



Memphis Area Transit Authority

MATA'S MISSION: To provide a reliable, safe, accessible, clean and customer-friendly Public Transportation System that meets the needs of the community.

Board of Commissioners

Chairman – Sean Healy

Vice Chairman – Marion McClendon

Commissioners

Karl Birkholz

M. P. Carter

Charles “Chooch” Pickard

John C. Vergos

Andre Gibson

Lauren Taylor

Board of Commissioners Meeting

Monday, February 24, 2014

3:30 pm

- | | | |
|------|--|-------------------------------|
| I. | CALL TO ORDER | Sean Healy |
| II. | BOARD ROLL CALL | Linda Eskridge |
| III. | APPROVAL of January 27, 2014 Board Minutes | Sean Healy |
| IV. | BUSINESS & REPORTS | Sean Healy |
| A. | <u>FINANCE COMMITTEE</u> | |
| | 1. Resolution to Amend the Procurement Manual to Address the Procurement of Fuel – Res. No. 14-13 | Tom Fox |
| | 2. Resolution to Award a Contract to Batteries Plus for a Five-Year Supply of Batteries – Res. No. 14-14 | Glen Lockhart/
Ashley Best |

- 3. **Resolution to Award a Contract to Jim's Tank Service, LLC for a Three-Year Contract for Used Oil Management - Res. No. 14-15** Glen Lockhart/
Ashley Best

B. SERVICE AND DEVELOPMENT

- 1. **Resolution to Amend FY14 Section 5307 Formula Grant - Res. No. 14-16** Maury Miles
- 2. **Resolution Authorizing the Filing of an Application with the Tennessee Department of Transportation for CMAQ Funds for New Transit Services - Res. No. 14-17** Tom Fox

V. FINANCIAL REPORT Gilbert Noble

VI. MARKETING REPORT Alison Burton

VII. PERFORMANCE MEASURES REPORT Tom Fox

VIII. GENERAL MANAGER'S REPORT Tom Fox

IX. SPEAKERS
(See sign-in cards for speakers)

X. OLD/NEW BUSINESS Sean Healy

MINUTES OF BOARD MEETING
MEMPHIS AREA TRANSIT AUTHORITY
January 27, 2014

A regular meeting of the MATA Board of Commissioners was held at 3:30 p.m. on Monday January 27, 2014 in the MATA Board Room at 1370 Levee Road.

BOARD PRESENT: Chairman, Sean Healy
Commissioners: Karl Birkholz; Mattie Carter; Marion McClendon; Charles Pickard; Andre Gibson (via phone); Lauren Taylor

STAFF: Lawson Albritton; Ashley Best; Alison Burton; Frances Boyland; Darryl Covington; Linda Eskridge; Lavelle Fitch; Don Forsee; Tom Fox; Warren Henderson; Brandy Hough; John Lancaster; Willie Lewis; Glen Lockhart; Shelia Maclin; Maury Miles; Gilbert Noble; Glenda Wade; Tommy Wallace

Union Reps: Willie Barber, Michael Wilson

OTHERS: Kwasi Agyakwa, Memphis MPO; Kenny Bond, Citizens for Better Services; Maria Fuhrmann, City of Memphis; Tony Kouneski, KL Executive Search; Jack Leary, KL Executive Search; Johnnie Mosley, Citizens for Better Services; Betty Robinson, MBRU; Shahin Saimie, MBRU; Sarah Sieloff, Strong Cities; Eddie Settles, Back Home Media; Henry Wilson, MATA Retiree

Chairman Healy called the meeting to order. Linda Eskridge, Board Secretary, called the roll. Six Board Members were physically present, and one, (Andre Gibson) present via phone. One Board Member (John Vergos) was absent. Seven Board Members were present, and there was a quorum for the meeting. Mr. Birkholz made a motion for approval of the November 25, 2013 Board Minutes. Mr. McClendon seconded the motion and the minutes were unanimously approved.

BUSINESS & REPORTS

A. FINANCE COMMITTEE

1. Resolution to Approve Purchase of Diesel Fuel - Res. No. 14-01

Discussion: Staff recommended that this resolution be removed from the Board Agenda. Staff will review the procurement process for fuel to better address the constantly changing prices and an alternative resolution will be brought before the MATA Board at a later date. **Chairman Healy asked for comments from the Board and hearing none, Res. Nos. 14-01 was removed from the agenda.**

2. Resolution to Approve Purchase of Gasoline - Res. No. 14-02

Discussion: Staff recommended that Resolution No. 14-02 be removed from the Board Agenda as well for the same reasons as discussed under Resolution No. 14-01. **The Board agreed.**

3. Resolution to Purchase Re-tread Tires - Res. No. 14-03

Discussion: Glen Lockhart, Director of Maintenance, gave a brief description of why MATA uses retread tires which is to extend the life of tires and reduce costs. Ashley Best, Contract Administrator, stated that MATA issued an Invitation for Bids and received three bids. Quality Tire and Service, LLC was the lowest bidder at \$203,000. This contract will be for three years. Staff is recommending award to Quality Tire and Service, LLC. **Ms. Carter moved that Res. No. 14-03 be put on the floor for discussion and Mr. Birkholz seconded.** Ms. Carter inquired about the DBE for this contract. There was no DBE goal on this project because there were no DBE contractors and no opportunity for subcontracting. **Resolution No. 14-03 was unanimously approved.**

B. SERVICE AND DEVELOPMENT

1. Resolution to Approve FY14 Section 5307 Capital Projects and State Operating Assistance - Res. No. 14-04

Discussion: This grant is used on six Capital Projects and the State Operating assistance was included in this grant as well. Maury Miles, Sr. Grants and Procurement Manager explained each project listed under this grant. **Mr. Pickard moved that Res. No. 14-04 be put on the floor for discussion and Mr. McClendon seconded.** Mr. Birkholz asked is the state assistance confirmed. Maury stated that is the number that MATA is expected to get based on a TDOT formula. Mr. Pickard asked if the fare collection equipment would be credit card accessible. Glen Lockhart stated that anything that MATA receives in the future would have the capabilities of a swipe card. **Resolution No. 14-04 was unanimously approved.**

2. Resolution to Approve FY14 Section 5337 State of Good Repair Capital Projects - Res. No. 14-05

Discussion: This grant can only be used for the Trolley system, which most will be used for preventive maintenance for the system. If any funds are left over, there is an item line included for rail facility improvements. **Mr. Birkholz moved that Res. No. 14-05 be put on the floor for discussion and Mr. McClendon seconded.** After no further discussion, **Resolution No. 14-05 was unanimously approved.**

3. Resolution to Approve FY14 Section 5339 Bus and Bus Facilities Capital Projects -Res. No. 14-06

Discussion: The MATA Board previously approved a resolution to purchase 30 buses from Gillig. MATA issued a Notice to Proceed for 27 of those buses, and 15 will be coming in around April, and 12 in May. The final three buses are being funded with the FY 2014 Section 5339 grant so MATA cannot give a Notice to Proceed for those buses until the grant is received.. If funds are left over there is a line item included for facility improvements. **Mr. Birkholz moved that Res. No. 14-06 be put on the floor for discussion, and Ms. Taylor seconded.**

Mr. Gibson asked what percentage of MATA buses are diesel vs. natural gas or hybrid and how did MATA staff approach this. Dr. Fox stated going back two or three years, we try to purchase at least 20% hybrids out of each group of buses that we buy.

However this group actually is 50% because we received CMAQ to supplement our formula funds. The breakdown is 15 hybrids and 15 diesel. Ms. Carter asked how the MATA fleet is looking at present. Dr. Fox stated that we still have a few that need to be replaced, and over the next few years we should be able to replace them. We are also looking at a possibility of shifting some of our larger paratransit buses into our fixed route fleet. **Resolution No. 14-06 was unanimously approved.**

4. Resolution to Approve a Grant to Purchase Bike Racks under the Transportation

Alternatives Program – Res. No. 14-07

Discussion: These funds are mainly used for projects to encourage mobility by modes other than cars. The state of Tennessee and our MPO worked with MATA and we were able to get \$36,000 in federal funds to purchase up to 60 spare bicycle racks. All of our fixed route buses have bicycle racks, and these funds will be used for replacements. The current bicycle racks hold two bikes. Dr. Fox stated that we would look at racks that will hold up to three bikes. **Ms. Carter moved that Res. No. 14-07 be put on the floor for discussion and Ms. Taylor seconded.** Ms. Carter asked if the racks of three cost any more. Dr. Fox stated that we would probably just buy a few less if we decided on the three racks. Mr. Birkholz asked about the utilization of the racks. Mr. Pearson stated that we run anywhere from 1,800 a month to as many as 2,400 a month. If the bike rack is full and there is room on the bus we allow riders to put a bicycle on the bus, as well as on the trolley. Mr. Gibson asked what our current inventory of spare bike racks is. Glen stated that there are about 3 to 5 in stock. **Resolution No. 14-07 was unanimously approved.**

5. Resolution to Amend Awards for New Freedom Projects – Res. No. 14-08

Discussion: In September 2013, the MATA Board approved projects to be funded under the New Freedom formula program. MATA has since received approval from FTA to relocate certain funds to increase the amount of New Freedom funds that are available. This resolution is requesting that Checker Cabs be able to purchase up to 10 Wheelchair-accessible vans (up from five) and for MATA to be able to purchase up to 12 vehicles for MATAplus. These vehicles have a higher ramp capacity than what the ADA requires. **Ms. Carter moved that Res. No. 14-08 be put on the floor for discussion and Mr. McClendon seconded.** Ms. Carter asked if we have monitored the use of the cabs, as MATA has received complaints at one time. Maury stated that we get reports on a monthly basis. Dr. Fox stated that we have been sporadically been getting ridership data from Checker Cab because they implemented a new dispatch system. They are working on a procedure for generating those reports. We have not received any ridership reports from Metro Advantage Cab. Mr. Birkholz asked about the capacity of the ramps. Mr. Pearson stated the capacity was 700 lbs; however he stated that on an everyday use it could pick up a person weighing 900 lbs and should not damage the lift. Mr. Healy asked about the passenger capacity. Mr. Pearson stated we are looking at vehicles with a capacity of 10 ambulatory passengers or eight ambulatory passengers and two wheelchair passengers. Mr. Gibson asked if we are comfortable with holding them to a certain standard of responsiveness. Dr. Fox stated the lease does include reporting on maintenance, mileage and ridership. The next step would be to involve our attorneys if they are not complying with the lease requirements. **Resolution No. 14-08 was unanimously approved.**

6. Resolution to Approve MPO Agreement for 5303 Funds – Res. No. 14-09

Discussion: This resolution is to approve a new agreement between MATA and the MPO for transit planning. MATA has had a Memorandum of Agreement with the MPO since 2004 to share the FTA section 5303 planning funds with MATA getting 85% and MPO 15%. The new funding split is approximately 75% MPO, 25% MATA.

TDOT determined last year that the funds need to flow to the MPO first and then be sub-allocated to MATA and directed MATA to enter into a new agreement. This new agreement is being presented to the MATA Board, and if approved will be presented to the MPO Policy Board later this month. **Mr. Pickard moved that Res. No. 14-08 be put on the floor for discussion and Mr. McClendon seconded.** Mr. Gibson asked is the MATA Board is represented on the MPO Board. Dr. Fox stated yes that MATA has one vote on the MPO Policy Board and one vote on the Engineering and Technical Committee. Mr. Birkholz asked does this substantially improve MATA's position. Dr. Fox stated financially it does not. Ms. Taylor asked is that funding shift tied largely to the planning studies. Dr. Fox stated going forward that is the intent. Ms. Carter asked if we know why it was changed. Dr. Fox stated that TDOT is basically going by the letter of the regulations, which seems to indicate that the planning monies go to the MPO. MATA is going to continue to carry out our responsibilities related to compliance with the FTA, and the MPO will do the studies. Mr. Healy asked if we engage our Counsel on where our options are going back to TDOT. Dr. Fox stated that Attorney Bruce Smith has reviewed the agreement and made some suggestions about MATA over-committing given the small amount of money that we are getting and he is comfortable with the language. Mr. Healy alluded back to Dr. Fox's comments about other states that have a different approach to this. Dr. Fox stated that in the regulations it is fairly clear that the planning grant monies be sub-allocated to the MPO. It is up to the MPO to decide how the grant funds are allocated between the MPO and MATA. Dr. Fox stated that MATA staff requested a higher percentage of the funds and a dedicated MPO person housed at MATA but were unsuccessful in getting the MPO to agree. Ms. Carter asked if this was the final negotiated agreement. Dr. Fox stated yes. Ms. Taylor asked where do we stand on the option of having an MPO staff based at MATA. Dr. Fox stated that MATA has made the request, but it was not accepted, and maybe this is something that we can revisit. Mr. Birkholz asked will we basically be tracking what MPO will be responsible for versus what they weren't doing in previous years. John Lancaster stated that is true. Dr. Fox stated that we did get a provision added that the funding split would be revisited on an annual basis. **Resolution No. 14-09 was unanimously approved.**

7. Resolution for Disposal of Surplus Vehicles - Res. No. 14-10

Discussion: This resolution is for approval to dispose of surplus vehicles that have met their useful life. Bus 1009 is being disposed of due to the bus burning. **Ms. Carter moved that Res. No. 14-08 be put on the floor for discussion and Mr. Pickard seconded.** Ms. Carter asked for the procedure for bidding on the vehicles. The vehicles are placed on Public Surplus.com. If no one bids on the vehicles after going through the bidding process, the MATA Board can authorize a donation of the vehicles to a non-profit group. Mr. Pearson stated that the Fire Department is seeking a vehicle to make an ambulance out of. **Resolution No. 14-10 was unanimously approved.**

8. Resolution to Revise Contingency Fleet - Res. No. 14-11

Discussion: MATA maintains a contingency fleet of buses that are available to supplement the active fleet in times of emergency or other unforeseen circumstances. This resolution establishes that contingency fleet of 20 buses. Staff is also asking for approval to rotate the contingency fleet based on seasonal changes and to be able to keep the buses in operating condition. **Mr. Birkholz moved that Res. No. 14-11 be put on the floor for discussion and Ms. Taylor seconded.** Mr. Healy asked what would happen during the time they are not in the contingency fleet. Staff would move them into the active fleet. **Resolution No 14-11 was unanimously approved.**

9. Resolution to Rename MATA's North End Terminal to William Hudson Transit Center - Res. No. 14-12

Discussion: At the November 25, 2013 Board Meeting, Ms. Carter made a recommendation to rename the North End Terminal (NET) to the William Hudson Transit Center. The Board directed staff to take the request to the city; the city attorney's office made a ruling that the MATA Board had the authority to name its facilities. Staff is asking for MATA Board approval to rename the North End Terminal in honor of Mr. Hudson's 49-year legacy with MATA. **Ms. Carter moved that Res. No. 14-12 be put on the floor for discussion and Mr. McClendon seconded. After no discussion Resolution No. 14-12 was unanimously approved.**

DISCUSSION OF MIDTOWN ALTERNATIVES ANALYSIS STUDY

(Dr. Tom Fox)

This was an item that was re-opened for discussion as requested by Mr. John Vergos. However, due to the fact that he was absent from his meeting, and there was no discussion from Board Members, it was recommended that we pass on this item. Dr. Fox asked if staff can move on with signing the contract. Chairman Healy stated that majority of the Board voted yes, so for that reason staff can move on with the contract.

FINANCIAL REPORT

Mr. Gil Noble

December 2013

Six Months of the fiscal year

Revenues are showing a \$5.7MM unfavorable variance primarily due to delayed receipt of a state grant that we normally receive in November. However, this grant was received during January, 2014 for \$5.9MM. Expenses are \$1.1MM unfavorable variance. It includes about \$0.7 million that was spent on a diesel retrofit on certain older buses from years 2000-2003. The expenditure was not budgeted, but we are expecting to receive a grant to reimburse MATA. The grant was initiated by the Health Department to access a special state program. Neither the grant revenue nor the expenditures were budgeted. We are expecting to receive the reimbursing funds during the month-of-February. Commissioner Pickard asked if the MATA Board pre-approved the \$0.7 million emission retrofit expenditure. Dr. Fox stated 'yes' the Board approved the contract with Clark Power earlier (in 2013), and the program itself would have been approved in 2012. Mr. Noble further stated that MATA's overall budget situation is still difficult; however we are still hopeful for sufficient cash flow for the fiscal year.

In April and May, depending on the timing of some federal grants, MATA may encounter a difficult cash situation to deal with, as we are heavily relying on these grants to be received in the spring.

The FY2013 Audit was completed and the report was mailed to each Board Member.

MARKETING REPORT

A December 2013/January 2014 marketing report was forwarded to each Board Member for review before the Board Meeting. Ms. Burton gave highlights of the report. There was some bus filming and Marketing is working with the Memphis Film Commission in both February and March, 2014. One final event in recognition of Mr. Hudson's Retirement will take place on February 15, 2014 at Central Station, where we will be congratulating him on his 49 years of service.

MATA is working with Downtown Memphis Commission, as well as the City, on an event to increase our trolleys service during the lunch period on January 31 from 11:00 a.m. - 2:00 p.m. to encourage people to leave their offices and enjoy lunch on Beale Street and ride the trolleys. A News Release was sent out on Dr. Fox's announcement as Interim General Manager of MATA. Another News Release will be sent out on about the Retrofit of 60 MATA buses, which Dr. Fox will discuss later. MATA will work with the Memphis Division of Park Services on a grant they submitted for a green internship, which will focus on MATA's Trolley Unplugged project. Marketing is working on a code of conduct signage for all of MATA's transit centers. This is an initiative to get people to respect others. MATA is working in conjunction with the city of Memphis on an initiative called the 30-day car-free challenge. Maria Fuhrmann, with the mayor's office was present at the meeting and gave a brief synopsis of what this challenge is all about. This is an initiative to try to change the behavior of how people get around the city, as well as give us an idea of the "pain" points of getting around. More information is forthcoming on this initiative. Ms. Burton reported that MATA's North End Terminal received a 12% increase in revenue in 2013 for a total of \$1.2MM in collections; American Way received a 16% increase for a total of \$289,000, and there was a slight decrease at Airways Transit Center down from \$25,000 to \$24,000.

PERFORMANCE MEASURES REPORT

Dr. Fox showed a power point presentation on an assessment of how MATA did on performance measures for calendar year 2013. Dr. Fox went over the presentation and entertained any questions from the MATA Board. Mr. Healy asked how soon before we feel we would have reliable data for fixed route on-time performance.

Dr. Fox stated one of the contributing factors is the time points in our data bases are not all correctly geo-coded. We are in the process of correcting those intersection geo codes at all 200 time points. The contract is still under warranty, and the contractor is working on the hardware and software to assure the information is getting transmitted correctly.

Chooch inquired about the status on being able to watch the clocks to tell where trolleys are at a certain time. Tommy Wallace stated that we still have some data corrections to be made, and after that the time should come in correctly. Dr. Fox stated we expect to have this issue corrected within six months. Mr. Birkholz again mentioned allowing the MATAplus riders to ride fixed route free, and what effect would that have on MATA. Mr. Pearson stated that the ridership would pick up; however, it would not take a lot of people off MATAplus. Daily riders of MATAplus want that curb-to-curb service, other riders just want the discount card to ride fixed route. Mr. Birkholz asked if there is a way to monitor and challenge these agencies for signing people up for MATAplus that should not be riding. Ms. Carter asked how is Ms. Anderson's position as Travel Trainer working to get more people on fixed route. Mr. Pearson stated it is working well and people are transferring from MATAplus to fixed route. Ms. Carter asked to see some estimate figures on how many riders have gone from MATAplus to Fixed Route since Ms. Anderson has been travel trainer for MATA.

Mr. Ayakwa, with the MPO asked if we have ever advertised that people can use Google maps when waiting to catch the bus. Ms. Burton stated that staff has a complete campaign that we are getting ready to get out. Because of the reservation with the trolley piece, we are holding out until that issue is rectified. Chooch again suggested that staff do research on mobile Apps that have live updates in other cities. MATA staff is holding a demo this week and the Board is welcome to sit in on the demo on Wednesday January 29th from 2:00 to 3:00 p.m. Mr. Birkholz alluded to the Wendy Thomas newspaper article regarding the Conduit Global Call Center and not having enough bus service to accommodate new businesses, and does MATA get involved with new businesses coming to town. Dr. Fox stated that we do get involved if we are contacted during the recruitment process.

MATA was contacted by the Memphis Chamber about this company and MATA gave them some information on what they were asking. They will be in an area that could possibly have some potential for fixed route service. Mr. Birkholz asked for an update at the next meeting on what the status or probability of doing or not doing something to accommodate this new business or other businesses that may be moving into the city. Dr. Fox stated that staff would have an update at the next meeting.

Chooch alluded to a complaint that a rider had on the trolley and transferring to fixed route service. He stated that MATA needs to have a better attitude when it comes to satisfying our customers. We need to take care of the customers regardless to what it costs, and he feels that MATA just does not have that culture and needs to create that culture, as well as giving bus drivers the authority to do what it takes to help the customers out.

GENERAL MANAGER'S REPORT

Dr. Fox forwarded the general manager's report to the MATA Board prior to the meeting. He gave a few highlights of the report. There is a grant application pending with TDOT at present for an improvement for a super stop at Poplar/Cleveland for \$750,000. MATA is optimistic that we will get funding at some point. Mr. Healy asked if there is anything that they can do to help influence or lobby for this as this is one of our biggest stops. Dr. Fox stated that he would give Mr. Healy some contact information for TDOT.

MATA has 23 more bus shelters on order. When the newer shelters come in we will be swapping out some of the major locations with larger shelters. The new larger shelters are the same designs as the previous order. Chooch stated that we need to make sure that the Kroger on Union is designing a site to accommodate one of the nicer shelters. Mr. Fox mentioned the transit signal priority project at Poplar/Elvis Presley all equipment is installed on Poplar Avenue at the system and on the buses and are in testing and should go live soon. Mr. Healy asked if there is a plan to measure that. John Lancaster stated that is what they are testing, which is a before and after study. Dr. Fox stated that in terms of budget, this year as we did last year, staff will be going to the city to ask for the opportunity to have a line of credit in case our federal grants do not come in on time that we can draw some additional city monies to pay our bills through the end of the fiscal year. Dr. Fox also mentioned that Mr. Hudson was recognized by a resolution from Memphis City Council in December for his 49 years of service. Also a MATA bus operator (Mary Hodge) was also recognized by Citizens for Better Services on January 12, 2013. Dr. Fox stated that regarding the Triennial Review, FTA comes to Memphis every three years and does a review of our compliance with federal regulations.

They completed the review in December where they looked at 18 different functional areas. They cited MATA on 15 findings out of a total of over 200. MATA has responded to most of them and within a few months will have all of the findings closed out.

SPEAKERS

There were no speakers.

OLD/NEW BUSINESS

Ms. Carter stated that she would like to piggy-back on what Chooch stated earlier in the meeting. We may need to pay more attention to what we are hearing about complaints. We cannot solve every problem nor can we do everything that is asked of us. However, the one thing that we can do is be nice about it. She stated that it is about respect for others. She also mentioned that she has an issue also with drivers not wanting to announce stops. The main point that Ms. Carter was making was we have got to make sure that our riders are treated with respect, kindness and with understanding.

Ms. Carter then recognized all visitors that were present, and thanked them for taking time to come to the MATA Board Meeting. She recognized the two gentlemen from the KL Search Team, Mr. Tony Kouneski and Mr. Jack Leary.

Ms. Eskridge stated that next MATA Board Meeting is scheduled for February 24, 2014. She also reiterated that the Mobile IT Apps Demo is Wednesday January 29, 2014 at 2:00 p.m. and all Board Members are invited to attend.

Mr. Healy stated that we have engaged an Executive Search Firm for the new general manager of MATA. Mr. Kouneski and Mr. Leary gave a brief explanation on their company and elaborated briefly on why they are here at MATA and stated that they will work hard with the Board, as well as other stakeholders in the community in an effort to come up with potential candidates for this position. They hope to have some qualified candidates back to the MATA Board within 90 days of the search. Ms. Taylor stated that she and Andre met with individuals from the Bus Riders Union and Livable Memphis about a public meeting, which is scheduled for February 13, 2014 at 5:30 p.m. at the Benjamin Hooks Library. This is in an effort to get input from the public on the new general manager's search.

After no other old/new business, Chairman Healy called for a motion to adjourn. Ms. Carter moved that the meeting be adjourned and Mr. Birkholz seconded the motion and the Board Meeting was adjourned.

Mr. Sean Healy
Chairman of the MATA Board

NOTE: A taped recording of the MATA Board of Commissioners Meetings is always available in the event of clarity on a particular item.

**MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS**

RESOLUTION NO. 14-13

**RESOLUTION TO AMEND THE PROCUREMENT MANUAL TO ADDRESS THE
PROCUREMENT OF FUELS**

WHEREAS, The Memphis Area Transit Authority (MATA) has an adopted Procurement Manual to satisfy requirements of the Federal Transit Administration; and

WHEREAS, The Procurement Manual includes requirements for soliciting products and services; and

WHEREAS, It is in MATA's best interest to amend the Procurement Manual to allow a different process for the procurement of fuels; and

WHEREAS, Staff recommends the MATA Board of Commissioners amend Section IV, 4.6 Invitation for Bids (IFB) in the Procurement Manual to include the language in bold type as shown on Attachment A to address this change.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS That Section IV, 4.6 Invitation for Bids (IFB) in the Procurement Manual is hereby amended to include the language in bold type as shown on Attachment A.

*** * * * ***

Motion Made By: John Vergos SECONDED: Charles Pickard

YEA: Sean Healy; Karl Birkholz; Charles Pickard; Mattie Carter; Lauren Taylor; John Vergos

NAY: None

Approved: February 24, 2014

Absent at Time: Andre Gibson; Marion McClendon

ATTACHMENT 1

- 4.6 Invitation For Bids (IFB) (over \$49,999.99) - Bids are formally advertised and a firm-fixed price contract (lump sum or unit price) is awarded to the lowest and best bidder **with the exception of fuel as described below**. Lowest and best will mean the lowest responsive and responsible bidder.
- a. Responsive Bidder: The responsiveness of the bid itself is determined by its conformance to the technical and legal requirements of the bid documents.
 - b. Responsible Bidder: The term responsible refers to a bidder's financial resources, judgment, skill, integrity, and ability to fulfill successfully the requirements of the contract.
- 4.6.1 An IFB will be used when:
- a. A complete, adequate, and realistic specification or description is available;
 - b. Two or more responsible bidders are willing and able to compete effectively for the business;
 - c. The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price; and
 - d. No discussion with bidders is needed **with the exception of fuel procurements which require prices over a period of time**.
- 4.6.2 If this procurement method is used, the following requirements apply:
- a. The IFB will be publicly advertised and bids shall be solicited from an adequate number of known suppliers, providing them sufficient time to prepare bids prior to the date set for opening the bids;
 - b. The IFB, which will include any specifications and pertinent attachments, shall define the items or services sought in order for the bidder to properly respond;
 - c. If a Pre-Bid Conference is held, the Contract Administrator will record the meeting, prepare minutes and distribute the minutes to all that attended the meeting, the Contracting Officer, the Project Manager, and all vendors that have received a copy of the IFB;

- d. All bids will be publicly opened at the time and place described in the IFB;
 - e. A firm fixed-price contract award will be made in writing to the lowest responsive and responsible bidder. When specified in bidding documents, factors such as discounts, transportation costs, and life cycle costs shall be considered in determining which bid is lowest. **Procurements for fuel will be conducted in the following manner:**
 - (1) **The fuel vendors will submit the required documents indicating their interest in participating in the fuel procurement process by the deadline. If they are deemed a responsible bidder, MATA will include their company on the Board resolution as a qualified bidder to potentially receive a contract for a fixed quantity and/or for purchasing fuel off the spot market.**
 - (2) **MATA's Scope of Services will state the fixed quantity of fuel to be purchased as well as the term of the contract. The Scope of Services will also define a period of time for MATA to lock in the price. MATA Staff will check the fuel prices during the period of time and decide when it is in MATA's best interest to lock in the price. The vendor who provides MATA the lowest price on the date and time selected will be deemed the lowest and best bidder.**
 - (3) **If the quantity of fuel in the fixed quantity contract is lower than the amount required annually by MATA, MATA's Staff will be permitted to check the fuel prices on the spot market and award a purchase order to qualified bidders for fuel as needed.**
 - f. Any or all bids may be rejected if there is a sound documented business reason.
- 4.6.3 The sealed bid method is the preferred method for procuring construction if the conditions in paragraph 4.6.1 above apply.



TO: MATA Board of Commissioners

FROM: Tom Fox, Interim General Manager

SUBJECT: Revision of Procurement Manual for Fuel Procurements

DATE: February 24, 2014

The Board of Commissioners has adopted MATA's Procurement Manual to meet FTA regulations and has revised it as necessary through the years. Due to the volatility of pricing in the markets for diesel fuel and gasoline during MATA's procurement process, it is necessary to update the Procurement Manual to address the following process proposed to be used by MATA.

1. MATA's Staff will determine the annual quantity of diesel fuel and gasoline to be purchased under a fixed-price contract.
2. MATA will develop a Scope of Work that will be sent out to potential vendors stating:
 - A. The annual quantity of diesel fuel and gasoline being purchased on a fixed-price basis.
 - B. The process to obtain their prices on a weekday basis over a defined period of time (for example, 90 days). This process will state that when MATA's Staff determines that it is in MATA's best interest to lock in the price on a particular day, MATA will request the qualified vendors to submit their price by a certain time that day. MATA will contact the vendor who submits the lowest price and lock in the price for the stated quantity.
 - C. During the course of the contract, if the daily price of fuel on the spot market goes below the price in the fixed-price contract, MATA reserves the right to purchase diesel fuel or gasoline off the spot market from the vendors that have been approved by the Board as long as MATA can meet its commitment for the quantity of fuel under the fixed-price contract.
 - D. Vendors will be required to submit a statement agreeing to the process and submit all the required certifications necessary for MATA's procurements.

3. **Once the list of qualified vendors is obtained, MATA will include them on the Board resolution. The resolution will state which vendors are agreeable to providing daily prices for the purpose of locking in a fixed-price contract for the annual quantity established and/or whether they will agree to provide daily prices for purchasing fuel off the spot market. The resolution will also establish a not-to-exceed price threshold for MATA's Staff when considering whether to lock in the fixed-price contract. If daily fuel prices exceed the price threshold established by the Board during the period of time established for locking in a fixed price, MATA's Staff will be authorized to purchase diesel fuel and gasoline off the spot market from the qualified bidders until a fixed-price contract is awarded.**

**MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS**

RESOLUTION 14-14

**RESOLUTION TO AWARD A CONTRACT TO BATTERIES PLUS FOR
A FIVE-YEAR SUPPLY OF BATTERIES**

WHEREAS, MATA is required to maintain an inventory of parts and supplies to ensure the efficient and continued operation of its facility and fleet; and

WHEREAS, Approximately 650 batteries are needed to be purchased on an annual basis; and

WHEREAS, MATA issued an Invitation for Bid (IFB) for companies to provide batteries for a five (5) year period; and received two (2) responsive offers; and

WHEREAS, The bid was formally advertised; and

WHEREAS, There was no DBE goal set; and

WHEREAS, Batteries Plus submitted the lowest responsive and responsible bid at the prices shown in Exhibit A; and

WHEREAS, Staff has reviewed the bids received and recommends that a five-year contract be awarded to Batteries Plus at a cost of \$406,075; and

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS, That a contract be awarded to Batteries Plus for the purchase of batteries over a five-year period at a cost of \$406,075.

BE IT FURTHER RESOLVED That the Chairman, Vice Chairman or Interim President/General Manager and President/General Manager be authorized to execute the contract.

*** * * * ***

Motion Made By: Mattie Carter SECONDED: Karl Birkholz

YEA: Sean Healy; Karl Birkholz; Charles Pickard; Mattie Carter; Lauren Taylor; John Vergos

NAY: None

Approved: February 24, 2014

Absent at Time: Andre Gibson; Marion McClendon

EXHIBIT A

BATTERIES PLUS

DESCRIPTION	"EST QTY"	# of plates per cell	Year-One Feb. 25, 2014 - Feb. 24, 2015		Year-Two Feb. 25, 2015 - Feb. 24, 2016		Year-Three Feb. 25, 2016 - Feb 24, 2017		Year-Four Feb. 25, 2017 - Feb 24, 2018		Year-Five Feb. 25, 2018 - Feb 24, 2019	
			UNIT	EXTD	UNIT	EXTD	UNIT	EXTD	UNIT	EXTD	UNIT	EXTD
603-0053 8D END POST	400	30	\$145.00	\$58,000.00	\$145.00	\$58,000.00	\$145.00	\$58,000.00	\$145.00	\$58,000.00	\$ 145.00	\$58,000.00
603-0054 8D TOP POST	50	30	\$125.10	\$6,255.00	\$125.10	\$6,255.00	\$125.10	\$6,255.00	\$125.10	\$6,255.00	\$ 125.10	\$6,255.00
601-1025 GROUP 31	200	21	\$84.80	\$16,960.00	\$84.80	\$16,960.00	\$84.80	\$16,960.00	\$84.80	\$16,960.00	\$ 84.80	\$16,960.00
				\$81,215.00		\$81,215.00		\$81,215.00		\$81,215.00		\$81,215.00
GRAND TOTAL				\$ 406,075.00								

BATTERY SALES & SERVICE

DESCRIPTION	"EST QTY"	# of plates per cell	Year-One Feb. 25, 2014 - Feb. 24, 2015		Year-Two Feb. 25, 2015 - Feb. 24, 2016		Year-Three Feb. 25, 2016 - Feb 24, 2017		Year-Four Feb. 25, 2017 - Feb 24, 2018		Year-Five Feb. 25, 2018 - Feb 24, 2019	
			UNIT	EXTD	UNIT	EXTD	UNIT	EXTD	UNIT	EXTD	UNIT	EXTD
603-0053 8D END POST	400	30	\$140.00	\$56,000.00	\$144.20	\$57,680.00	\$148.53	\$59,412.00	\$152.99	\$61,196.00	\$152.99	\$61,196.00
603-0054 8D TOP POST	50	30	\$140.00	\$7,000.00	\$144.20	\$7,210.00	\$148.53	\$7,426.50	\$152.99	\$7,649.50	\$152.99	\$7,649.50
601-1025 GROUP 31	200	21	\$82.00	\$16,400.00	\$82.82	\$16,564.00	\$83.65	\$16,730.00	\$84.49	\$16,898.00	\$84.49	\$16,898.00

				\$79,400.00		\$81,454.00		\$83,568.50		\$85,743.50		\$85,743.50
GRAND TOTAL				\$ 415,909.50								



MEMO

TO: MATA Board of Commissioners

FROM: Tom Fox, Interim President/General Manager

SUBJECT: Five-Year Supply of Batteries
IFB 13-07

DATE: February 24, 2014

This memo summarizes the procurement and evaluation process for a supplier to provide batteries over a five-year period. MATA is required to maintain an inventory of parts to ensure the efficient operation of its facility. We stated in the IFB that the estimated quantity of batteries was 650 per year or 3,250 over the five-year contract period beginning on or around February 25, 2014 to February 24, 2019.

The IFB was sent to seven vendors, formally advertised and posted to MATA's website.

The goal for participation by Disadvantaged Business Enterprises (DBE) was set at 0% since this procurement is only for supplying batteries.

Two (2) responsive bids were received. Batteries Plus total for the five-year period was \$406,075. Battery Sales and Service total price for the five-year period was \$415,909.50. MATA staff reviewed each bid on the criteria of the lowest responsive and responsible bid.

MATA staff recommends the contract to be awarded to Batteries Plus. The value of the contract, as presented in the Board resolution is based on the lowest responsive and responsible bid for a total of \$406,075.

**MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS**

RESOLUTION 14-15

**RESOLUTION TO AWARD A CONTRACT TO JIM'S TANK SERVICE, LLC
FOR A THREE-YEAR CONTRACT FOR USED OIL MANAGEMENT**

WHEREAS, MATA is required by Federal, State and Local regulatory guidelines to transport, dispose and recycle used oil and liquid waste; and

WHEREAS, MATA issued an Invitation for Bids (IFB) for companies to provide four types of services for a three-year period and received three responsive bids; and

WHEREAS, The contract award is based on the lowest responsive and responsible bid; and

WHEREAS, Jim's Tank Service has submitted the lowest responsive and responsible bids for all four requested services, Oil Liquids & Sludge, Wash Liquids & Sludge; Used Motor Oil and Used Oil Filters; and

WHEREAS, The cost for three years is as follows:

Service	Year 1	Year 2	Year 3
Oily L & S	\$ 1,586.00	\$ 1,633.00	\$ 1,682.58
Wash L & S	\$ 1,954.00	\$ 1,954.03	\$ 2,012.65
Used Oil	\$.20/gal	\$.20/gal	\$.20/gal
Used Filters	\$ No Charge	\$ No Charge	\$ No Charge

WHEREAS, MATA may call for a maximum of nine visits per year for Oily Liquid & Sludge, nine visits for Wash Liquids & Sludge, 52 pick-ups per year for Used Motor Oil and 12 pick-up per year for Used Oil Filters at the negotiated prices over the three-year contract period; and

WHEREAS, The estimated maximum cost of the contract is \$97,405.56; and

WHEREAS, Staff recommends approval of a contract with Jim's Tank Service, LLC for a three-year contract for Used Oil Management as shown on Exhibit A at a cost of \$97,405.56.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS That a contract be awarded to Jim's Tank Service, LLC for Used Oil Management over a three-year period at a cost of \$97,405.56.

BE IT FURTHER RESOLVED That the Chairman, Vice Chairman, Interim President/General Manager and President/General Manager be authorized to execute the contract.

*** * * * ***

Motion Made By: Karl Birkholz **SECONDED: Charles Pickard**

YEA: Sean Healy; Karl Birkholz; Charles Pickard; Mattie Carter; Lauren Taylor; John Vergos

NAY: None

Approved: February 24, 2014

Absent at Time: Andre Gibson; Marion McClendon

Exhibit A

USED OIL MANAGEMENT PROGRAM BID ANALYSIS 2014-2017				
Year One March 1, 2014 - February 28, 2015				
	Oil Liquids & Sludge	Wash Liquids & Sludge	Used Motor Oil (*)	Used Oil Filters
	Per visit	Per Visit	Per Pick-up	Per Pick-up
FCC Environmental *	\$ 1,200.00	\$ 3,000.00	\$ 0.40/gal	\$ -
Jim's Tank Service	\$ 1,586.00	\$ 1,954.00	\$ 0.20/gal	\$ -
ATM Oil Co., Inc.**	\$ 1,845.07	\$ 2,098.59	\$ 0.20/gal	\$ -
Year Two March 1, 2015 - February 28, 2016				
	Oil Liquids & Sludge	Wash Liquids & Sludge	Used Motor Oil (*)	Used Oil Filters
	Per visit	Per Visit	Per Pick-up	Per Pick-up
FCC Environmental *	\$ 1,200.00	\$ 3,000.00	\$ 0.40/gal	\$ -
Jim's Tank Service	\$ 1,633.58	\$ 1,954.03	\$ 0.20/gal	\$ -
ATM Oil Co., Inc.**	\$ 1,900.42	\$ 2,161.55	\$ 0.20/gal	\$ -
Year Three March 1, 2016-February 28, 2017				
	Oil Liquids & Sludge	Wash Liquids & Sludge	Used Motor Oil (*)	Used Oil Filters
	Per visit	Per Visit	Per Pick-up	Per Pick-up
FCC Environmental *	\$ 1,200.00	\$ 3,000.00	\$ 0.40/gal	\$ -
Jim's Tank Service	\$ 1,682.58	\$ 2,012.65	\$ 0.20/gal	\$ -
ATM Oil Co., Inc.**	\$ 1,988.43	\$ 2,226.40	\$ 0.20/gal	\$ -

* Please note that a 15% Energy Surcharge will be assessed on total invoice for Oil water service only

** \$155.00 Vac-Unit Per Visit plus 1 hour (Used Motor Oil)

**USED OIL MANAGEMENT PROGRAM
 BID ANALYSIS
 2014-2017**

	Year One	Year Two	Year Three	Total Three Years
FCC Environmental *	\$ 37,800.00	\$ 37,800.00	\$ 37,800.00	\$ 113,400.00
Jim's Tank Service, LLC	\$ 31,860.00	\$ 32,288.49	\$ 33,257.07	\$ 97,405.56
ATM Oil Co., Inc. **	\$ 35,492.94	\$ 36,557.73	\$ 37,933.47	\$ 109,984.14



MEMO

TO: MATA Board of Commissioners

FROM: Tom Fox Interim President/General Manager

SUBJECT: USED OIL MANAGEMENT PROGRAM
IFB 13-06

DATE: February 24, 2014

This memo summarizes the procurement and evaluation process for a supplier to provide used oil management services over a three-year period. MATA is required by Federal, State and Local regulatory guidelines to transport, dispose and recycle used oil liquid waste. We requested in the IFB that four specific services be provided multiple times over the three-year contract period beginning on or around March 1, 2014 to February 28, 2017.

The IFB was sent to 11 vendors, formally advertised and posted to MATA's website. The contract award is based on the lowest responsive and responsible bid.

A DBE goal of 14% was set but no bidders included DBE participation. After further analysis, the DBE goal was waived.

Three responsive bids were received. The prices of the responsive bidders are shown on Exhibit A.

Jim's Tank Service, LLC submitted the lowest bid over the three-year period at \$97,405.56 compared to ATM Oil, CO., Inc.'s bid of \$109,984.14 and FCC Environmental's bid of \$113,400.00.

MATA staff recommends the contract to be awarded to Jim's Tank Service, LLC. The value of the contract, as presented in the Board resolution is based on the lowest responsive and responsible bid for a total of \$97,405.56.

**MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS**

RESOLUTION NO. 14-16

**RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE
FEDERAL TRANSIT ADMINISTRATION, AN ADMINISTRATION OF THE UNITED
STATES DEPARTMENT OF TRANSPORTATION, FOR FEDERAL ASSISTANCE
AUTHORIZED BY 49 U.S.C. CHAPTER 53, TITLE 23 UNITED STATES CODE AND
OTHER FEDERAL STATUTES ADMINISTERED BY THE FEDERAL TRANSIT
ADMINISTRATION AND THE TENNESSEE DEPARTMENT OF TRANSPORTATION**

WHEREAS, The Federal Transit Administrator has been delegated authority to award Federal financial assistance for transportation projects; and

WHEREAS, The grant for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs in the program; and

WHEREAS, The Memphis Area Transit Authority (MATA) has or will provide all annual certifications and assurances to the Federal Transit Administration required for the projects.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS:

1. That the President/General Manager, Interim General Manager, Chairman or Vice-Chairman of MATA is authorized to execute and file an application for federal assistance authorized by 49 U.S.C. Chapter 53, Title 23, United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration to aid in the financing of capital and operating assistance projects, and with the Tennessee Department of Transportation in accordance with the program of projects and budget. MATA has received authority from the City of Memphis to apply for Urbanized Area Formula Program assistance.
2. That the President/General Manager, Interim General Manager, Chairman or Vice-Chairman is authorized to execute and file with its applications, the annual certifications and assurances and other documents the Federal Transit Administration requires before awarding a Federal assistance grant.

3. That the President/General Manager, Interim General Manager, Deputy General Manager, Chairman or Vice-Chairman of MATA is authorized to execute grant agreements on behalf of MATA.

*** * * * ***

Motion Made By: Mattie Carter SECONDED: John Vergos

YEA: Sean Healy; Karl Birkholz; Charles Pickard; Mattie Carter; Lauren Taylor; John Vergos

NAY: None

Approved: February 24, 2014

Absent at Time: Andre Gibson; Marion McClendon

**MEMPHIS AREA TRANSIT AUTHORITY
49 U.S.C. § 5307 FORMULA FUNDS
AND STATE OPERATING ASSISTANCE
PROGRAM OF PROJECTS AND BUDGET
FISCAL YEAR 2014**

<u>PROJECT</u>	<u>FEDERAL SHARE</u>	<u>STATE SHARE</u>	<u>LOCAL SHARE</u>	<u>TOTAL SHARE</u>
1. Bus Facility Improvements	400,000	50,000	50,000	500,000
2. Computer Hardware and Software	80,000	10,000	10,000	100,000
3. Fare Collection Equipment	725,000	90,625	90,625	906,250
4. Associated Transit Improvements	120,000	15,000	15,000	150,000
5. Paratransit Service	1,200,000	150,000	150,000	1,500,000
6. Preventive Maintenance	<u>9,400,000</u>	<u>1,175,000</u>	<u>1,175,000</u>	<u>11,750,000</u>
SUBTOTAL CAPITAL	\$11,925,000	\$1,490,625	\$1,490,625	\$14,906,250
7. Jobs Access/ Reverse Commute	<u>75,000</u>	<u>0</u>	<u>75,000</u>	<u>150,000</u>
TOTAL OPERATING AND CAPITAL	\$12,000,000	\$1,490,625	\$1,565,625	\$15,056,250
8. State Operating Assistance	\$ 0	\$5,908,261	\$ 0	\$ 5,908,261



TO: MATA Board of Commissioners

FROM: Tom Fox, Interim General Manager

SUBJECT: Budget Revision for FY14 Section 5307 Projects

DATE: February 24, 2014

The MATA Board of Commissioners approved Resolution No. 14-04 on January 27, 2014 for MATA's FY14 Section 5307 capital projects. Since that time, MATA has been approached by the City of Memphis to provide transit service to the new Conduit Global call center on Goodlett Farms Road. MATA is able to use Section 5307 capital funds for Jobs Access/Reverse Commute (JARC) projects if they provide new or extended service. MATA proposes to use up to \$150,000 for one year to cover expenses associated with new service to the call center; therefore, it is necessary to amend the Section 5307 budget to add a line item for the JARC service. The line item for replacing MATA's fare collection equipment has been reduced by \$93,750.

The JARC service is funded 50% by FTA and 50% by the City of Memphis. The City may be able to use HUD, other Federal funds or private funds as part of their match. The capital projects are funded 80% by FTA, 10% by TDOT and 10% by the City of Memphis.

None of the other capital projects' budgets were changed.

Let me know if you have questions.

**MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS**

RESOLUTION NO. 14-17

**RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION
WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR CMAQ
FUNDS FOR NEW TRANSIT SERVICES**

WHEREAS, The Tennessee Department of Transportation (TDOT) is accepting applications for funding under the Congestion Mitigation and Air Quality Improvement (CMAQ) program; and

WHEREAS, New and expanded transit service is eligible for funding for up to three years; and

WHEREAS, Staff has developed two proposals for submittal to TDOT: (1) Midtown Shuttle Route, and (2) I-40 Corridor Route; and

WHEREAS, MATA's request for the Midtown Shuttle Route is for a total of \$600,000, at 80% federal/CMAQ (\$480,000), and 20% local (\$120,000); and

WHEREAS, MATA's request for the I-40 Corridor Route is for a total of \$450,000, at 80% federal/CMAQ (\$360,000), and 20% local (\$90,000); and

WHEREAS, TDOT will review all statewide project requests and award funds to worthy projects.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS That a CMAQ application for a Midtown Shuttle Route at a total cost of \$600,000 for three years of service is approved.

BE IT FURTHER RESOLVED That a CMAQ application for an I-40 Corridor Route at a total cost of \$450,000 for three years of service is approved.

BE IT FURTHER RESOLVED, That approval is contingent on the availability of local matching funds.

*** * * * ***

Motion Made By: Mattie Carter SECONDED: John Vergos

YEA: Sean Healy; Karl Birkholz; Charles Pickard; Mattie Carter; Lauren Taylor; John Vergos

NAY: None

Approved: February 24, 2014

Absent at Time: Andre Gibson; Marion McClendon

**MEMPHIS AREA TRANSIT AUTHORITY
CMAQ FUNDS
PROGRAM OF PROJECTS AND BUDGET
MIDTOWN SHUTTLE ROUTE**

<u>PROJECT</u>	<u>FEDERAL SHARE</u>	<u>STATE SHARE</u>	<u>LOCAL SHARE</u>	<u>TOTAL SHARE</u>
1. Midtown Shuttle Route	<u>\$480,000</u>	<u>\$0</u>	<u>\$120,000</u>	<u>\$600,000</u>
TOTAL OPERATING	\$480,000	\$0	\$120,000	\$600,000

**MEMPHIS AREA TRANSIT AUTHORITY
CMAQ FUNDS
PROGRAM OF PROJECTS AND BUDGET
I-40 CORRIDOR ROUTE**

<u>PROJECT</u>	<u>FEDERAL SHARE</u>	<u>STATE SHARE</u>	<u>LOCAL SHARE</u>	<u>TOTAL SHARE</u>
1. I-40 Corridor Route	<u>\$360,000</u>	<u>\$0</u>	<u>\$90,000</u>	<u>\$450,000</u>
TOTAL OPERATING	\$360,000	\$0	\$90,000	\$450,000