



## **BUS SHELTERS**

**RFP #21-04**

### **REQUEST FOR CLARIFICATIONS/APPROVED EQUALS**

#### **MATA responses are in Bold:**

This RFP is for the purchase of 20-25 Transit Shelters per year (materials only).

1. The specifications are as follows:

- Length: 8'
- Footprint: Approx. 2ft wide at base/cantilevered roof
- Walls: Perforated Metal
- Seats: 4' max length
- Finish: Powder coating
- Street Furniture: Bike rack; Trash receptacle

**MATA Response: This is correct. Shelter lengths larger than 8' are acceptable.**

2. Are there any drawings or plans that I should specifically be following for these shelters?

**MATA Response: Yes, MATA's Bus Stop Design & Accessibility Guidelines should be followed for suggested guidelines but MATA is open to Ideas and designs that differ from the guidelines if they are cost-effective and sustainable.**

**Guidelines: <https://memphismpo.org/sites/default/files/public/documents/transit-plans/bus-stop-design-and-accessibility-guidelines-apr-2017.pdf>**

3. Provide clarification of a certain DBE requirement on MATA's Bus Shelters RFP. In the RFP it lists the goal for DBE involvement as 29% of the total project. From my understanding this is a solicitation for Bus Shelters (material only) on an as needed basis to MATA. We at Carolina Recreation & Design represent manufacturers interested in this bid that are not of DBE status. How would we go about incorporating DBE services into this bid as a supplier of materials?

**MATA Response: DBE goal was set at 29% for the installation of Bus Shelters. No DBE Goal for materials only.**

4. Please confirm we are only entering pricing into the MATA provided bid form for a quantity of one for each of the line items described, based on the potential quantity called out by MATA that they may purchase between 20 and 25 shelters per year, with no guarantee of this quantity being achieved each year for the next 5 years.

**MATA Response: Yes, this is correct.**

5. We are not a DBE Company employing 300 people and we self-perform 100% of our own manufacturing inside our facility for our prefabricated shelter structures. We also own our own shipping trucks for delivering finished products to our clients. Is it still acceptable for our company to submit a bid for providing your prefabricated shelter structures and other amenities? I know we will not be able to achieve the 29% for DBE Participation, but we are very interested in doing business with MATA. We own our own dies for the extrusion we use to produce our modular prefabricated shelters and buy the extrusions in bulk from our supplier in the State of Kansas. Will a much lower percentage for DBE participation be acceptable, with a letter stating we self-perform our 100% of our manufacturing and shipping of finished products?

**MATA Response: You are encouraged to use a DBE for any aspect of the project. However, there is no DBE goal for this project.**

6. Under 5.0 Scope of Work and 5.1 General Shelter Specifications it calls out desired Seat {Bench} of 4-foot maximum length, with seats separated by bar. However, Seats are not included in the bid form. Can we use the category Other {Specify} listed on the bid form for including the bench as one of the items we are to quote?

**MATA Response: Yes, this is correct.**

7. I read MATA will want to know Part Pricing as well. Is that later once you award a fabricator that you plan to negotiate Part pricing? There is nothing listed in the bid form for Part Pricing.

**MATA Response: Yes, this is correct.**

8. Please confirm our pricing is to only be for fabrication of all specified items and delivery of all the finished products to MATA, with all components safely stored inside labeled wood crates, and MATA will take receipt, unload and then place in their storage themselves.

**MATA Response: Yes, this is correct.**