

**060126AB TRANSIT ASSET MANAGEMENT PLAN DEVELOPMENT  
PRE-PROPOSAL MEETING  
MAY 12, 2026, 11:00 A.M.**

**Welcome & Introductions**

**Project Overview - Jordan Smith, Supervisor of Planning / Project Manager –**

- Project Description and Overview
- Additional Information (if deemed necessary)

**Contract & Procurement - Ashley Best, Manager of Purchasing.**

- Preparation of Proposal (required forms, etc.).
- MATA provided red & white Bid/Proposal label must be attached to the exterior of the bid envelope.
- Date and Receipt of Bids Monday, June 1, 2026, 11:00 a.m. local time. MATA will not receive proposals after this date and time.
- Common Problems with Proposal Submittals.

**Procedure for Questions and Clarification - Ashley Best, Manager of Purchasing.**

All Questions asked in today's meeting, must be re-submitted in writing to Ashley Best. E-mail all questions and clarification requests to [abest@matatransit.com](mailto:abest@matatransit.com). Any questions answered here shall not be deemed MATA's official word.

- Please put the RFP Number you are inquiring about in the subject line: Be concise and precise when you phrase your question, we will be re-posting, verbatim.
- Do not call MATA, the Project Manager or the Contract Administrator via phone with any questions, we will not be able to answer any verbally.
- All questions and clarifications will be addressed by "Question & Answers" and any changes made to the procurement prior to award will be addressed by Addenda to the proposal documents. Cut-off date for questions and clarification requests is May 14, 2026, 11:00 a.m. local time.

**Questions**

**Adjourn**