize Staff to obtain quotes during the three to four-month period to purchase diesel fuel from any of the three vendors listed above. Staff will review quotes received and issue a purchase order to the lowest bidder that can deliver the quantity within the required delivery time.

Please let me know if you have questions or would like to discuss.

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MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS

RESOLUTION NO. 18-21

RESOLUTION TO AUTHORIZE THE PURCHASE OF UNLEADED GASOLINE FOR
THREE TO FOUR MONTHS

WHEREAS, The Memphis Area Transit Authority (MATA) is required to maintain an inventory of unleaded gasoline to ensure the efficient and continued operation of its vehicles; and

WHEREAS, MATA has funds available through its operating budget to purchase such fuel; and

WHEREAS, MATA solicited bids from vendors to participate in the procurement process for unleaded gasoline fuel in accordance with MATA's Procurement Manual which included the possibility of awarding a fixed-price contract for three or four months or to purchase off the spot market; and

WHEREAS, This procurement was formally advertised; and

WHEREAS, MATA received three responsive and responsible offers from vendors willing to participate in the procurement for the unleaded gasoline; and

WHEREAS, Staff recommends that the following companies be authorized to participate in the procurement process for both the fixed-price and the spot market procurement for three to four-month period:

Mansfield Oil Company of Gainesville, Inc.
Petroleum Traders Corporation
Truman Arnold Companies (TAC); and

WHEREAS, MATA Staff recommends the Board authorize it to lock in a fixed-price contract for unleaded gasoline with the lowest bidder from the vendors listed above; and

WHEREAS, MATA Staff recommends the Board authorize it to purchase unleaded gasoline on the spot market from any of the vendors listed above during the three to four-month period.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS That the MATA Staff is authorized to lock in a fixed-price contract for three to four months of unleaded gasoline with the lowest bidder from the vendors listed above.

BE IT FURTHER RESOLVED That the MATA Staff is authorized to purchase unleaded gasoline off the spot market during the three to four-month period from any of the vendors listed above.

BE IT FURTHER RESOLVED That the Chief Executive Officer, Chief Administrative Officer, Chairman or Vice-Chairman is authorized to execute the necessary documents.

Res. No. 18-21

Motion: **Made By: Shelia Williams** **SECONDED: Tommy Pacello**

YEA: **Andre Gibson; Shelia Williams; Tommy Pacello; Janice Holder; Kristen Bland**

NAY: **None**

Approved: **May 24, 2018**

Absent: **Sean Healy; Roquita Coleman; John Vergos; Martin Lipinski**

MEMPHIS AREA TRANSIT AUTHORITY
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TO: MATA Board of Commissioners
FROM: Gary Rosenfeld, CEO
SUBJECT: IFB 18-13, Purchase of Unleaded Gasoline for Three to Four Months
DATE: May 24, 2018

MATA has issued a solicitation for unleaded gasoline. The current contract for unleaded gasoline expires July 31, 2018.

Based upon the new procurement process for unleaded gasoline that the Board approved on February 24, 2014, MATA's Staff requested vendors to indicate if they would agree to participate in submitting quotes for unleaded gasoline during a three to four-month period. The participation includes providing daily quotes for possibly locking in a fixed price contract as well as providing daily quotes for purchasing daily fuel off the spot market.

The three vendors listed below submitted their required certificates and stated they were willing to participate.

Mansfield Oil Company of Gainesville, Inc.
Petroleum Traders Corporation
Truman Arnold Companies (TAC)

MATA's Contracting Officer determined that all three were responsive and responsible. MATA is recommending that the Board authorize Staff to obtain quotes from the vendors listed above in order to lock in a fixed-price contract for unleaded gasoline. If Staff determines that the market price is fair and reasonable, we will request the vendors to provide their best price and then lock in the price with the lowest bidder.

MATA is also recommending that the Board authorize Staff to obtain quotes during the three to four months period to purchase unleaded gasoline from any of the vendors listed above that are willing to participate. Staff will review quotes received and issue a purchase order to the lowest bidder that can deliver the quantity within the required delivery time.

Please let me know if you have questions or would like to discuss.

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MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS

RESOLUTION NO. 18-22

RESOLUTION TO AMEND CONTRACT AWARDED TO MID-SOUTH BUS CENTER
FOR SECTION 5310 VANS AUTHORIZED TO BE PURCHASED UNDER
RESOLUTION NO. 18-19

WHEREAS, The Memphis Area Transit Authority (MATA) Board of Commissioners authorized a contract be awarded to Mid-South Bus Center for seven Braun side-loading wheelchair-accessible vans for Metro Advantage Cab and three Braun rear-loading wheelchair-accessible vans for Mid-South Ambulatory, Inc. under Resolution No. 18-19 on April 26, 2018; and

WHEREAS, MATA's Staff was notified shortly after the approval that Mid-South Ambulatory, Inc. wanted to purchase Ford Transit vans with more seating for ambulatory passengers instead of regular Braun vans; and

WHEREAS, The unit cost of the Ford Transit rear-loading van with 10 seats and room for one wheelchair is \$49,646 compared to the unit cost of the Braun van at \$37,070; and

WHEREAS, Mid-South Ambulatory, Inc. has informed MATA that they are willing to accept two Ford Transit rear-loading vans at a total cost of \$99,292 instead of the three Braun rear-loading vans at a total cost of \$111,210 and provide the 10% matching share; and

WHEREAS, The Ford Transit vans were included in MATA's solicitation document, and MATA's Staff recommends that the Board authorize this change to the contract with Mid-South Bus Center who has indicated they are willing to make the change.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS That the contract awarded to Mid-South Bus Center for the purchase of seven 2018 Braun side-loading and three rear-loading wheelchair-accessible vans at a total contract amount of \$376,720 is amended to include the purchase of seven Braun side-loading wheelchair-accessible vans (\$37,930 each for a subtotal of \$265,510) and two Ford Transit rear-loading wheelchair-accessible vans (\$49,646 each for a subtotal of \$99,292) for a total contract amount of \$364,802.

BE IT FURTHER RESOLVED, That Metro Advantage Cab and Mid-South Ambulatory, Inc. shall provide the 10% local share for their vans and enter into a lease with MATA for the vehicles in accordance with FTA policy.

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BE IT FURTHER RESOLVED That the Chief Executive Officer, Chief Administrative Officer, Chairman or Vice-Chairman be authorized to execute the necessary contract and leases.

Res. No. 18-22

Motion: Made By: Tommy Pacello SECONDED: Shelia Williams

YEA: Andre Gibson; Shelia Williams; Tommy Pacello; Janice Holder;
 Kristen Bland

NAY: None

Approved: May 24, 2018

Absent: Sean Healy; Roquita Coleman; John Vergos; Martin Lipinski

MEMPHIS AREA TRANSIT AUTHORITY
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TO: The MATA Board of Commissioners
FROM: Gary Rosenfeld, Chief Executive Officer
DATE: May 24, 2018
SUBJECT: Resolution to Amend Contract Awarded to Mid-South Bus Center for Section 5310 Vans Authorized to be Purchased under Resolution No. 18-19

On April 26, 2018, the MATA Board of Commissioners authorized a contract to be awarded to Mid-South Bus Center for the purchase of seven Braun side-loading wheelchair-accessible vans for Metro Advantage Cab and three rear-loading wheelchair-accessible vans to Mid-South Ambulatory, Inc. under the Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities program.

Following this approval, Mid-South Ambulatory, Inc. asked the MATA Staff if they could change the type of van they are to receive so that it can have more seats for ambulatory passengers. MATA's Staff checked on the price of a Ford Transit van with 10 seats and one wheelchair location per Mid-South Ambulatory's request, and Mid-South Bus Center stated that its cost would be \$49,646. Based upon the amount of funds allotted to Mid-South Ambulatory, Inc. by MATA during the Section 5310 project selection process, they will only be able to purchase two of the Ford Transit vans for a total of \$99,292.

MATA's Staff finds this change to be acceptable and recommends that the Board authorize and amendment to the contract with Mid-South Bus Center so that the two Ford Transit rear-loading vans can be purchased instead of three Braun rear-loading vans.

Mid-South Ambulatory had indicated they will provide the 10% local share for the vans that they receive and enter into a lease with MATA for the vans in accordance with FTA policy.

Let me know if you have questions.