



MEMPHIS AREA TRANSIT AUTHORITY

40 South Main Street
Memphis, TN 38103

www.matatransit.com

Gary J. Rosenfeld
Chief Executive Officer

Board of Commissioners

Dr. Martin Lipinski, Chair
Shelia Williams – Vice-Chair

Kristen Bland
Michael Fulton
Edward Stephens, III
Janice Holder

Robert Clark
Michelle McKissack
Anton Mack

**Board of Commissioners
Regular Meeting
AGENDA**

**Tuesday December 14, 2021
2:30 PM**

- | | | |
|------|---|-----------------|
| I. | Call to Order | Martin Lipinski |
| II. | Board Roll Call | |
| III. | Approval of Minutes | Commissioners |
| | a. October 26, 2021 – Regular Board Meeting | |
| IV. | CEO Report | Gary Rosenfeld |
| V. | Consent Agenda Items | |
| VI. | Administration | |
| | a. Authorization to Commence Due Diligence based on the recommendations of the Blue-Ribbon Commission | Gary Rosenfeld |
| | Resolution 21-51 | |
| | Supporting MEMO | |

Note: Due to on-going concern for the effects of the Corona Virus Pandemic, the MATA Board of Commissioners in addition to meeting in person will also provide access via the internet. Please see the MATA Website at www.matatransit.com for information on how to observe MATA public meetings via a live stream. Public comment and participation will only be allowed in person.

- b. Authorization to Create the Memphis Transit Foundation Gary Rosenfeld
[Resolution 21-50](#)
[Supporting Memo](#)
- c. [Information – Section 127 Amendments – Tuition and Student Debt](#)
- VII. Procurement Item(s)
- VIII. Service and Development
 - a. Approval of the 2022 Operating Calendar Gary Rosenfeld
[Resolution 21-49](#)
[Appendix](#)
 - b. Resolution Authorizing Grant Program Participation Gary Rosenfeld
[Resolution 21-45](#)
[Appendix](#)
[Supporting Memo](#)
[Resolution 21-46](#)
[Appendix](#)
[Resolution 21-47](#)
[Appendix](#)
[Resolution 21-48](#)
[Appendix](#)
 - c. [Fare Policy Discussion](#) Gary Rosenfeld
- IX. Finance Agenda Items
 - a. October Financial Report Bernhard Rudolph
- X. Acknowledgement of Public Comment Gary Rosenfeld
- XI. Old or New Business
- XII. Adjournment Martin Lipinski

**The Next Regular Meeting of the
MATA Board of Commissioners
Will be:
Tuesday, January 25, 2022
at
Memphis Area Transit Authority
One Commerce Square - 40 S. Main Street
Memphis, TN 38103**

**Minutes of the Regular Board Meeting
October 26, 2021**

2:30 P.M. Scheduled Session

CALL TO ORDER: The Board of Commissioners in-person Meeting was called to order by Chairman Martin Lipinski at 2:30 p.m. on Tuesday, October 26, 2021.

Roll Call: Martin Lipinski; Janice Holder; Michael Fulton; Edward Stephens; Anton Mack; Shelia Williams; Michelle McKissack; Robert Clark; Kristen Bland

Absent: Robert Clark (virtual); Michelle McKissack (absent); Kristen Bland (absent)

These minutes record the agenda items and the actions taken by the Board of Commissioners on such items. The full text of the resolutions and supporting documents, including an audio recording of the Commissioners deliberation are filed and maintained in the Office of the Board Secretary located at Memphis Area Transit Authority, One Commerce Square, 60 N. Main Street, Memphis Tn 38103. The original resolutions adopted by the Board of Commissioners shall control in the event of any conflict between the description in these minutes and the original documents and/or resolutions.

Approval of the Regular Meeting Minutes of October 26, 2021:

Motion: Fulton
Second: Stephens
Ayes: Fulton, Stephens, Holder, Bland, Clark, Williams, McKissack, Mack, Lipinski
Nays: None
Results: Resolution Passes

RESOLUTION 21-38 - Resolution Authorizing the Disposal of Surplus/Obsolete Vehicles

Motion: Stephens
Second: Fulton
Ayes: Fulton, Stephens, Holder, Bland, Clark, Williams, McKissack, Mack, Lipinski
Nays: None
Results: Resolution Passes

RESOLUTION NO. 21-39 – Resolution for the purchase of up to 50 side loading accessible vans.

Motion: Clark
Second: McKissack
Ayes: Fulton, Stephens, Holder, Bland, Clark, Williams, McKissack, Mack, Lipinski
Nays: None
Results: Resolution Passes

RESOLUTION NO. 21-40 – Resolution to approve Service for Senior funded by the Aging Commission of the Mid-South.

Motion: Stephens
Second: McKissack
Ayes: Fulton, Stephens, Holder, Bland, Clark, Williams, McKissack, Mack, Lipinski
Nays: None
Results: Resolution Passes

RESOLUTION NO. 21-41 – Resolution to award a contract to Southern Tire Mart, LLC to purchase three-year supply of new transit tires.

Motion: Williams
Second: Stephens
Ayes: Fulton, Stephens, Holder, Bland, Clark, Williams, McKissack, Mack, Lipinski
Nays: None
Results: Resolution Passes

RESOLUTION NO. 21-42 – Resolution to Authorize entering a lease with One Commerce Square Memphis Realty LP for office space to support operations and administration.

Motion: Bland
Second: Holder
Ayes: Fulton, Stephens, Holder, Bland, Clark, Williams, McKissack, Mack, Lipinski
Nays: None
Results: Resolution Passes

RESOLUTION NO. 21-43 – Resolution to Approve single source procurement of Transloc Services and hardware for the Mobility on Demand program

Motion: Mack
Second: Clark
Ayes: Fulton, Stephens, Holder, Bland, Clark, Williams, McKissack, Mack, Lipinski
Nays: None
Results: Resolution Passes

RESOLUTION NO. 21-44 – Resolution to Award Contract to Dean & Associates for Legislative Advocacy Services.

Motion: Holder
Second: Stephens
Ayes: Fulton, Stephens, Holder, Bland, Clark, Williams, McKissack, Mack, Lipinski



Nays: None
Results: Resolution Passes

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**MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS
RESOLUTION NO. 21-51**

**RESOLUTION TO AUTHORIZE DUE DILLIGENCE ON THE RECOMMENDATIONS OF THE BLUE-RIBBON
COMMISSION**

WHEREAS, the Blue-Ribbon Commission consisting of Business leaders and Government leaders was formed to review the business structure of MATA; and

WHEREAS, the commission reviewed the current business structure of MATA and learned of additional options available to ensure continuity of service and provide the most efficient methods of service delivery; and

WHEREAS, the commission has submitted its findings to the MATA Board of Commissioners; and

WHEREAS, the MATA Board of Commissioners wishes to take steps to identify any unforeseen obstacles or circumstances that might cause fiscal or other business-related issues for MATA in the future;

NOW THEREFORE BE IT RESOVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS, authorizes the MATA staff to undertake the necessary due diligence on the recommendations of the Blue-Ribbon Commission and report back to the Commissioners upon completion.

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To: Board of Commissioners

From: Gary Rosenfeld

Re: Blue Ribbon Commission Recommendations

Date: December 14, 2021

Earlier this year, MATA found itself on the verge of being without the ability to provide services or management of the Authority due to the management contract termination by First Transit, Inc. First Transit had transmitted to MATA their intent to not participate in the next round of bidding for the MATA management agreement generating some concern as to the future viability of the management services model.

As General Manager, I convened a group of local business and government leaders to review the options available to MATA. This group met three times this past year with MATA leadership and were led in discussion and discovery with the assistance of Mark Aesch and the Transpro consulting group.

A complete review of the recommendations was sent to each of you in draft format on October 26, 2021. After some discussion today, I would like to receive authorization to commence the due diligence on the recommendations of the BRC and bring back to the board those results so that any changes to the structure of MATA are logical, meaningful, provide protection from the past situation we found ourselves in and fiscally responsible.

The due diligence expenses are not generally reimbursable by our stakeholders, therefore staff will need to raise the necessary funds independently from our normal channels.

Staff will be available for any questions you may have.

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**MEMPHIS AREA TRANSIT AUTHORITY
COARD OF COMMISSIONERS
RESOLUTION NO. 21-50**

RESOLUTION TO AUTHORIZE THE CREATION OF THE MEMPHIS TRANSIT FOUNDATION

WHEREAS, from time-to-time MATA must undertake activities that are not reimbursable under standard FTA, TDOT or City policy; and

WHEREAS, these activities may include but are not limited to due diligence on various legislative activities, due diligence on structural changes to the way MATA issues contracts; and

WHEREAS, from time-to time members of the community wish to contribute funds for the purposes noted above and fare relief; and

WHEREAS, MATA wishes to take steps to ensure the financial integrity of its financial program subject to the rules and regulations of its stakeholders; and

NOW THEREFORE BE IT RESOVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS, that the MATA staff shall prepare the necessary forms and fillings to create the MEMPHIS TRANSIT FOUNDATION

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To: Board of Commissioners

From: Gary Rosenfeld

Re: Memphis Transit Foundation

Date: December 14, 2021

From time to time there are opportunities for MATA to participate in exchanges with organizations and individuals who wish to contribute to specific projects or services but prefer to have such participation exempt from some of the restrictive procurement and reporting requirements of our key stakeholder agreements.

The due diligence that we discussed in the last agenda item is one of those items that create a rather large expense that is part of a good business model, but our funding agreement prohibits those funds from being used for those purposes.

By creating a separate non-profit with the same governance or separate governance would be the proper way to raise and distribute those funds.

Staff is seeking authorization to commence due diligence and if found viable take the necessary steps to create the foundation and establish the necessary reporting infrastructure to ensure compliance with IRS rules and regulations.

Staff will be available for discussion.

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To: Board of Commissioners

From: Gary Rosenfeld

Re: Recruiting Tools – Modifications to Section 127 Educational Expenses

Date: December 14, 2021

For some time, MTM has had an educational benefit known as tuition reimbursement for coursework taken by employees to further their careers and professions. This program is quite generous and is geared to address on-going educational requirements of certain professional designations.

As we look towards the future and the need to shift our hiring profiles to meet the future needs of vehicle maintenances and increased reliance on Intelligent transportation systems, we will need to recruit more university graduates and, in many cases, young professionals right out of college.

MTM will be modifying this benefit to allow for participating in the repayment of student debt. This debt reduction plan could also impact our ability to attract applicants in all categories as people from a wide range of professions might consider a position as a driver if we help them with their debt from a different career path.

This change would include a graduated participation but would be eligible from day one employment with maximum repayment be set at 50% of the total debt.

Staff will be available to answer any questions you might have.

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**MEMPHIS AREA TRANSIT AUTHORITY
COARD OF COMMISSIONERS
RESOLUTION NO. 21-49**

RESOLUTION TO ADOPT MATA HOLIDAY AND FARE SCHEDULE

WHEREAS, MATA must adjust its holiday services levels to meet changing ridership demands and balance its budget on an annual basis; and

WHEREAS, Each calendar year holiday calendar observance dates and scheduled special events may change due to various scheduling needs; and

WHEREAS, MATA intends to provide as much public notice in advance for its customers, employers, and the general public to schedule future transit trips based on the upcoming holiday calendar; and

WHEREAS, the MATA Board of Commissioners have the authority to determine public transportation service levels and to establish fares; and

WHEREAS, Adoption of the Holiday Service and Fare Schedule will supersede any prior notices or publications for all modes

NOW THEREFORE BE IT RESOVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS, that the MATA Holiday and Fare Schedule be adopted for Calendar Year 2022 and the month of January 2023.

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MATA HOLIDAY SERVICE AND FARE SCHEDULE MATA BOARD OF COMMISSIONERS SCHEDULE

2022 Holiday	Date	Service Level	Fare Structure
New Year's Day	Saturday, January 1, 2022	Sunday	Regular
MLK Day	Monday, January 17, 2022	Saturday	Regular
Regular Board Meeting	Tuesday, January 25, 2022	N/A	N/A
President's Day	Monday, February 21, 2022	Weekday	Regular
Regular Board Meeting	Tuesday, February 22, 2022	N/A	N/A
Regular Board Meeting	Tuesday, March 22, 2022	N/A	N/A
Good Friday	Friday, April 15, 2022	Weekday	Regular
APTA Get on Board Day	TBD		
Regular Board Meeting	Tuesday, April 26, 2022	N/A	N/A
Regular Board Meeting	Tuesday, May 24, 2022	N/A	N/A
Memorial Day	Monday, May 30, 2022	Sunday	Regular
Regular Board Meeting	Tuesday, June 28, 2022	N/A	N/A
Independence Day	Monday, July 4, 2022	Sunday	Regular
Regular Board Meeting	Tuesday, July 26, 2022	N/A	N/A
Regular Board Meeting	Tuesday, August 23, 2022	N/A	N/A
Labor Day	Monday, September 5, 2022	Sunday	Regular
Regular Board Meeting	Tuesday, September 27, 2022	N/A	N/A
Columbus Day	Monday, October 10, 2022	Weekday	Regular
Regular Board Meeting	Tuesday, October 25, 2022	N/A	N/A
Veteran's Day	Friday, November 11, 2022	Weekday	Free for Veterans
Regular Board Meeting	Tuesday, November 22, 2022	N/A	N/A
Thanksgiving Day	Thursday, November 24, 2022	Sunday	Regular
Day After Thanksgiving	Friday, November 25, 2022	Saturday	Regular
Christmas Day	Sunday, December 25, 2022	Sunday	Regular
Christmas Day (Observed)	Monday, December 26, 2022	Sunday	Regular
Regular Board Meeting	Tuesday, December 27, 2022	N/A	N/A

2023 Holiday	Date	Service Level	Fare Structure
New Year's Day	Sunday, January 1, 2023	Sunday	Regular
New Year's Day	Monday, January 2, 2023	Sunday	Regular
MLK Day	Monday, January 16, 2023	Saturday	Regular
Regular Board Meeting	Tuesday, January 24, 2023	N/A	N/A

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**MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS**

RESOLUTION NO. 21-45

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE FEDERAL TRANSIT ADMINISTRATION, AN ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FOR FEDERAL ASSISTANCE AUTHORIZED BY 49 U.S.C. CHAPTER 53, TITLE 23 UNITED STATES CODE AND OTHER FEDERAL STATUTES ADMINISTERED BY THE FEDERAL TRANSIT ADMINISTRATION AND THE TENNESSEE DEPARTMENT OF TRANSPORTATION

WHEREAS, The Federal Transit Administrator has been delegated authority to award Federal financial assistance for transportation projects under the Section 5307 program; and

WHEREAS, The grant for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs in the program; and

WHEREAS, The Memphis Area Transit Authority (MATA) has or will provide all annual certifications and assurances to the Federal Transit Administration required for the projects.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS:

1. That the Chief Executive Officer, Chief of Staff, Chairman or Vice-Chairman of MATA is authorized to execute and file an application for federal assistance authorized by 49 U.S.C. Chapter 53, Title 23, United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration to aid in the financing of capital and operating assistance projects, and with the Tennessee Department of Transportation in accordance with the program of projects and budget. MATA has received authority from the City of Memphis to apply for Urbanized Area Formula Program assistance.
2. That the Chief Executive Officer, Chief of Staff, Chairman or Vice-Chairman is authorized to execute and file with its applications, the annual certifications and assurances and other documents the Federal Transit Administration requires before awarding a federal assistance grant.
3. That the Chief Executive Officer, Chief of Staff, Chairman or Vice-Chairman is authorized to execute grant agreements on behalf of MATA.

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MEMPHIS AREA TRANSIT AUTHORITY
49 U.S.C. § 5307 FORMULA FUNDS
AND STATE OPERATING ASSISTANCE
PROGRAM OF PROJECTS AND BUDGET
FISCAL YEAR 2022

<u>Project</u>	<u>Federal Share</u>	<u>State Share</u>	<u>Local Share</u>	<u>Total</u>
Bus Facility Improvements	400,000	50,000	50,000	500,000
Computer Hardware & Software	160,000	20,000	20,000	200,000
Service Vehicles	160,000	20,000	20,000	200,000
ADA Paratransit Service	1,200,000	150,000	150,000	1,500,000
Preventive Maintenance	9,400,000	1,175,000	1,175,000	11,750,000
Spare Components for Bus Revenue Vehicles	1,200,000	150,000	150,000	1,500,000
Rail System Improvements	2,000,000	250,000	250,000	2,500,000
TOTAL CAPITAL	14,520,000	1,815,000	1,815,000	18,150,000
State Operating Assistance	0	6,662,000	0	6,662,000

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TO: MATA Board of Commissioners

FROM: Gary Rosenfeld, Chief Executive Officer

SUBJECT: Descriptions for Capital Projects on Grant Resolutions

DATE: December 14, 2021

MATA applies for grants annually as funds are appropriated/allocated by FTA, TDOT and the City of Memphis. FTA requires MATA to obtain Board approval prior to submitting the grant applications. Due to FTA appropriating funds under various sections of the Federal Transit Act, MATA must have multiple grant resolutions.

FTA Section 5307 Formula Funds

Section 5307 Formula funds are apportioned to grantees on a formula based upon data as reported in the National Transit Database. The variables in the formula include measure such as passengers, passenger miles, revenue miles, population, and population density. The Federal funds cover 80% of the costs, and the remaining share is split between TDOT (10%) and the City of Memphis (10%).

MATA has the ability to allocate Section 5307 Formula funds to FTA-eligible projects. MATA proposes the following projects using Section 5307 funds for FY22:

1. Bus Facility Improvements – This includes any projects associated with repairs or rehabilitation of MATA bus facilities. Typical projects include roof repair or replacement, HVAC or other equipment repair or replacement, security systems, repairing, repaving, and restriping parking lots, painting, plumbing and electrical repairs, etc.
2. Computer Hardware and Software – This includes any hardware and software for MATA’s IT system. Typical projects include computers, monitors, printers, servers, copiers, etc. and miscellaneous software.
3. Service Vehicles - MATA plans to use these funds for the purchase of new service vehicles. Some of these may replace existing service vehicles that have met their useful service life.
4. ADA Paratransit Service – FTA allows grantees to use 10% of their apportionment for operating costs associated with the provision of ADA paratransit service. MATA includes the use of these capital funds to cover operating costs associated with MATAPlus.
5. Preventive Maintenance – FTA allows grantees to use their apportionments for eligible preventive maintenance costs. MATA charges costs such as maintenance-related labor costs, fringe benefits, services, materials and supplies, utilities, etc. to preventive maintenance. Fuel and insurance costs are ineligible for this category.

6. Spare Components for Bus Fleet – MATA plans to use these funds to purchase spare components for MATA’s revenue bus fleet. The components must have a minimum cost of .5% of the cost of the vehicle on which they will be installed.
7. Rail System Improvements – MATA plans to use these funds to rehabilitate the rail system’s track, stations, catenary system, substations, etc. as needed.

State Operating Assistance

TDOT allocates funds to transit systems in the state based upon a formula basis. TDOT requires grantees to provide a match equal to the state share. MATA counts the operating assistance received from the City of Memphis as this match.

FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Funds

These funds are provided on a formula basis by FTA to urbanized areas to 1) serve the special needs of transit-dependent populations beyond traditional public transportation service where public transportation is insufficient, inappropriate, or unavailable; 2) funds projects that exceed the requirements of the Americans with Disabilities Act; 3) funds projects that improve access to fixed-route service and decrease reliance on complementary paratransit service; and 4) funds projects that are alternatives to public transportation. The funds can be used for operating projects or capital projects. MATA plans to use the FY22 funds for capital projects and project administration.

MATA has been designated the recipient of the Tennessee portion of formula funds appropriated to the Memphis Urbanized Area. MATA may solicit proposals from interested parties for these funds for capital projects; however, this is not required. Once the projects have been selected for award, Staff will request the MATA Board’s approval. Federal funds cover 80% of the capital costs, and the remaining share is split between TDOT (10%) and the proposer (10%). If the funds are used for MATA’s capital purposes, the City of Memphis will fund the local share. Federal funds cover 100% of project administration.

FTA Section 5337 Formula State of Good Repair Funds

These funds are provided on a formula basis for fixed-guideway systems that are at least seven years old. All three lines of MATA’s trolley system are seven years old, so these funds are available for eligible capital projects for MATA’s entire trolley system. MATA plans to use these funds for eligible preventive maintenance costs as described under Section 5307 above as well as Rail Facility Improvements. Federal funds cover 80% of the costs, and the remaining share is split between TDOT (10%) and the City of Memphis (10%).

FTA Section 5339 Formula Bus and Bus Facilities Funds

These funds are provided on a formula basis by FTA for bus and bus facilities projects. MATA plans to use these funds for the purchase of revenue vehicles and various bus facility improvements. Some of the revenue vehicles will replace revenue vehicles that have met their useful service life. Federal funds cover 80% of the costs, and the remaining share is split between TDOT (10%) and the City of Memphis (10%).



MEMPHIS AREA TRANSIT AUTHORITY

BOARD OF COMMISSIONERS

RESOLUTION NO. 21-46

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE FEDERAL TRANSIT ADMINISTRATION, AN ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FOR FEDERAL ASSISTANCE AUTHORIZED BY 49 U.S.C. CHAPTER 53, TITLE 23 UNITED STATES CODE AND OTHER FEDERAL STATUTES ADMINISTERED BY THE FEDERAL TRANSIT ADMINISTRATION AND THE TENNESSEE DEPARTMENT OF TRANSPORTATION

WHEREAS, The Federal Transit Administrator has been delegated authority to award Federal financial assistance for transportation projects under the Section 5310 program; and

WHEREAS, The grant for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs in the program; and

WHEREAS, The Memphis Area Transit Authority (MATA) has or will provide all annual certifications and assurances to the Federal Transit Administration required for the projects.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS:

1. That the Chief Executive Officer, Chief of Staff, Chairman or Vice-Chairman of MATA is authorized to execute and file an application for federal assistance authorized by 49 U.S.C. Chapter 53, Title 23, United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration to aid in the financing of capital projects, and with the Tennessee Department of Transportation in accordance with the program of projects and budget.
2. That the Chief Executive Officer, Chief of Staff, Chairman or Vice-Chairman is authorized to execute and file with its applications, the annual certifications and assurances and other documents the Federal Transit Administration requires before awarding a federal assistance grant.
3. That the Chief Executive Officer, Chief of Staff, Chairman or Vice-Chairman is authorized to execute grant agreements on behalf of MATA.

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MEMPHIS AREA TRANSIT AUTHORITY
49 U.S.C. § 5310 ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS
WITH DISABILITIES PROGRAM FUNDS
PROGRAM OF PROJECTS AND BUDGET
FISCAL YEAR 2022

Project	Federal Share	State Share	Local Share	Total
Capital Projects	800,000	100,000	100,000	1,000,000
Project Administration	25,000			25,000
TOTAL	825,000	100,000	100,000	1,025,000

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**MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS**

RESOLUTION NO. 21-47

**RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION
WITH THE FEDERAL TRANSIT ADMINISTRATION, AN ADMINISTRATION OF THE UNITED STATES
DEPARTMENT OF TRANSPORTATION, FOR
FEDERAL TRANSPORTATION ASSISTANCE AUTHORIZED BY 49 U.S.C.
CHAPTER 53, TITLE 23 UNITED STATES CODE AND OTHER FEDERAL STATUTES ADMINISTERED BY THE
FEDERAL TRANSIT ADMINISTRATION AND THE TENNESSEE DEPARTMENT OF TRANSPORTATION**

WHEREAS, The Federal Transit Administrator has been delegated authority to award Federal financial assistance for transportation projects under the Section 5337 program; and

WHEREAS, The grant for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs in the program; and

WHEREAS, The Memphis Area Transit Authority (MATA) has or will provide all annual certifications and assurances to the Federal Transit Administration required for the projects.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS:

1. That the Chief Executive Officer, Chief of Staff, Chairman or Vice-Chairman of MATA is authorized to execute and file an application for federal assistance authorized by 49 U.S.C. Chapter 53, Title 23, United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration to aid in the financing of capital assistance projects, and with the Tennessee Department of Transportation in accordance with the program of projects and budget.
2. That the Chief Executive Officer, Chief of Staff, Chairman or Vice-Chairman is authorized to execute and file with its applications, the annual certifications and assurances and other documents the Federal Transit Administration requires before awarding a federal assistance grant.
3. That the Chief Executive Officer, Chief of Staff, Chairman or Vice-Chairman is authorized to execute grant agreements on behalf of MATA.

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MEMPHIS AREA TRANSIT AUTHORITY
49 U.S.C. § 5337 STATE OF GOOD REPAIR FUNDS
PROGRAM OF PROJECTS AND BUDGET
FISCAL YEAR 2022

Project	Federal Share	State Share	Local Share	Total
Preventive Maintenance	1,160,000	145,000	145,000	1,450,000
Rail Facility Improvements	200,000	25,000	25,000	250,000
TOTAL	1,360,000	170,000	170,000	1,700,000

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**MEMPHIS AREA TRANSIT AUTHORITY
BOARD OF COMMISSIONERS**

RESOLUTION NO. 21-48

**RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION
WITH THE FEDERAL TRANSIT ADMINISTRATION, AN ADMINISTRATION OF THE UNITED STATES
DEPARTMENT OF TRANSPORTATION, FOR
FEDERAL TRANSPORTATION ASSISTANCE AUTHORIZED BY 49 U.S.C.
CHAPTER 53, TITLE 23 UNITED STATES CODE AND OTHER FEDERAL STATUTES ADMINISTERED BY THE
FEDERAL TRANSIT ADMINISTRATION AND THE TENNESSEE DEPARTMENT OF TRANSPORTATION**

WHEREAS, The Federal Transit Administrator has been delegated authority to award Federal financial assistance for transportation projects under the Section 5339 program; and

WHEREAS, The grant for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs in the program; and

WHEREAS, The Memphis Area Transit Authority (MATA) has or will provide all annual certifications and assurances to the Federal Transit Administration required for the projects.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS:

1. That the Chief Executive Officer, Chief of Staff, Chairman or Vice-Chairman of MATA is authorized to execute and file an application for federal assistance authorized by 49 U.S.C. Chapter 53, Title 23, United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration to aid in the financing of capital assistance projects, and with the Tennessee Department of Transportation in accordance with the program of projects and budget.
2. That the Chief Executive Officer, Chief of Staff, Chairman or Vice-Chairman is authorized to execute and file with its applications, the annual certifications and assurances and other documents the Federal Transit Administration requires before awarding a federal assistance grant.
3. That the Chief Executive Officer, Chief of Staff, Chairman or Vice-Chairman is authorized to execute grant agreements on behalf of MATA.

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MEMPHIS AREA TRANSIT AUTHORITY
49 U.S.C. § 5339 BUS AND BUS FACILITIES FUNDS
PROGRAM OF PROJECTS AND BUDGET
FISCAL YEAR 2022

Project	Federal Share	State Share	Local Share	Total
Up to three (3) Revenue Vehicles & spare components	1,080,000	135,000	135,000	1,350,000
Rail Facility Improvements	100,000	12,500	12,500	125,000
TOTAL	1,180,000	147,500	147,500	1,475,000

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To: Board of Commissioners

From: Gary Rosenfeld

Re: Fare Policy

Date: December 14, 2021

Over the next few weeks, MATA staff will be holding a series of public meetings to introduce a new fare policy in conjunction with the introduction of the Next Generation Fare Collection system. Key point of this policy will be:

- Fare Capping – Fare Capping allows the purchase made against account to be aggregated and applied to the most advantageous fare policy. As an example, charging of daily fares will stop after the cost of a monthly pass have been exceeded.
- Account-Based – Account based services allow for groupings and easier administration for individuals, families, groups, corporations, or stakeholders.
- Discount keys – The account-based system will allow for placing accounts on discount status based on pre-determined criteria.
- Touchless Payments – Use of the GO901 application and the use of tap cards and other types of fare media will help keep passengers and staff safe in times such as pandemics.
- Expanded methods of payments – Ticket Vending Machines will be available at transit centers to allow passengers and customers to charge their application or tap cards with additional funds to pay fares. A retail network will also allow people to charge their passes at nearly 300 retail locations throughout the city.
- Partnerships with Agencies – The new fare system and associated policies will enable new partnerships with stakeholders and other agencies that provide services within the community.

In January, we will bring forward the results of the public outreach and a complete comprehensive policy addressing these bullet points and a discount schedule.

We will also want to create partnerships with new stakeholders with the goal of providing the necessary transportation to enable the stakeholders to solve community problems.

Staff will be available to answer your questions and to receive your comments. No action is necessary at this time.

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