

MEMPHIS AREA TRANSIT AUTHORITY

1370 Levee Road
Memphis, TN 38108
Telephone: 901-722-7100 www.matatransit.com

MINUTES OF 10/30/18 ITEM I

Gary J. Rosenfeld
Chief Executive Officer

Board of Commissioners

John Vergos – Acting Chair

Martin Lipinski – Vice Chair
Shelia Williams
Roquita Williams
Kristen Bland

Janice Holder
Michael Fulton
Tommy Pacello
Robert Clark

AGENDA

for the

Special Meeting of the MATA Board of Commissioners

**Tuesday, October 30, 2018
8:00a.m.**

- | | | |
|------|--|----------------|
| I. | Call to Order | John Vergos |
| II. | Board Roll Call | Linda Eskridge |
| III. | Approval of September 27, 2018 Board Meeting Minutes | John Vergos |
| IV. | Consent Agenda Items: | |
| | a. Resolution Authorizing Free Fares for Veterans
On November 11 & 12, 2018 – Res. No. 18-40 | Gary Rosenfeld |
| V. | Service and Development Items: | |
| | a. Resolution to Approve December 2018 Service
Improvements – Res. No. 18-41 | Gary Rosenfeld |
| VI. | Finance Agenda Items | |
| | a. Resolution to Authorize the Chief Executive Officer to
Enter into an Agreement with Ernst & Young LLP for the
Development of a Response to the Volkswagen Diesel
Settlement Request for Proposals – Res. No. 18-42 | Gary Rosenfeld |
| VII. | Procurement Agenda Items | |
| | a. Resolution to Award a Contract to Freeland Automotive
to Purchase Four SUV Service Vehicles – Res. No. 18-43 | Gary Rosenfeld |

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| VIII. | Speaker Acknowledgement | Lawson Albritton |
| IX. | Old/New Business | John Vergos |
| X. | Adjournment | John Vergos |

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MINUTES OF 10/30/18 ITEM III

CALL TO ORDER: A regular meeting of the MATA Board of Commissioners was called to order by Kristen Bland, Acting Chair, at 3:30 p.m. on Thursday, September 27, 2018 at 1370 Levee Road Board Room.

BOARD ROLL CALL:

Present: Kristen Bland, Acting Chair; Michael Fulton; Roquita Williams; Shelia Williams; Tommy Pacello

Absent: John Vergos; Robert Clark; Martin Lipinski; Janice Holder

Quorum: Yes

Staff: Lawson Albritton, Senior Administrative Officer; Linda Eskridge, Executive Office Manager; Marcellus Gunn, ATU 713; Nicole Lacey, Chief Communications Officer; John Lancaster, Director of Planning & Scheduling; Maury Miles, Director of Grants/Procurement; Alvin Pearson, Chief Operations Officer; Gary Rosenfeld, Chief Executive Officer; Bernard Rudolph, Chief Financial Officer; Angela Smith

Guests: Cynthia Bailey, MBRU; Kenneth Bonds, Citizen for Better Services; Shirley Bondon; Nicole Bowen, PCA for Pearlie Bowen, MATApplus Customer; Rex Bowers, STAC; Janice Bridges, Local 24; Lonnie Britton, (former Bus Operator); Deidra Brooks; Juanita Brooks; Sarah Clark, S.T.A.T.; Justin Davis, MBRU; Dorothy Conner, MBRU; Roland Donnelly, MBRU; Bennett Foster, MBRU; Beauregard Frierson, Bus Rider; Paul Garner, MSPJC; Mary Godwin, MBRU; Jamie Griffin, Memphis Library; Sheleah Harris, Living Trees; Sammie Hunter, MBRU; Charles Johnson, MBRU; James Johnson, Small Planet Works, Inc.; Stevie Johnson, MBRU; Jerry Kelley, Mr. Joe Kent, MRYE; David Mason; Jeffrey Lichtenster, AFLCIO Labor Council; Ray McClanahan; Courtney McNeal, Innovate Memphis; Jamie Meeks, Commercial Appeal; Tyres Morgan; Barbara Mosley, Citizen; Debra Morgan, Johnnie Mosley, Citizens for Better Services; Raymond Patterson, STAT; Joyce Richardson, AFSMCE 1733; Betty Robinson, MBRU; Alvan Sanchez, MPO; Shawn Sandy, Leadership Memphis; Sandra Smegalsky, MICA; Marcellus Shepherd, Boxtown Neighborhood Association; Jordan Smith, MPO; Leslie Smith, Bldg. Memphis; James Stokes, Bass River; Dorothy Strong, Nick Warren, Memphis MPO; Jayanni Webster; Chris Wetzel, Rhodes College; Larry Wilburn; Gilda Williams, MATA Patron; Michael Wilson, ATU 713; Rosemary Winters, Teachers Association

Ms. Eskridge, Board Secretary, welcomed all guests to the September Board of Commissioners Meeting and encouraged them to check the MATA website as Board Meetings changes as well as other pertinent MATA information and updates.

Approval of the August 30, 2018 Board Minutes - Ms. Bland called for approval of the August Board Minutes. After no changes, the August Board minutes were unanimously approved.

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MINUTES OF 10/30/18 ITEM III

CEO Report

Gary Rosenfeld

- MATA had its Annual Roadeo, where the maintenance staff, bus operators, MATApplus operators get an opportunity to demonstrate their knowledge and abilities. MATA also had a Retiree competition as well and a Barbeque contest. Mr. Rosenfeld named the winners in all areas of the competition. Mr. Rosenfeld also competed with the operators and seven operators out of about 26 won out over him and received a gift.
- MATA also hosted the Annual Stuff-a-Bus event. We collected the equivalent of 79,044 meals at our event.
- APTA Annual Meeting was held in Nashville, TN. Mr. Rosenfeld met with a lot of great people and had a session to help communities define how to value public transportation. About 1,500 people from across the country attended. Former CEO, Fred Gilliam was recognized by APTA for his 50 years of dedicated service to the transit industry. FTA Acting Administrator, Jane Williams made a formal presentation to the group and then met with the Tennessee delegation privately and shared some information about what's going on at FTA.
- The Preteck equipment is having an effect and gaining attention where we can see the data coming off the equipment before the driver recognizes there is a problem. It is a relatively inexpensive investment. The number one thing is to prevent road calls and should be fully implemented by the end of the year.
- OTP – 16 bus operators hit 90% greater for the month of August and 14 MATApplus operators made it to 90% or greater for the month. We appreciate their efforts as well.
- Key Performance indicators: For the second month in a row we are showing more ridership in 2018 for the months of July & August. Now that the weather is turning a little cooler, we will probably see an uptick in ridership, especially on the trolleys. Motorbus is still down following the national trend.
- Demand Response – MATA transferred a little over 18,000 people in the month of August.
- OTP unfortunately fell a few points 73% for the month of August and we will be looking at what's driving that as well as the performance for September over the next few weeks.
- Demand Response continues to trend as it does seasonally, and we continue to provide a clear majority of our trips at an on-time basis.
- Trolleys hit 96% for the month of August
- We went over 500,000 miles on Motor Bus. Miles is an important indicator of service delivered, and we will probably be adding a budgeted number of miles indicator in the future.
- Comments per 100,000 boarding in 2019 are down, so we are at 32 33 comments per 100,000 miles. Motor Bus 150 comments; MATApplus 36 comments; and trolley 10 comments. MATApplus Reservations durations calls went up slightly in August from 2.7 minutes per call to 2.9 minutes per call.

- Waiting time went from .3 minutes to .4 minutes. The numbers of calls are trending nicely from month to month at about 8,000 calls.
- Accidents Data – Preventable accidents are down within reason. Non-preventable accidents are down within the month of August. We right about .7 per 100,000 miles of travel. The average wait time for MATAplus dispatch calls are trending as usual and the average wait time is about 35 seconds for dispatch calls.
- Mr. Rosenfeld updated the Board on the upcoming calendar meetings and events.

Consent Agenda

No Items

Finance Agenda Items

a. Resolution to Approve Capital Budget FY19 – Res. No. 18-36

Mr. Bernhard Rudolph, CFO presented this resolution to the MATA Board. This budget is for \$2.7MM and includes projects from the ERP and collection. This also includes vehicles, maintenance on the facilities. Mr. Rosenfeld, CEO stated that the \$2.7MM is not an authorization to spend, but a budget. Our Procurement Policy states anything greater than \$50,000 must come before the Board and we would certainly abide by the policy. One of the good things that came out of the FTA Regulation Meeting in Nashville is they did change the rule on leasing, which will allow us to look at facility leasing as a potential opportunity for the 1370 Levee Road facility rather than trying to come up with a large pot of money. This could possibly speed things along, which could allow us to recoup some money that we are spending to keep this facility afloat. We are looking forward to the ideal of bringing forward some projects that will enhance the service that we deliver in the community. *Mr. Pacello moved that Res. No. 18-36 be put on the floor for discussion. Mr. Fulton seconded the motion.* Mr. Pacello asked about the comparison of this budget versus the past couple of years. Mr. Rosenfeld stated that MATA was about roughly \$14MM last year and the big change is the farebox equipment and some additional money for facilities. Mr. Pacello asked if there could be any major capital expenditures in later years that could possibly come up of which we are unaware. Mr. Rosenfeld stated that from an IT perspective, there are no major capital projects on the horizon that we are not aware of and we should be in good shape as we move forward.

Mr. Joe Kent, with Major Expectations, addressed the MATA Board on the concerns of people on Social Media Groups and the Memphis Fault Leaders on Economic Development. The problem is the establishment doesn't listen to the people. Mr. Kent mentioned that a conclusive report of a funding problem titled "Transit Funding-Memphis Deserves Great Transit" was released early in 2017 and it is now September 2018. It was suggested that the Board of Commissioners become an activist Board and begin going on public records with local legislative bodies for dedicated public transit funding solutions for working with the Chambers on a joint position.

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If the MATA Board and the Memphis Chambers could have a joint position on dedicated funding that would be a formable political alliance and something the Chamber would like to talk about at act on this action because public transit is good for the people, business, tax payers, and economic development. Ms. Bland, Acting Chair, stated that MATA had approached the Chamber regarding a meeting and we will take this suggestion under consideration.

Mr. Rosenfeld took this opportunity to recognize State Rep. Barbara Cooper, who is a big advocate of public transportation in our community and we are working hard to weave those supporters of public transportation together and look forward to a positive outlook in the future on local funding. Mr. Rosenfeld wanted to make sure that the funds are Capital monies and cannot be used for Operating. **Resolution No. 18-36 unanimously Passed.**

b. Resolution Authorizing Excess General Liability Insurance Coverage with
Munich RE – Res. No. 18-37

Mr. Rosenfeld, CEO, presented this resolution to the MATA Board. At the last Board meeting we awarded a contract for our Liability Insurance excess coverage and were notified six days later that we were being canceled after the carrier decided they no longer wanted to be in the transit market. We immediately went out for quotes and Gary thanked his staff, and our Broker, Brandon Miller who pulled together a package quickly. We requested quotes from five vendors and only received quotes from one. It was tested against other things and it is a fair quote given the situation that we were in. We would like to award this coverage to Munich Insurance through our Broker at an annual cost of \$182,818, prorated from September 26, 2018 to August 1, 2019. Mr. Miles stated that the difference in the cost from the original one on budget year basis was about \$25,000. *Mr. Pacello moved that the Resolution No. 18-37 be put on the floor for discussion. Ms. Shelia Williams seconded the motion.* **Resolution No. 18-37 unanimously Passed.**

Service and Development Items

None

Procurement Agenda Items

a. Resolution to Purchase a Three-Year Supply of New Transit Tires – Res. No. 18-38

Mr. Rosenfeld, CEO, presented this resolution to the MATA Board. A few months ago, MATA published an RFP to the community on the purchase of tires. We had contracts awarded to several different companies that were below the Board's limit, therefore they did not come to the Board for approval. Since then we identified that some of the tires did not meet Buy America standards, we had to move it to the level which would be a \$50,000 contract and would require Board approval. Staff is seeking approval to issue a contract to Southern Tire Mart at a cost of \$50,775.48 for the purchase of a three-year supply of new transit tires. There were no questions or comments. **Resolution No. 18-38 unanimously Passed.**

b. Resolution to Approve Lease of Vehicles from Mid-South Vans & Rentals, LLC for MATApplus Service – Res. No. 18-39

Mr. Rosenfeld, CEO, presented this resolution to the MATA Board. Several months ago, MATA made a commitment that we would begin replacing the MATApplus fleet. We went through a long process to try to utilize the State contract for procuring vans for the MATApplus fleet only to learn that the state did not include in their RFP provision for auxiliary air conditioning. We went through considerable efforts to try to get FTA and TDOT to approve the change to the contract within the scope of that agreement, but it did not happen. We went to bid ourselves and managed our own procurement so that we could ensure we are specifying the vehicles that we need so that for the next four to seven years we are not creating problems for ourselves, which slowed down the process. Staff have been asked to come up with an Interim Lease of nine vehicles that will allow us to put some newer equipment on the streets to provide us with options for the service we are providing and hopefully improve the quality and speed of our service. We are requesting the authorization from the Board to enter into an agreement with Mid-South Vans and Rentals, LLC not to exceed cost of \$124,000 which would take us through May 2019 on the lease of these nine vehicles. *Mr. Pacello moved that Resolution No. 18-39 be put on the floor for discussion. Ms. Shelia Williams seconded the motion.* Ms. Nicole Bowen requested to address the Board regarding this resolution. Ms. Bowen stated that the vehicles in question are not wheelchair accessible, so it seems that MATA is improving service for some, but not for all. For riders that are mobility impaired, what will be done for service, as they are already short of buses. Mr. Rosenfeld stated that the law does not require that every vehicle that provide service within ADA Paratransit guidelines be Lift equipped; but by moving passengers off vehicles with LIFT equipment frees up space for people that need special services to be able to get them. However, this is not our final solution. The vehicles that we purchase will all be LIFT equipped as this is a decision that will help us get through that period and allow us to improve the quality of service for everyone. This does help us to take the big 29 ft. buses out of Paratransit service. **Resolution No. 18-39 unanimously Passes.**

FINANCIAL REPORT

Bernhard Rudolph, CFO

August 2018

August was a good month with Revenues of about \$6MM and year-to-date we are at about \$13.9MM. We are ahead of the budget of about \$2.6MM and about \$2.5 MM of that is going to carry forward because we took one of our drawdowns ahead of time, and we will basically stay ahead month-to-month until the draws are complete. On the Revenue side we are looking good and we are also over another \$100,000 for advertising, so it is running ahead of the budget as well.

P&L year-to-date is \$58,000 unfavorable to budget but for the month of August we were \$30,000 under budget, so we improved our year-to-date position on the Expense side. Passenger fares were about \$11,000 under budget for the month and about 3% lower than last year. Fixed Route was \$25,000 higher and MATApplus was \$17,000 higher than July.

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Trolley was down slightly at \$2.5k. On a cash basis, we are at \$8.4MM and that reflects having paid the \$6MM Bridge Loan that we had from the City in March. Mr. Rudolph stated that we are tracking well against budget and the thing we are really watching is fuel. We are buying on the spot market because our previous contract expired at the end of August. We are currently buying at about 10 or 11 cents per gallon on Diesel more than was budgeted. Prices typically comes down after the summer, and we hope that for October it will start falling and we are able to lock in for the remainder of the year. The big key ticket is the fuel is not following past trends. We have until January 31, 2019 to lock in fuel prices. Mr. Rosenfeld stated that our draw on the City funds was about \$2.5MM more than it needed to be in the month of July. We were ahead of budget last month and we will continue to be ahead of budget until we reach the end of November.

SPEAKER(S)

Larry Wilburn – Mr. Wilburn is in a wheelchair and stated that he needs the MATAplus service. He stated that MATA makes it inconvenient for their wheelchair customers and he has concerns about scheduling rides and MATA having buses that will accommodate his wheelchair.

Nicole Bowen – Ms. Bowen acknowledged that Anthony Amos has been designated as her liaison at MATA. She stated that she reached out to him with a concern and he said there was nothing he could do for her. She asked if he can't help her then who can? Also, she stated that if she lodges a complaint with the complaint line she does not get a resolution. She asked is the Board going to do anything because MATA is not doing anything.

Beauregard Frierson – Mr. Frierson wants closer bus stops in his area, so he doesn't have to walk so far to catch the bus. He is also concerned about route 46 which takes him to his bank.

Ray McClanahan – Mr. McClanahan believes that diverting the Route 50 to The University of Memphis and then back to Poplar as proposed by MATA is more cost effective than a dedicated route from downtown to The University of Memphis and back. He stated that he is an advocate of cutting that route. He would like to see the 50 Poplar extended another hour to an hour and a half on Saturday night to transport the high school students working at the restaurants on Poplar when they get off work.

Sammie Hunter – Mr. Hunter stated that he is the co-chair of the Memphis Bus Riders Union. He believes cutting the routes is wrong because people can't get to work or the grocery store. He suggested that Mr. Rosenfeld and the mayor get out into these communities and ride the bus and see what the riders think.

Bennett Foster – Mr. Foster commented about the 31 Crosstown being on the chopping block. His concern is that this is the only route connecting north and south Memphis through midtown.

He stated that they fault to bring this route back and when it was brought back, it was only brought back three or four times a day. He is also concerned that it is the only route that goes into New Chicago.

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Justin Davis – Mr. Davis thanked the Board for the decision to push this vote back. He stated that the all the weekend and later night service cuts are in south Memphis and Frayser and without service to Boxtown, New Chicago, and Northaven these people are going to be completely cut off from the rest of the city. He believes people are going to lose their jobs, can't go to school due to the proposed MATA service cuts.

Charles Johnson – Mr. Johnson asked that MATA delay the proposed actions and thanked MATA for doing so. He asked that when the changes are made please think about the impact they will have on the city of Memphis.

Paul Garner – Mr. Garner stated that he works at the Mid-South Peace and Justice Center. He stated that single mothers come to the center where they are helped with service hours that are now required to receive certain government benefits. He stated that without transportation they would lose benefits because they would not be able to get their service hours.

Johnnie Mosley – Mr. Mosley stated that he is the chairman of Citizens for Better Service. Regarding the delay in announcing the latest service changes, he believes people need to know what is going on, so they can make their jobs aware and to know where MATA stands. He also stated that people are nervous about the cuts and they need answers.

Marcella Shepherd – Ms. Shepherd is with the Boxtown Neighborhood Association. She is concerned that the Route 38 servicing Boxtown is on the chopping block. She stated that although there may not be a lot of riders, there are those who depend on that route. She asked that MATA reconsider and not eliminate that route.

Lonnie Britton – Mr. Britton is a retired MATA bus driver. He drove for MATA from 1976 until 2010. He stated that he was born and raised in Boxtown and today TVA and others are building up surrounding land and chasing the wildlife into Boxtown. He stated that with the wildlife and poor lighting, it is dangerous to walk around in Boxtown and the buses are needed. He recommended using the smaller buses in that area. He also voiced concern about the 6 Northaven route being needed and asked that the Board take that into consideration.

Jeffrey Lichtenstein – Mr. Lichtenstein is with the Memphis AFL-CIO Labor Council. He stated that the Council President, Irvin Callister, asked him to come to the meeting because the AFL-CIO considers any issue that affects working class people is a union issue. He stated that the federation represents over 40 local unions, 25,000 union members, and together consider the cuts "an attack on working folks." He asked the Board to not only not make the cuts but to expand service. He stated that transit is becoming a bigger and bigger political issue and their union members, and their households are going to be voting.

Rosemary Winters – Ms. Winters is an educator with the teachers' association. She stated that she was attending the meeting on behalf of Representative Cooper and Citizens for Better Citizens with Representative Johnnie Mosley. She voiced concern about cutting routes 5, 6, 31, 34, 38, 46,

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and 47 because of the schools. She made financial recommendations including MATA streamlining as well as eliminating travel and other non-essential expenses.

Juanita Brooks – Ms. Brooks stated that she had lost three jobs due to MATA's bus route issues. She stated that the way the changes are being handled is heartless.

Sarah Clark – Ms. Clark had concerns regarding non-service dogs being allowed on the bus as well as buses that do not have heat in the winter and cool air in the summer. She stated that paying customers should have better customer service. She also voiced concerns regarding young people not having transportation to their jobs and questioned MATA's ethical standards and integrity.

Roland Donnelly-Bullington – Mr. Donnelly-Bullington is an intern with the Memphis Bus Riders Union while studying Urban Studies at Rhodes College. He discussed "the right to the city" and thinks this is part of MATA's responsibility to provide citizens the right to access the city. He stated that with cuts as they stand, we are not able to do that.

Dorothy Conner – Ms. Conner asked how MATA could adequately provide service to the Memphis community by constantly cutting it in half. She also asked why citizens can't have a say over "our money" as taxpayers who fund MATA.

Richmond Patterson – Mr. Patterson spoke regarding the Route 46 in Whitehaven. He stated that it needs to run more frequently. He added that bus riders are down town and jobs and shopping are out East and bus riders have no way to get out there.

Cynthia Bailey – Ms. Bailey stated that she is a 29-year bus rider and people come to these meetings and beg for their rights. She stated that this is a human right to be able to ride the bus with no exceptions. She is concerned that the No. 19 runs in her area and cuts off at 6:15pm. She "wants action."

James Johnson – Mr. Johnson stated that he is an ardent supporter of MATA. He encouraged the meeting's attendees to take some of their passion to city hall, county commission and the mayor because MATA does not control their budget. He stated that Gary Rosenfeld and the Board does not control their budget. He also stated that the mayor has pledged to support public transportation.

Barbara Cooper – Ms. Cooper is a state representative and a retired teacher of 35 years for Memphis City Schools, and on the state level for about 22 years. She stated that she is disheartened by the cuts as people are her passion. She agrees that people need to go to city hall, the city commission, the state house, and the school board to get the city straightened out.

MINUTES OF 10/30/18 ITL III

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OLD/NEW BUSINESS:

Mr. Rosenfeld informed the Board about a meeting with the ad hoc committee with Shelby County at 3:00 today (10/30/18) at the Shelby County Commission on potential funding opportunities with the County. MATA staff will be present.

Mr. Rosenfeld stated that he would like to combine the November and December Board meetings to eliminate one as the charter requires the Board to hold 10 meetings within the calendar year. Mr. Rosenfeld suggested Tuesday, December 11th and Ms. Eskridge will confirm this date with the Board. Mr. Rosenfeld stressed the importance of having the meetings because when meetings are missed business cannot get done.

ADJOURNMENT

Mr. Vergos asked if there was any other discussion to come before the Board. After no further discussion, the meeting was adjourned.

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MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS

RESOLUTION NO. 18-40

**RESOLUTION AUTHORIZING FREE FARES FOR VETERANS ON
NOVEMBER 11 & 12, 2018**

WHEREAS, The Memphis Area Transit Authority (MATA) salutes America's veterans on November 11 & 12, 2018 for their service to protect and serve the United States of America; and

WHEREAS, MATA appreciates the service of all veterans who served in the U.S. Coast Guard; U.S. Army, U.S. Air Force, U.S. Navy, and U.S. Marine Corps; and

WHEREAS, MATA recognizes men and women who are in active duty in any branch of the U.S. military; and

WHEREAS, In appreciation of all veterans and active duty persons, MATA staff recommends free rides for all veterans and active duty persons in observance of Veterans Day; and

WHEREAS, The MATA staff recommends eligible persons show their Veterans Identification Card or any other military ID to fixed route, paratransit (MATApplus) and Trolley operators upon boarding the buses or Trolleys to redeem the free ride.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE MEMPHIS AREA TRANSIT AUTHORITY, To authorize staff to offer free fares to all veterans and active duty persons who present a Veterans Identification Card or any other military ID on November 11 & 12, 2018 on fixed route, paratransit (MATApplus) or Trolley service.

Res. No. 18-40

Motion: Made By: Roquita Williams

SECONDED: Robert Clark

Present: John Vergos; Michael Fulton; Shelia Williams; Martin Lipinski; Robert Clark; Roquita Williams; Janice Holder; Kristen Bland

NAY: None

Approved: October 30, 2018

Absent: Tommy Pacello

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MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS

RESOLUTION NO. 18-41

RESOLUTION TO APPROVE DECEMBER 2018 SERVICE IMPROVEMENTS

WHEREAS, MATA makes service changes periodically to increase efficiency and effectiveness of service and to align service levels with available funding; and

WHEREAS, The proposed set of service changes was made available for public comment by posting paid notices in the Daily News, Tri-State Defender, and La Prensa Latina. In addition, the information was shared via matatransit.com, at all three MATA Transit Centers, Omnilter (a customer communications tool which customers can subscribe to receive real-time information), frequent posts on MATA social media platforms and the City of Memphis, reshared/retweeted by several community organizations, and shared by multiple news outlets; and

WHEREAS, Public meetings were held on: Tuesday, August 21, 2018 at Bickford Community Center, 233 Henry Ave., Wednesday, August 22, 2018 at Levi Library, 3676 Hwy 61 South, Thursday, August 23, 2018 at Pine Hill Community Center, 973 Alice Ave., Friday, August 24, 2018 at Memphis Center for Independent Living, 1633 Madison Ave., Saturday, August 25, 2018 at Cherokee Library, 3300 Sharpe Ave., Tuesday, August 28, 2018 at Benjamin Hooks Central Library, 3030 Poplar Ave., Wednesday, August 29, 2018 at Hickory Hill Community Center, 3910 Ridgeway Rd., and Friday, August 31, 2018 at Raleigh Community Center, 3678 Powers Rd. to provide riders and citizens an opportunity to submit comments in addition to the normal public comment period; and

WHEREAS, Comments from riders and citizens in the community have been considered; and

WHEREAS, Staff recommends that the changes summarized below be approved for fixed route bus service:

Modifications to Existing Routes:

2 Madison – Weekdays, Saturdays and Sundays: minor timing adjustments.

4 Walker – Weekdays: adjust frequency to every 45 minutes at Hudson Transit Center on Alcy and Castalia trips to improve efficiency. Saturdays and Sundays: minor timing adjustments.

6 Northaven – Weekdays: adjust frequency to every 45 minutes for current span of service to improve efficiency.

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7 Air Park – Weekdays and Saturdays: minor timing adjustments to improve efficiency.

9 Highland – Weekdays and Saturdays: all trips will run the full length of the route with adjusted frequency of every 120 minutes.

11 Frayser Raleigh: Weekdays, Saturdays, and Sundays: minor timing adjustments.

12 Florida – Routing change: service to Indian Hills Loop on inbound instead of outbound trips. Weekdays: adjust frequency to every 60 minutes for all trips to improve efficiency.

13 Lauderdale – Saturdays: adjust frequency to every 90 minutes for all trips to improve efficiency.

17 McLeMore – Saturdays: extend all trips to American Way Transit Center with adjusted frequency of every 120 minutes.

19 Vollintine - Weekdays: adjust frequency to every 60 minutes to improve efficiency. Saturdays: adjust frequency to every 120 minutes to improve efficiency.

26 Hickory Hill – Weekdays, Saturdays, and Sundays: minor timing adjustments.

28 Holmes – Routing Change: southbound on Tchulahoma> Holmes. Getwell> Shelby, and return along current routing. Weekdays and Saturdays: minor timing adjustments.

28L Airways Transit Center Limited Stop – Routing change: eastbound on Shelby, right on Tchulahoma> Holmes> Getwell> IRS, and return inbound along the same routing. Weekdays: minor timing adjustments.

31 Firestone – Routing change: southbound on Watkins, right on Jackson, right on Bellevue, and left on Vollintine to continue current routing. Weekdays: adjust frequency to every 35 minutes for all trips for current span of service.

32 East Parkway – Weekdays: minor timing adjustments.

34 Walnut Grove – Weekdays and Saturdays: minor timing adjustments.

39 South Third – Weekdays: adjust frequency to every 40 minutes at Hudson Transit Center for all trips leaving before 6 p.m. to improve efficiency. Saturday and Sundays: minor timing adjustments.

42 Crosstown – Weekdays, Saturdays and Sundays: minor timing adjustments.

47 Shelby Farms Park – Eliminate route.

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MINUTES OF 10/30/18 ITEM Va

50 Poplar – Routing change: eastbound on Poplar> Highland> Central> Goodlett> Poplar, continue to end of route and return westbound on Poplar and then same routing. Weekdays, Saturdays, and Sundays: minor timing adjustments.

52 Jackson –Weekdays, Saturdays and Sundays: minor timing adjustments to improve efficiency.

57 Park – Weekdays: minor timing adjustments.

WHEREAS, The recommended changes are consistent with the goals and recommendations of the Transit Plan adopted by the MATA Board of Commissioners on March 24, 2014; and

WHEREAS, The proposed changes have been reviewed according to MATA's Title VI policies, adopted on March 25, 2013, and a service equity analysis was performed to determine whether the new service would have adverse effects, potential disparate impacts, or disproportionate burdens to minority or low-income populations; and

WHEREAS, It has been determined that there will be no adverse effects, potential disparate impacts, or disproportionate burdens to minority or low-income populations associated with these proposed service changes; and

WHEREAS, All limited stops routes designated with an "L" such as 28L, 34L, and 40L will be replaced with a "O" to become 280, 340, and 400 to reduce confusion; and

WHEREAS, Staff recommends that said changes be effective on December 9, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS, That said service changes are approved to be effective December 9, 2018.

* * * * *

Res. No. 18-41

Motion: Made By: Roquita Williams

SECONDED: Robert Clark

Present: John Vergos; Michael Fulton; Shelia Williams; Martin Lipinski; Robert Clark; Roquita Williams; Janice Holder; Kristen Bland

NAY: None

Approved: October 30, 2018

Absent: Tommy Pacello

MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS

RESOLUTION NO. 18-42

**RESOLUTION TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO ENTER INTO AN AGREEMENT WITH
ERNST & YOUNG LLP FOR THE DEVELOPMENT OF A RESPONSE TO THE VOLKSWAGEN DIESEL
SETTLEMENT REQUEST FOR PROPOSALS**

WHEREAS, The State of Tennessee and Volkswagen, AG have entered into a settlement agreement known as the "Volkswagen Diesel Settlement" creating a fund of \$47 million for disbursement to various entities within the State of Tennessee; and

WHEREAS, A portion of that fund has been designated to be distributed to transit agencies across the State; and

WHEREAS, MATA has determined that there is adequate opportunity to warrant a grant submission; and

WHEREAS, The State of Tennessee has determined that this grant will be administered by the Tennessee Department of Environment and Conservation; and

WHEREAS, An extensive amount of research and development will be required for this grant application; and

WHEREAS, Ernst and Young LLP has broad experience in creating submissions to multiple organizations across the country; and

WHEREAS, Ernst and Young LLP is willing to enter into a contingency based agreement where there is limited exposure for fees charged to MATA prior to submission; and

WHEREAS, Ernst and Young LLP will be paid from the proceeds of the grant if and only when a grant is awarded to MATA from the Tennessee Department of Environment and Conservation.

NOW THEREFORE BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS, that the General Manager be authorized to execute a contract with Ernst & Young LLP to provide consulting and proposal development on a contingency basis for the Volkswagen Diesel Settlement proposal.

MEMPHIS AREA TRANSIT AUTHORITY

1370 Levee Road

Memphis, TN 38108

Telephone: 901-722-7100 www.matatransit.com

MINUTES OF 10/30/18 ITEM IIa

Res. No. 18-42

Motion: Made By: Robert Clark

SECONDED: Janice Holder

Present: John Vergos; Michael Fulton; Shelia Williams; Martin Lipinski; Robert Clark; Roquita Williams; Janice Holder; Kristen Bland

NAY: None

Approved: October 30, 2018

Absent: Tommy Pacello

MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS

RESOLUTION NO. 18-43

RESOLUTION TO AWARD A CONTRACT TO FREELAND AUTOMOTIVE TO PURCHASE FOUR SUV SERVICE VEHICLES

WHEREAS, The Memphis Area Transit Authority (MATA) is a public agency responsible for providing public transportation services within the City of Memphis and surrounding communities; and

WHEREAS, MATA has a fleet of service vehicles which periodically need to be replaced when they have met their useful service life; and

WHEREAS, MATA needs to purchase four service vehicles to replace four service vehicles that have met their useful service life; and

WHEREAS, MATA will purchase these four service vehicles from the state contract; and

WHEREAS, MATA has capital funds available for this procurement; and

WHEREAS, Staff recommends that a contract be awarded to Freeland Automotive to purchase four SUV service vehicles at a unit price of \$27,200.00 for a total cost of \$108,800.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS, That a contract be awarded to Freeland Automotive to purchase four SUV service vehicles at a unit price of \$27,200.00 for a total cost of \$108,800.00.

BE IT FURTHER RESOLVED, That the Chief Executive Officer, Chief Administrative Officer, Chairman or Vice-Chairman is authorized to execute the necessary documents.

* * * * *

Res. No. 18-43

Motion: Made By: Roquita Williams

SECONDED: Shelia Williams

Present: John Vergos; Michael Fulton; Shelia Williams; Martin Lipinski; Robert Clark; Roquita Williams; Janice Holder; Kristen Bland

NAY: None

Approved: October 30, 2018

Absent: Tommy Pacello



TO: MATA Board of Commissioners
FROM: Gary Rosenfeld, Chief Executive Officer
SUBJECT: Purchase Four SUV Service Vehicles
DATE: October 25, 2018

The Memphis Area Transit Authority (MATA) has a service vehicle fleet and periodically needs to replace the vehicles as they reach their useful service life. MATA currently needed to replace four service vehicles with four new SUVs.

MATA checked the state contract to see if these SUVs were included in their list of approved vehicles. They were, and MATA proposes to purchase four 2019 Chevrolet Traverse SUVs.

MATA has capital funds available for this procurement.

There was no DBE goal assigned to this procurement since these vehicles are purchased off the state contract.

MATA recommends a contract be awarded to Freeland Automotive for the purchase of four SUV service vehicles at a unit price of \$27,200.00 for a total cost of \$108,800.00.

Let me know if you have questions.