



MEMPHIS AREA TRANSIT AUTHORITY

1370 Levee Road
Memphis, TN 38108

www.matatransit.com

Gary J. Rosenfeld
Chief Executive Officer

Board of Commissioners

Dr. Martin Lipinski, Chair
Shelia Williams – Vice-Chair

Kristen Bland
Michael Fulton
Edward Stephens, III
Janice Holder

Robert Clark
Michelle McKissack
Anton Mack

Regular Meeting AGENDA
Tuesday, September 28, 2021
3:30 p.m.

- | | | |
|------|--|-----------------|
| I. | Call to Order | Martin Lipinski |
| | a. Recognition of Special Guests | Martin Lipinski |
| II. | Board Roll Call | Linda Eskridge |
| III. | Approval of Minutes | Commissioners |
| | a. August 24, 2021, Regular Board Meeting | |
| IV. | CEO Report | Gary Rosenfeld |
| V. | Consent Agenda Items | |
| | a. Resolution Authorizing the Disposal of Obsolete/Surplus Vehicles: | |
| | - Resolution No. 21- 38 | Gary Rosenfeld |
| | - Obsolete Equipment Listing | |

Note: Due to the Declarations of Emergency by the President of the United States, the Governor of Tennessee, and the Mayor of the City of Memphis because of the COVID--19 pandemic, the Memphis Area Transit Authority Board meetings will be conducted by electronic means of communications for the Duration of the emergency. You can obtain streaming information at www.matatransit.com.



- VI. Procurement Item(s)
 - a. Resolution for the Purchase up to 50 New Side-Load Wheelchair –Accessible Vans:
 - [Resolution No. 21- 39](#)
 - [Information Memo](#)

Gary Rosenfeld
Gary Rosenfeld
 - b. Resolution to Award a Contract to Southern Tire Mart, LLC to Purchase Three-Year Supply of new Transit Tires:
 - [Resolution No. 21- 41](#)
 - [Information Memo](#)

Gary Rosenfeld
- VII. Service and Development
 - a. Resolution to Approve Service for Seniors Funded by the Aging Commission of the Mid-South:
 - [Resolution No. 21- 40](#)
 - [Information Memo](#)

Gary Rosenfeld
 - b. Resolution to Approve November 2021 Service Improvements:
 - [Resolution No. 21- 42](#)

Gary Rosenfeld
- VIII. Finance Agenda Item(s)
 - a. Finance Report

Bernhard Rudolph
- IX. Acknowledgement of Speaker’s Comments

Linda Eskridge
- X. Old/New Business

Martin Lipinski
- XI. Adjournment

Martin Lipinski

**The Next Regular Meeting of the
MATA Board of Commissioners
Will be:
Tuesday, October 26, 2021, at 3:30 PM**



MINUTES

Meeting of the Memphis Area Transit Authority August 24, 2021

3:30P.M. Scheduled Session

CALL TO ORDER: The Board of Commissioners in-person Meeting was called to order by Chairman Martin Lipinski at 3:30 p.m. on Tuesday, August 24, 2021.

Roll Call: Martin Lipinski; Janice Holder; Michael Fulton; Shelia Williams; Michelle McKissack; Edward Stephens (virtual, no vote); (Kristen Bland, virtual, no vote)

Absent: Anton Mack; Robert Clark

These minutes record the agenda items and the actions taken by the Board of Commissioners on such items. The full text of the resolutions and supporting documents, including an audio recording of the Commissioners deliberation are filed and maintained in the Office of the Board Secretary located at 1370 Levee Road, Memphis, TN 38108. The original resolutions adopted by the Board of Commissioners shall control in the event of any conflict between the description in these minutes and the original documents and/or resolutions.

Approval of the regular meeting minutes of August 24 2021

Motion: Janice Holder
Second: Michelle McKissack
AYES: Martin Lipinski; Janice Holder; Michael Fulton; Shelia Williams; Michelle McKissack; Kristen Bland *-(virtual, no vote)*; Edward Stephens *(virtual, no vote)*
Robert Clark (virtual, no vote); Anton Mack (Absent)
NAYS: None
Results: Motion Approved

Resolution to award a Procurement contract to ORX for Trolley Truck overhaul – Res. No. 21-33

Motion: Michelle McKissack
Second: Shelia Williams
AYES: Martin Lipinski; Janice Holder; Michael Fulton; Shelia Williams; Michelle McKissack; Kristen Bland *-(virtual, no vote)*; Edward Stephens *(virtual, no vote)*
Robert Clark (virtual, no vote); Anton Mack (Absent)
NAYS: None
Results: Motion Approved

Resolution to Approve Sole Source justification of purchase of Cummins Replacement Components from Clark Power Services –Resolution No. 21-34

Motion: Michael Fulton
Second: Janice Holder
AYES: Martin Lipinski; Janice Holder; Michael Fulton; Shelia Williams; Michelle McKissack; Kristen Bland *-(virtual, no vote)*; Edward Stephens *(virtual, no vote)*
Robert Clark *(virtual, no vote)*; Anton Mack *(Absent)*
NAYS: None
Results: Motion Approved

Resolution to Award a contract to Young Technologies, LLC to Purchase a 3-year subscription for Varonis Software -Resolution No. 21-35

Motion: Michelle McKissack
Second: Janice Holder
AYES: Martin Lipinski; Janice Holder; Michael Fulton; Shelia Williams; Michelle McKissack; Kristen Bland *-(virtual, no vote)*; Edward Stephens *(virtual, no vote)*
Robert Clark *(virtual, no vote)*; Anton Mack *(Absent)*
NAYS: None
Results: Motion Approved

Resolution to award a contract to Heavy-Duty Lift & Equipment, Inc. to purchase up to three sets of Drive-on Lifts – Res. No. 21-36

Motion: Shelia Williams
Second: Michelle McKissack
AYES: Martin Lipinski; Janice Holder; Michael Fulton; Shelia Williams; Michelle McKissack; Kristen Bland *-(virtual, no vote)*; Edward Stephens *(virtual, no vote)*
Robert Clark *(virtual, no vote)*; Anton Mack *(Absent)*
NAYS: None
Results: Motion Approved

Resolution to approve Emergency Procurement for Mid-South Renovations and to approve Emergency Relocation of Administrative Staff –Res. No. 21-37

Motion: Shelia Williams
Second: Janice Holder
AYES: Martin Lipinski; Janice Holder; Michael Fulton; Shelia Williams; Michelle McKissack; Kristen Bland *-(virtual, no vote)*; Edward Stephens *(virtual, no vote)*
Robert Clark *(virtual, no vote)*; Anton Mack *(Absent)*
NAYS: None

Results: Motion Approved

Presentation of the Financial Report – Mr. Bernhard Rudolph, CFO
Month of August Financial Report

Acknowledgement of Speaker’s Comments

There were two comments from the Public.

- Johnnie Mosley – Page ~~66~~
- Sammy Hunter – Page ~~77~~

Old/New Business

There was discussion regarding upcoming policy decisions that will need to be made relative to the fare policy to be utilized at the time of the roll out of the next generation fare collection system. Some of the capabilities of the system were discussed and how these capabilities will enable a much broader policy.

There was also discussion on the need to have a Board Retreat so that the Board could address concerns, establish goals, and study some issues from a broader perspective. The Board also requested a separate meeting to review the findings of the Blue-Ribbon Committee that Mr. Rosenfeld assembled to address the Management contract issues that presented themselves during the last procurement.

Adjournment

The meeting was adjourned at 5:24 PM



To: MATA Board of Commissioners
From: Mr. Johnnie Mosley, Founding Chairman, Citizens For Better Service
Date: August 23, 2021

Subject: Comments for MATA Board of Commissioners August 24, 2021

Over the past two months, I have heard some horrible stories about bus riders being stranded at bus stops by MATA.

I am reminded of the bus rider who is sick and tired of explaining to his boss that the reason for being constantly late for work because MATA is a no-show. I am reminded of the bus riders who have no other choice but to wait hours in the hot summer heat for a bus because they cannot afford to ride Uber or pay someone gas money to pick them up at the bus stop.

I am constantly being asked by citizens: What is the matter with MATA?

I do not know the answer to that question. But I do know that there are those who are wondering whether the leadership at 1370 Levee Road is more concerned about making a paycheck than making a difference. I am ashamed that MATA is not providing first-class transportation to loyal bus riders who find themselves worrying about buses are showing up on time.

I am convinced that MATA owe an apology to those who have been stranded at bus stops. I am further convinced that MATA must have the good sense to dispatch vans to pick up stranded riders or dispatch supervisors to communicate with bus riders who are worrying about getting to their destinations.

Members of the MATA Board of Commissioners, I do not know if you agree with me. But there are no excuses for this kind of cruelty to bus riders.

If MATA is in the business of providing accessible public transportation to the citizens of Memphis, MATA should make sure that public transportation is accessible.

I believe that if MATA continue to leave riders at the bus stops, MATA has no one to blame when bus riders start leaving MATA.

As founding Chairman of Citizens for Better Service, I know that MATA is facing challenges. But MATA must do right by the ridership at all times.

Thank you, MATA Board of Commissioners for listening to these comments.



To: MATA Board of Commissioners
From: Mr. Sammie Hunter, Co- Chair, Memphis Bus Riders Union
Date: August 23, 2021
Subject: Statement for MATA Board of Commissioners Meeting August 24,2021

I am writing this letter out of frustration with the public transportation system and the lack of leadership by the MATA administration to solve the bus service problems facing bus riders.

Over the past months, I have stood at the bus stops with Whitehaven's bus riders who have been late to their destinations because MATA was a no-show. I still get a little upset when I think about the lady with a disability who was left stranded at the bus stop for hours because her bus was a no-show. As a bus rider, I have experienced those same no -shows.

I do not know what is going on at MATA. But MATA is making the lives of bus riders a living hell on a daily basis. If you are wondering why bus riders are losing faith in MATA, just go to the bus stops and talk with them.

You will learn that they are not only frustrated with the bus service on the street but the lack of leadership from MATA. There have been bus riders calling for the resignation of MATA President. I recently filed a written complaint with the office of Congressman Steve Cohen.

I also addressed a community group in North Memphis about their frustrations with MATA. I heard some of the same horror stories I have experienced and witnessed in Whitehaven.

If there is one thing that frustrated bus riders in North Memphis and Whitehaven have in common, it is they believe that the public transportation system in Memphis is not worth two cents.

I had a telephone conversation with another rider whose trust for MATA is a zero on a scale of one to ten. I can tell you from experience that the rider is not alone in his thinking.

I am going to stand by the ridership. I hope you stand by the bus riders. I hope that you do something to make things better for them. Thank You.



**MEMPHIS AREA TRANSIT AUTHORITY BOARD
OF COMMISSIONERS**

RESOLUTION 21-38

Resolution Authorizing the Disposal of Surplus/Obsolete Vehicles

WHEREAS, The Memphis Area Transit Authority (MATA) has surplus/obsolete vehicles that are no longer useful to the Authority; and

WHEREAS, MATA has listed in Exhibit A vehicles that are considered surplus/obsolete; and

WHEREAS, It is in the best interest of MATA to dispose of the surplus/obsolete vehicles shown in Exhibit A; and

WHEREAS, Said surplus/obsolete vehicles shall be disposed by vendor credit, written bids, electronic bids, trade-in, FTA transfer, negotiated sale price or by public auction; and

WHEREAS, If MATA is unsuccessful in disposing of said items in the manner stated above, then they may be donated to a non-profit organization, a local government entity or agency, or disposed; and

WHEREAS, Staff recommends that personnel employed by Mid-South Transportation Management, Inc. or RATP Dev USA, Inc. not be permitted to bid on any of the items sold by MATA.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS is hereby authorized to dispose of the surplus/obsolete vehicles by vendor credit, written bids, electronic bids, trade-in, FTA transfer, negotiated sale price or by public auction.

BE IT FURTHER RESOLVED That personnel employed by Mid-South Transportation Management, Inc. or RATP Dev USA, Inc. not be permitted to bid on any of the items sold by MATA.

BE IT FURTHER RESOLVED That if the methods of disposing of the surplus/obsolete vehicles are unsuccessful, they may be donated to a non-profit organization, a local government entity or agency, or disposed.

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EXHIBIT A
VEHICLES TO BE DISPOSED

MEMPHIS AREA TRANSIT AUTHORITY					
Excess/Obsolete Fleet					
As of September 23, 2021					
Fleet Number	Description	Vehicle Identification Number	Last Odometer Reading	Criteria	Notes
234	2016 Ford Champion E450	1FDFE4FS0GDC33144	174,018	4/100	
237	2016 Ford Champion E450	1FDFE4FS7GDC22450	147,221	4/100	
241	2016 Ford Champion E450	1FDFE4FS6GDC33150	148,482	4/100	
242	2016 Ford Champion E450	1FDFE4FS9GDC49035	140,135	4/100	
244	2016 Ford Champion E450	1FDFE4FS4GDC49038	170,804	4/100	
408	2003 GILLIG 40'	15GGD291031073161	517,940	12/500	
422	2010 GILLIG 40'	15GGD2719A1177549	553,873	12/500	
424	2010 GILLIG 40'	15GGD2717A1177551	615,059	12/500	
427	2010 GILLIG 40'	15GGD2712A1177554	590,528	12/500	
430	2010 GILLIG 40'	15GGD2714A1178379	562,163	12/500	
434	2010 GILLIG 40'	15GGD27161178383	569,852	12/500	
436	2010 GILLIG 40'	15GGD271XA1178385	503,777	12/500	
457	2014 GILLIG 40'	15GGD2717E1184439	369,507	12/500	Accident Damage
2001	2007 GILLIG 29'	15GGE301771090836	530,696	10/350	
4003	2010 GILLIG 40' Hybrid	15GGD301XA1177799	518,799	12/500	
4012	2012 GILLIG 40' Hybrid	15GGD3010C1181315	513,567	12/500	
5001	2010 GILLIG 35' Hybrid	15GGE301771090836	548,427	12/500	



**MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS**

RESOLUTION NO. 21-39

**RESOLUTION FOR THE PURCHASE OF UP TO 50 NEW SIDE-LOADING
WHEELCHAIR - ACCESSIBLE VANS**

WHEREAS, The Memphis Area Transit Authority (MATA) is a public agency responsible for providing public transportation services within the City of Memphis and surrounding communities; and

WHEREAS, MATA need to purchase up to 50 new side-loading wheelchair-accessible vans for MATAPlus service and the Ready Service Project; and

WHEREAS, MATA will purchase up to 50 new side-loading wheel-chair accessible vans off of the State contract; and

WHEREAS, MATA has capital funds available for this procurement; and

WHEREAS, MATA recommends the purchase of up to 50 new side-loading wheelchair - accessible vans off the State contract at a price of \$90,000 each for a total not to exceed \$4,500,000.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS That MATA purchase up to 50 new side-loading wheelchair-accessible vans at a total cost not to exceed \$4,500,000 based upon the unit prices stated above.

BE IT FURTHER RESOLVED That the Chief Executive Officer, Chairman or Vice-Chairman be authorized to execute the necessary contract documents.

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TO: The MATA Board of Commissioners

FROM: Gary Rosenfeld, Chief Executive Officer

DATE: September 28, 2021

SUBJECT: Purchase up to 50 New Side-Loading Wheelchair – Accessible Vans

From time to time, MATA purchases vehicles to replace vehicles that have met their useful lives and for the creation or expansion of various programs to serve the community.

MATA has identified a need to replace 10 MATAplus vehicle due to age and use. MATA has also identified a need to increase the MATAplus fleet by an additional 20 vehicles in order to meet projected demand. MATA has further recognized the need to expand the READY program by an additional 20 vehicles as well.

There was no DBE goal assigned as FTA regulations require Transit Vehicle Manufacturers (TVM) to submit their own goals to FTA and be on FTA's TVM list.

MATA will purchase up to 50 new side-loading wheel-chair accessible vans off the State of Tennessee contract.

MATA recommends the purchase of up to 50 new side-loading wheelchair - accessible vans from the State contract at a cost of \$90,000 each for a total cost not to exceed \$4,500,000.



**MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS**

RESOLUTION NO. 21-40

**RESOLUTION TO APPROVE SERVICE FOR SENIORS FUNDED BY THE AGING COMMISSION OF THE
MID-SOUTH**

WHEREAS, The Memphis Area Transit Authority (MATA) operates transit service within the City of Memphis and Shelby County; and

WHEREAS, The Aging Commission of the Mid-South has agreed to reimburse MATA up to \$82,000 with federal funding for the provision of transportation service for persons aged 60 and older through a contract with Shelby County Government; and

WHEREAS, MATA must have the approval of the Mayor and City Council of the City of Memphis to enter into any service and operation agreements with any other governmental jurisdiction for transportation services, and MATA's authority to enter into contracts for grants and other funding assistance is limited to grants and funding assistance made available by federal or state agencies; and

WHEREAS, MATA will provide transportation for one-way trips to meet activities of daily living, such as medical or healthcare appointments, shopping, or socialization as permitted by the Older Americans Act Community Support Services; and

WHEREAS, Provision of this service will not adversely impact the existing service and operation of MATA.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS That MATA may begin the operation of this service with an effective start date of July 1, 2021, through June 30, 2022.

BE IT FURTHER RESOLVED That MATA be authorized to enter into a contract with Shelby County Government and that the Chief Executive Officer and the Chairman and Vice-Chairmen of the MATA Board are authorized to execute the necessary documents.



**MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS**

RESOLUTION NO. 21-41

**RESOLUTION TO AWARD A CONTRACT TO SOUTHERN TIRE MART, LLC TO
PURCHASE THREE-YEAR SUPPLY OF NEW TRANSIT TIRES**

WHEREAS, The Memphis Area Transit Authority (MATA) is required to maintain an inventory of new transit tires to ensure efficient and continued operation of its fleet and support vehicles; and

WHEREAS, MATA issued an Invitation for Bid (IFB) for companies to provide new transit tires for a three-year period and two responsive and responsible bids were received; and

WHEREAS, Staff has reviewed the bids received and recommends that a three-year contract be awarded to Southern Tire Mart, LLC at a cost not to exceed a three-year total of \$500,384.50.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS, That a contract be awarded to Southern Tire Mart at a cost not to exceed \$500,384.50 for the purchase of a Three-Year Supply of New Transit Tires.

BE IT FURTHER RESOLVED That the Chief Executive Officer, Chairman, and Vice-Chairman be authorized to execute any and all documents for the contract.

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TO: MATA Board of Commissioners

FROM: Gary Rosenfeld, Chief Executive Officer

SUBJECT: IFB 21-13 Three-Year Supply of New Transit Tires

DATE: September 28, 2021

MATA's Maintenance department keeps an inventory of various tires for all MATA vehicles. This procurement is to secure product for the next three-years for the ever-changing vehicle fleet.

This procurement was issued based on MATA's standard procurement guides. The IFB was sent to eight vendors, formally advertised to local publications and posted to MATA's website and. The goal for participation for DBE was set as 0%. Since this solicitation is requesting specialized services with limited opportunities for subcontracting a DBE goal was not assigned.

Two responsive and responsible bids were received. After reviewing the bids, MATA staff recommends that a contract be awarded to Southern Tire Mart, LLC at a cost not to exceed a three-year total of \$500,384.50.



**MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS**

RESOLUTION NO. 21-42

RESOLUTION TO APPROVE NOVEMBER 2021 SERVICE IMPROVEMENTS

WHEREAS, MATA makes service changes periodically to increase efficiency and effectiveness of service and to align service levels with available funding; and

WHEREAS, The proposed set of service changes and service redesign was made available for public comment by posting paid notices in the Daily News and La Prensa Latina. The information was also shared via matatransit.com—homepage, news section and the fixed route page; frequent posts on MATA social media platforms; on-board MATA vehicles; and posted on MATA bus stops and in bus shelters along the affected routes. Additionally, MATA created a dedicated phone message with a recording of the changes for those without internet access; and

WHEREAS, Virtual public meetings were held on: Wednesday September 15th at 12:30 pm, Thursday September 16th at 5:30 pm, and Saturday September 18th at 9:30 am to provide riders and citizens an opportunity to submit comments in addition to the normal public comment period; and

WHEREAS, Staff recommends that the change summarized in Appendix A be approved for fixed-route bus service; and

WHEREAS, Comments from riders and citizens in the community have been considered and are listed in Appendix B with responses; and

WHEREAS, The recommended changes are consistent with the goals and recommendations of the Transit Vision that was adopted by the MATA Board of Commissioners on January 29, 2019; and

WHEREAS, The proposed changes have been reviewed according to MATA's Title VI policies, adopted on March 25, 2013, and a service equity analysis was performed to determine whether the new service would have adverse effects, potential disparate impacts, or disproportionate burdens to minority or low-income populations; and

WHEREAS, It has been determined that there will be no adverse effects, potential disparate impacts, or disproportionate burdens to minority or low-income populations associated with these proposed service changes; and

WHEREAS, Staff recommends that said changes be effective on November 7, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS, That said service changes are approved to be effective November 7, 2021.

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