



Memphis Area Transit Authority

MATA'S MISSION: To provide a reliable, safe, accessible, clean and customer-friendly Public Transportation System that meets the needs of the community.

Ronald L. Garrison
Chief Executive Officer

Board of Commissioners

Chairman – Sean Healy
Vice Chairman – Andre Gibson

Commissioners

Chooch Pickard	Shelia Williams
John C. Vergos	Kristen Bland
Martin Lipinski	Lauren Taylor
Roquita Coleman-Williams	

Board of Commissioners Meeting
October 26, 2015 - 3:30 p.m.
Benjamin Hooks Library
3030 Poplar Ave.

- | | | |
|------|--|----------------|
| I. | CALL TO ORDER | Sean Healy |
| II. | BOARD ROLL CALL & OBSERVATIONS | Linda Eskridge |
| III. | APPROVAL September 28, 2015 BOARD MINUTES | |
| IV. | CEO's REPORT | Ron Garrison |
| V. | ACTION ITEMS: | Sean Healy |
| A. | <u>FINANCE COMMITTEE</u> | |
| 1. | Resolution Authorizing Signatures on
Memphis Area Transit Authority General
Liability Account – Res. No. 15-35 | Ron Garrison |
| 2. | Resolution to Refurbish One (1)
Double-Ended Vintage Trolley Car
from Gomaco Trolley – Res. No. 15-36 | Ron Garrison |

B. SERVICE AND DEVELOPMENT

1. Resolution to Approve Service Changes
Res No. 15-37

Ron Garrison

2. Resolution Authorizing Free Fares for
Veterans on November 11, 2015
Res. No. 15-38

Ron Garrison

VI. FINANCIAL REPORT

Gilbert Noble

VII. SPEAKERS

(Please fill out a Speakers' card)

Sean Healy

VIII. OLD/NEW BUSINESS

Sean Healy

MINUTES OF BOARD MEETING
MEMPHIS AREA TRANSIT AUTHORITY
September 28, 2015

CALL TO ORDER: A regular meeting of the MATA Board of Commissioners was called to order by Chairman Sean Healy at 3:30 p.m. on Monday September 28, 2015 at 1370 Levee Road Board Room.

BOARD ROLL CALL:

Present: Chairman Sean Healy
Vice-Chairman Andre Gibson; Commissioners: Charles Pickard; Lauren Taylor; Shelia Williams; John Vergos; Martin Lipinski; Roquita Coleman (via phone)

Absent: Kristen Bland

Quorum: Yes

Staff: Lawson Albritton, Senior Administrative Officer; Alison Burton, Director Marketing/Customer Relations; Linda Eskridge, Executive Asst.; Tom Fox, Chief Administrative Officer; Ron Garrison, Chief Executive Officer; John Lancaster, Manager of Planning; Gilbert Noble, Chief Financial Officer; Alvin Pearson, Chief Operating Officer

Guests: **MCIL/STAC Attendees:** None present
Memphis Bus Riders Union: Cynthia Bailey; Kathryn Coxen; Justin Davis; Bennett Foster; Betty Robinson; James Robinson

Others: Betty Anderson, Memphis Advisory Council/Citizens with Disabilities; Kwasi Agyakwa, MPO; Janice Banks, SPW; Ralph Berry; Sullivan Branding, Jasmine Champion; Lyndia Crawford, City of Memphis/Law Division, Andrew Gafford, Rhodes College student; Megan Huggins, Mayor's Innovation Team; Jewell Jones; Schaeffer Mallory, Rhodes College student; Johnnie Mosley, Citizens for Better Service; Nicholas Oyler, MPO; James E. Stokes, Bass River Advisors; Henry Wilson, Retiree;

Linda Eskridge, Board Secretary, welcomed all guests that were present. Ms. Eskridge also made observations, as well as introduced two Rhodes college students that were present to do a documentary on MATA and the state of transit now.

APPROVAL OF MINUTES: Ms. Taylor moved for approval of the July 27, 2015 Board Minutes. Mr. Pickard seconded the motion.

CEO's REPORT

Mr. Ronald Garrison

Mr. Garrison began by informing the Board in advance that there would be a SRTP overview presentation given at the meeting, and it would take about 40-50 minutes to present.

Mr. Garrison began his CEO's Report by giving a brief update on the September Board Meeting Action Items to include:

- **Central Station Term Lease:** 99 years
- **Mr. Vergos concern about maintaining capacity of future rail:** Ms. Coleman-Williams w/CN Railroads stated "CN partners with Amtrak for the scheduled use of CN rail line to run passenger trains northbound and southbound. Any change in scheduling is a matter to be raised by Amtrak. Mr. Garrison is scheduled to meet with Amtrak with one of the VP's and will discuss this with them in the meeting as CN does not support east/west route.
- **Paid Advertising on the TransLoc App:** MATA discussed this with them and is exploring the option of having paid advertising on the TransLoc App, but do not have any concrete information at this time.
- **The one-day Board Retreat:** Scheduled for November 10, 2015. A location TBD.

Other Updates:

- Nonconnah Corporate Center service is doing fairly well.
- Mr. Garrison had meeting w/Terry Lynch on the Bass Pro Riverfront Trolley route, and will get with staff before we take the next steps.
- A meeting took place regarding the HTC security, and a couple of Board Members were in attendance. It was a positive meeting, and things seem to be going better. Ms. Shelia Williams stated that she has seen improvements, and that she wants our customers to feel safe, and for Ambassador to feel they can do their job, and know that we are pleased with the services they are providing. A number of improvements are going on at the HTC as well.
- MATA made a request to FTA and hope to hear back from them soon. MATA spent our insurance monies for purchase of the 4 trolley buses. Separately in addition, MATA could be liable to FTA for \$1.3MM related 22 parked buses. We will keep the Board abreast.
- Mr. Garrison announced the MATA Roadeo winners for fixed route, MATAplus, maintenance, and the Barbeque Cooking Contest.
- The seven Resolutions for CIP funding were all approved by the City.
- Mr. Garrison updated the Board on important meetings that he attended between the August and September Board Meeting.

Discussion of the Seven Parallel Priorities:

Cultural Transformation Progress

- Training for supervisors and bus operators was done by Small Planet Works
- Training for Managers was done by Bailey Holtzclaw
- Executive/Directors Staff Retreat will take place on October 16th.

Staffing Progress:

- Executive Titles were changed to more standardized titles
- Garrison updated the Board on current open positions, new hires, new positions, and promotions within the organization
- Susan Schubert will become Director of Human Resources officially on October 11, 2015.

Maintenance Progress:

- Four trolley buses are in service and fully functional
- The first apprentice is on Board at MATA
- Pictures were shown of new hires and in-house promotions

IT & ITS:

- Both network speed and download speed have increased dramatically and numbers have improved.
- Industry changes in credit card technology. IT met with the bank and ordered compliant retail card-processing equipment to install by October 1st.
- Specifications for RFQ for website content management are being developed

MATApplus Progress:

- 80.5% on time performance improvement in August
- 18% decreased cancellations
- SVRS added 11 clients to their transportation program
- Approx. 50 trips daily @ \$35 per trip
- New specialized tracking for customer concerns
- Evaluating/piloting several new service improvements

Facilities Progress:

- Maintenance building roof is 95% completed
- HTC restroom fixtures work have been awarded
- Bus parking lot striping completed
- Work in progress to install inter-bank systems at HTC, ATC and AWTC to accommodate new credit card machines
- Task order issued for design for roof at Trolley facility
- HVAC duct work on service building completed

Trolley:

- 4 trolley buses in service, and 4 more due in early October
- Submittals were sent to FTA
- Trolley Activation Plan & Master schedule
- Trolley purchase bid proposal due October 1st.

Mr. Garrison ended his report by stating that we celebrated 15 years of trolley night, and it was a lot of fun. Customers seem to really love the trolley buses, and it is helping to improve ridership as well

ACTION ITEMS:

FINANCE COMMITTEE

1. Resolution to Authorize a Change Order to the Contract with ORX for the Refurbishment of Repair of Melbourne MCB Trolley Trucks – Res. No. 15-31

Discussion: Dr. Fox, CAO presented this resolution to the MATA Board. This is to authorize a change order to a resolution that the Board approved in April to send four trolley trucks to ORX to rebuild with an option for an additional 20. ORX came back and stated there is additional work that needs to be done above and beyond what was in the bid document. They have sent us revised unit prices and justifications, and MATA believe these are fair and reasonable pricing. Staff is asking the Board to approve an increase up to \$37,922.00 per truck, which would bring the total contract to \$561,608.00. If MATA decided to exercise the option for the additional 20 we would need to come back to the Board for approval; however, we are just dealing with the four trucks right now. Dr. Fox stated that we hope that at some point, MATA can begin to do our own trucks in-house. *Mr. Vergos moved that the resolution be put on the floor for discussion. Ms. Taylor seconded the motion. Chairman Healy called for questions on the resolution.* The original price of the trucks was \$20,496.00, which would increase another \$17,000 as asked by Mr. Pickard. Mr. Garrison gave an explanation of the increased cost. Mr. Garrison also stated they are requiring us to do this because they are treating this as a new start. Ms. Williams asked about the commitment when rolling the trolleys back out. Mr. Garrison stated that we are writing 14 plans, and we will have all new requirements and procedures. TDOT will have new oversight, so when the trolleys go out they will be like new. MATA do not have an exact date for completion of the trolleys at this time, but will get the information to Board, as requested by Mr. Gibson. **Resolution No. 15-31 was unanimously approved by the Board Commissioners.**

2. Resolution to Authorize the Purchase of 10 Paratransit Vehicles from Creative Bus Sales – Res. 15-32

Discussion: Mr. Alvin Pearson, COO presented this resolution to the MATA Board. We are asking Board to approve MATA to buy 10 paratransit vehicles off of the Oklahoma State contract from Creative Bus Sales, which is the company that we are currently leasing the 15 buses from. The specifications are excellent and meet our approval. We are asking approval to purchase the 12-passenger, 24 foot vehicle at a cost of \$58,284.00, and the cost of purchasing 10 vehicles at \$588,474.40. *Mr. Lipinski moved that the resolution be put on the floor for discussion. Mr. Vergos seconded the motion. Chairman Healy called for questions.* Mr. Pickard asked about some complaints regarding the lift on the last buses that were leased. Mr. Pearson stated those were Arboc vehicles and they are presently under litigation. The vehicles that we are purchasing are substantial vehicles and are used nationwide by a lot of transit agencies, and are hoping that they give us the excellent service that we need. These are brand new vehicles and will come with the warranty package. Mr. Gibson asked for a current state of all our vehicles, to include paratransit, fixed route and trolleys, and overall plans to replace the vehicles. Mr. Garrison stated that we could do a presentation on this at the next Board Meeting in October. Mr. Vergos suggested a sheet listing the vehicles and all the required information required rather than a Power Point Presentation. Mr. Garrison stated that we already have such a sheet and would email it to the Board. Ms. Shelia Williams suggested having an educational workshop to make the public aware of what the real numbers are to run a bus on a daily basis. Mr. Garrison stated this sounds like a good ideal as well, and could possibly be discussed more in the Board Retreat. *Mr. Gibson made a motion table this resolution until the October meeting until we find out more information on the state of our vehicles. There was not second to the motion.*

Resolution No. 15-32 was majority approved by the Board Commissioners. Mr. Andre Gibson voted nay on this this Resolution.

SERVICE AND DEVELOPMENT

1. Resolution to Authorize the Purchase of Diesel Fuel – Res. No. 15-33

Discussion: Dr. Fox, CAO presented this resolution to the Board. This is to authorize staff to lock in a price for diesel fuel from one of the seven companies that have indicated they are interested in the process. The process is to watch the spot price of fuel over a period of time, which would be between October 1 - March 31, and lock it in at the time with whoever is lowest of the prequalified firms. This would be for the contract that would go into effect next August, 2016. *Mr. Pickard moved that Resolution No. 15-33 be put on the floor for discussion. Mr. Gibson seconded the motion. Chairman Healy called for questions. Resolution No. 15-33 was unanimously approved.*

2. Resolution to Authorize the Purchase of Unleaded Gasoline – Res. No. 15-34

Discussion: Dr. Fox presented this resolution to the Board. This is the same process as with the Diesel fuel contract and the same companies are asked to participate in the process for gasoline as with diesel fuel. Staff is asking to Board to allow us to lock from basically the same time period, which is middle of the year 2016. *Ms. Taylor moved that Resolution No. 15-34 be put on the floor for discussion. Ms. Williams seconded the motion. Chairman Healy called for questions. Resolution No. 15-34 was unanimously approved.*

VII. FINANCIAL REPORT

August, 2015

Gilbert Noble, CFO

Mr. Noble gave a report for the first two months of the fiscal year, which is July and August. The expenses for the two months are right on budget. Revenues are over budget by \$4MM, this is pertaining to the timing our City funds. We had budgeted to receive \$4MM on September 1st, but received it early on August 31, which is what caused the revenue to be \$4MM over budget. Otherwise, revenues and expenses are tracking very close to budget. Our cash position is also \$2MM favorable to last year and that includes \$6MM more received in July and August than we did last year in the same two months. We requested the City to provide earlier timing on the drawdown schedule and the City accommodated MATA's request. We had mentioned a couple of months we had \$1MM included in our cash balance from trolley proceeds from many months ago. We were able to use part of those on trolley line vehicles rather than returning it to FTA. Of that \$1MM we did spent \$.6MM in early September to pay for the four trolley buses mentioned earlier. Mr. Noble called for any questions from the Board. Chairman Healy asked about the year-over--year increase in trolley line fares and if we are contributing that to the new trolley buses. Mr. Noble stated that this reflects us getting back into business on the trolley line. Mr. Vergos expressed his concern with proper updates in the past on certain issues, and stated that we still have financial issues, but we are spending more monies, and he has a concern of where the money is really coming from.

Mr. Garrison gave a brief explanation on Mr. Vergos' concern; however, will schedule a meeting with Mr. Vergos to give more detailed explanation on his concerns. This ended the Financial Report.

VIII. SHORT RANGE TRANSIT PLAN PRESENTATION

The **SRTP Overview and Update** was presented to the MATA Board by Mr. John Lancaster, Manager of Planning and Ms. Scarlet Ponder, Transit Planner. The presentation provided an overview of the Mission, Vision, Goals, Performance Measures, and Title VI standards adopted by the MATA Board. It included a review of the planning process and the contents of the Short Range Transit Plan, including its service hierarchy, recommended routing, design standards, productivity measures, and recommended steps for implementation. A route-by-route evaluation was given of the extent to which the SRTP recommendations had been implemented to date, as well as some specific examples of how the Short Range Transit Plan's Service Guidelines and Design Principles had already been applied in previous routing and schedule changes.

IX. SPEAKERS

Jewel Jones, MBRU - 2443 Ketchum Road - Ms. Jones concern was in regards to the possible relocation of HTC. She would like to know why it is it being considered for relocation. All the work that has been put into it is going down the drain. She does not feel that is fair to the citizens of Memphis. Also she would like to know if it is relocated, where would it be relocated to? Chairman Healy stated that the relocation is relatively new to him. Mr. Pearson stated it would have to be equitable and cost effective, and definitely take some serious planning. Staff will keep the public informed as soon as we are made aware of this.

X. OLD/NEW BUSINESS

Mr. Garrison stated that the October Board Meeting will be Monday October 26, 2015 at 3:30 p.m. at the Benjamin Hooks Library. The November Board Meeting will be Tuesday, November 24, 2015 at Benjamin Hooks Library at 3:30p.m. The Board decided to leave the meeting at 3:30p.m. Mr. Garrison asked if any member had a problem with the November being held the Tuesday before Thanksgiving, and if so, please let Linda know in order to determine if we will have a quorum.

Dr. Fox updated the Board on the Agricenter Lease discussion. Staff was asked to go back to the Agricenter to present the concept of not paying until we started the service and also to discuss the parking during the Delta Fair. The president of the Agricenter stated that the Delta Fair parking would not be a problem and they would set aside a certain number of spaces, all he is ask is we don't set aside more spaces than we need to meet our demand. Staff will work with them on this.

Regarding the payment not being made in advance until the service started was a concern for them. They are in the process of doing some paving and it would really help if they got that money up front to do the paving area that we are leasing, as well as the rest of the work they were going to get done. So the strong selling point is to pay them in advance. Dr. Fox stated that if the Board is in agreement with that, they would extend the lease and if we paid in advance sometime soon, he would give us three years plus whatever advance time that they got paid for. Dr. Fox stated this is an option to the Board, and if not staff can go back to the table with this. Dr. Fox stated that the original resolution would suffice, with two changes, and that a new motion on the resolution was not needed.

Mr. Garrison thanked the Board for staying through a lengthy meeting. Mr. Garrison informed the Board of an important announcement that he asked Dr. Fox to make. Dr. Fox announced that he had accepted a position as transit director for the town Blackburg, Virginia and that he would be leaving at the end of October. All congratulated Tom on this accomplishment and wished him well. Staff will have a celebration for Dr. Fox and will make the Board aware of it.

Mr. Vergos moved that the meeting be adjourned. Ms. Taylor seconded the motion and the meeting was adjourned.

Mr. Sean Healy
Chairman of the Board

**MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS**

RESOLUTION NO. 15-35

**RESOLUTION AUTHORIZING SIGNATURES ON MEMPHIS AREA TRANSIT
AUTHORITY GENERAL LIABILITY ACCOUNT**

WHEREAS, Memphis Area Transit Authority (MATA) requires various bank accounts for handling financial matters having the prior approval of its Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE MEMPHIS AREA TRANSIT AUTHORITY that the following banks be approved:

**First Tennessee Bank
Regions Bank
Tri-State Bank
SunTrust Bank**

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE MEMPHIS AREA TRANSIT AUTHORITY that the following persons are authorized as signatories on such accounts, and are assigned to the accounts identified on Attachment A:

**Ronald L. Garrison
Alvin H. Pearson
Gilbert I. Noble
Curlee Alexander**

BE IT FURTHER RESOLVED THAT Linda Eskridge, designated as Board Secretary, be authorized to execute necessary signature cards to the approved banks, as identified on Attachment A.

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Attachment A

Memphis Area Transit Authority Bank Accounts, Authorized Signers

October 26, 2015

Recent Balance	Account Name	Status	Online Access	Authorized Signers
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FIRST TENNESSEE BANK

\$ 5,508,275	MATA - Operating	Active	Yes	Garrison, Noble
\$ 7,002,634	MATA - interest-bearing	Active	Yes	Garrison, Noble
pass-through	MATA - Clearing, Payables disbursements	Active	Yes	Garrison, Noble
pass-through	MTM - Payroll disbursements	Active	Yes	Garrison, Noble
\$ 3,481	MTM - Workman's Comp 3rd party-PMA Mgmt	Active	No	Garrison, Noble
\$ 121,537	MATA - Radio Tower proceeds	Active	No	Garrison, Noble
\$ 242,584	MATA - Ozone [fr Valero for fare reduction]	Active	No	Garrison, Noble, Pearson
\$ 71,613	Escrow - Zellner Construction	Active	No	Garrison, Noble
\$ 45,564	Escrow - P & E Development	Active	No	Garrison, Noble
\$ 53,363	Escrow - B Four Plid	Active	No	Garrison, Noble

REGIONS BANK

\$ 793,622	MTM - Operating, employee-related	Active	Yes	Garrison, Noble
\$ 150,000	MTM - Employee/Retiree health benefits	Active	Yes	Garrison, Noble
pass-through	Citibank - funds drafted to pay health providers	Active	Yes	Garrison, Noble
\$ 9,894	MTM - Employee Spending	Active	Yes	Garrison, Noble
\$ 17,771	MATA - State (TN) grant receipts	Active	Yes	Garrison, Noble
\$ 3,268	MATA - General Liability, claims account	Active	Yes	Garrison, Noble; Alexander [up to \$3,500]
\$ 111,124	MTM - Proceeds Fund	Active	No	Garrison, Pearson

TRI-STATE BANK

\$ 1,299,987	MATA - c/o Retiree Drug Subsidy	Active	No	Garrison, Noble
pass-through	MTM - Payroll Tax Deposit/Clearing	Active	No	Garrison, Noble

SUNTRUST BANK

\$ 500,000	Workers' Compensation, state-Tenn requirement	Active	No	Garrison, Noble
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**MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS**

RESOLUTION NO. 15-36

**RESOLUTION TO PURCHASE ONE (1) REFURBISHED DOUBLE ENDED VINTAGE
TROLLEY CAR FROM GOMACO TROLLEY**

WHEREAS, The Memphis Area Transit Authority (MATA) maintains a fleet of trolley vehicles; and

WHEREAS, MATA has determined that it is in its best interest to purchase a trolley that has already been refurbished in order to restore trolley service sooner; and

WHEREAS, MATA issued a Request for Proposal (RFP) for companies to provide trolley vehicles that are ready for revenue service; and

WHEREAS, Four offers were received with two of them being considered responsive; and

WHEREAS, Contract award is based on the evaluation criteria set forth in the RFP; and

WHEREAS, Gomaco Trolley Company submitted the highest rated proposal; and

WHEREAS, Staff has determined that the proposal is responsive and responsible and recommends approval of a contract with Gomaco at a cost of \$950,000, subject to final negotiations, to purchase one (1) refurbished double ended vintage trolley car; and

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS That a contract be awarded to Gomaco Trolley Company for the purchase of one refurbished double-ended vintage trolley car at a cost of \$950,000.

BE IT FURTHER RESOLVED That the Chief Executive Officer, Chairman, or Vice-Chairman be authorized to execute the contract.

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TO: MATA Board of Commissioners

FROM: Ronald Garrison, President/General Manager

SUBJECT: RFP 15-14 Purchase One (1) Refurbished Double Ended Vintage Trolley Car with an Option for 19 Additional Vintage Trolley Cars

DATE: October 26, 2015

This memo summarizes the procurement and evaluation process for the purchase of one (1) refurbished double ended vintage trolley car with an option for 19 additional vintage trolley cars to replace the original vintage trolleys that have met their useful service life.

The RFP was sent to nine (9) vendors, formally advertised and posted to MATA's website. There was a zero percent DBE goal assigned to this procurement by the DBE officer. Four (4) proposals were received. Bendigo Tramways, GMI, Gales Creek Enterprises and Gomaco. Bendigo Tramways and GMI were deemed non-responsive.

MATA staff evaluated the remaining two proposals and rated each proposal on each technical criterion set forth in the RFP based on the number of points (weight) assigned to each.

Criterion	Points
Vehicle Design	50
Conformance to the RFP	30
Price	10
Past Performance	10

The results of the evaluation of the two responsive proposals, including the scores of all five committee members, are shown in the table below.

Proposer	Vehicle Design (max 50 * 5 = 250)	Conformance to the RFP (max 30 * 5 = 150)	Price (max 10 * 5 = 50)	Past Performance (max 10 * 5 = 50)	TOTAL
Gales Creek Enterprises	185	105	50	35	375
Gomaco	250	145	40	50	485

The prices in the proposals are as follows:

Proposer	Price	Delivery Time
Gales Creek Enterprises	\$750,000	6 months
Gomaco	\$950,000	12 weeks

MATA staff recommends the contract to be awarded to Gomaco to purchase one (1) refurbished double ended vintage trolley car at a cost of \$950,000.

MEMPHIS AREA TRANSIT AUTHORITY

BOARD OF COMMISSIONERS

RESOLUTION NO. 15-37

RESOLUTION TO APPROVE SERVICE CHANGES

WHEREAS, MATA makes service changes periodically in order to increase efficiency and effectiveness of service and to align service levels with available funding; and

WHEREAS, The proposed set of service changes was made available for public comment by posting notices in the Daily News and Tri-State Defender, on MATA's website, the Prensa Latina, and at transit centers; and

WHEREAS, a public input meeting was held on October 19, 2015 at Central Station to provide riders and citizens an opportunity to submit comments in addition to the normal public comment period; and

WHEREAS, Comments from riders and citizens in the community have been considered; and

WHEREAS, Staff recommends that the changes summarized below be approved for fixed route bus service.

Minor schedule adjustments on the following routes to help the buses operate more on time, to adjust for better connections between routes and to adjust the frequency of the service:

Weekday: Routes 2, 4, 7, 8, 9, 11, 12, 13, 17, 19, 20, 30, 32, 34, 35, 36, 37, 38, 39, 40, 42, 50, 52, 53, 56, 57, 69, 82

Saturday: Routes 2, 4, 8, 11, 12, 13, 17, 19, 20, 30, 32, 34, 36, 38, 39, 40, 42, 50, 52, 53, 56, 57, 69

Sunday: Routes 2, 4, 8, 11, 17, 39, 40, 42, 50, 52, 53, 56, 57

Applicable Saturday and Sunday routes will be adjusted to have an approximate 5-minute transfer time at the Hudson Transit Center.

Additionally, the following routes will have minor routing changes:

Route 17- From Swift and South Parkway, right Ingle, left on Farrington, left Outer Parkway/1st Ave, left Kansas Street, to the existing routing.

Route 32- Southbound evening trips will serve the FedEx hub. Northbound morning trips will also serve the FedEx hub.

Route 35- From Belz Blvd, continue across Third Street, right Florida, meeting the Routes 12 and 17 at Florida and South Parkway to provide East/West service from that location. Right on South Parkway to the existing routing.

Route 69- Saturday only, Loop east of American Way Transit Center operating on Cottonwood Road will be discontinued.

WHEREAS, Changes will also be made to service being operated under contract to the City of West Memphis, at the direction of the City of West Memphis; and

WHEREAS, There will be no changes to MATAPlus service; and

WHEREAS, There will be no changes to Trolley service.

WHEREAS, The proposed changes have been reviewed according to MATA's adopted Title VI policies and it has been determined that there will be no adverse effects, potential disparate impacts, or disproportionate burdens to minority or low-income populations associated with these proposed service changes; and

WHEREAS, Staff recommends said changes be effective on December 13, 2015.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS, That the service changes are approved to be effective December 13, 2015.

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TO: MATA Board of Commissioners
FROM: Ron Garrison, President/General Manager
SUBJECT: Summary of Proposed Service Changes for December 2015
DATE: October 26, 2015

The proposed service changes in the accompanying resolution are designed to make adjustments to routes and schedules on certain bus routes to go into effect on December 13, 2015. The changes to regular fixed route service primarily involve changes to schedules. Schedules have been changed on every route in order to improve on time performance, and improve connections between routes. A summary of the changes by type (route, schedule) and by day of the week (Weekday, Saturday, Sunday) are shown in Table 1 below.

Table 1 – Changes by Type and Day of the Week

Route	<i>Type of Change</i>			
	Route	Schedule		
		Weekday	Saturday	Sunday
2 Madison		X	X	X
4 Walker		X	X	X
7 Air Park		X		
8 Chelsea		X	X	X
9 Highland		X		
11 Thomas		X	X	X
12 Florida		X	X	
13 Lauderdale		X	X	
17 McLemore	X	X	X	X
19 Vollintine		X	X	
20 Bellevue		X	X	
30 Brooks		X	X	
32 East Parkway	X	X	X	
34 Walnut Grove		X	X	
35 S. Parkway	X	X		
36 Hacks Cross		X	X	
37 Perkins		X		
38 Boxtown		X	X	
39 S. Third		X	X	X
40 Wolfchase		X	X	X

42 Crosstown		X	X	X
50 Poplar		X	X	X
52 Jackson		X	X	X
53 Summer		X	X	X
56 Lamar		X	X	X
57 Park		X	X	X
69 Winchester	X	X		
82 Germantown		X		

MATA sought public comment by the following methods:

- Advertisements in the Daily News, Tri-State Defender, and Prensa Latina
- Notice and draft schedules posted on MATA's website
- Printed materials available at transit centers
- E-mail to Memphis Bus Riders Union
- An open house public input meeting held on October 19th at Central Station

Comments from the October 19th public input meeting and other comments submitted to MATA were not available in time to include in this memo, but will be available and forwarded to board members prior to the board meeting along with responses from MATA staff.

Please let me know if you have questions or would like to discuss.

**MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS**

RESOLUTION NO. 15-38

**RESOLUTION AUTHORIZING FREE FARES FOR VETERANS ON
NOVEMBER 11, 2015**

WHEREAS, The Memphis Area Transit Authority (MATA) salutes America's veterans on Wednesday, November 11, 2015 for their service to protect and serve the United States of America ;and

WHEREAS, MATA appreciates the service of all veterans who served in the U.S. Coast Guard; U.S. Army, U.S. Air Force, U.S. Navy, and U.S. Marine Corps; and

WHEREAS, MATA recognizes men and women who are in active duty in any branch of the U.S. military; and

WHEREAS, in appreciation of all veterans and active duty persons, MATA staff recommends free rides for all veterans and active duty persons in observance of Veterans Day; and

WHEREAS, Staff recommends eligible persons show their Veterans Identification Card or any other military ID to the fixed route bus, trolley or MATApplus operator upon boarding the bus or trolley to redeem the free ride.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE MEMPHIS AREA TRANSIT AUTHORITY, to authorize staff to offer free fares to all veterans and active duty persons who present a Veterans Identification Card or any other military ID on Wednesday, November 11, 2015 on fixed route, trolley or MATApplus service on Veterans Day.

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